

Agenda and Meeting Minutes

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Detailed Design & Permitting & Construction (Virtual Meeting) - Meeting 3 - Project Updates & Curricular Connections (virtual meeting)

Monday, May 9th, 2022

1. Welcome, Introductions, and Agenda Review (5 min)
2. Review the project [timeline/status](#) (5-10 min)
 - **Construction Contracts Awarded:**
 - [100% Design](#) - Construction Contractors - Poblocki Paving
 - **Construction Kick-Off Meeting - Monday, May 16th @ 1:30 pm**
 - Principal Williams, Hawthorne's building engineer, Heather Dietzel, Justin Hegarty, Contractors from Poblocki, Engineering Consultants from Stormwater Solutions Engineering
 - Considerations for camp programming, logistics, etc.
 - [Construction banners](#) to be installed near schoolyard entrances
 - Reflo to install time-lapse cameras (2) and take drone photos throughout the construction process
 - **Construction starts: Tuesday, May 31st** (earliest potential start date)
 - ESSER 2 funds supporting construction of northwest Outdoor Classroom to be completed separate from the major construction of the project - planned summer 2022
 - Brick fundraiser - 42 bricks sold and to be included in construction
 1. Brick layout - Mr. Sedlacek
 - **Substantial completion: 2 weeks before school starts: Fri, July 29th** (~90% of project complete by this date. Some additional work may need to be completed after this date i.e. asphalt painting)
3. Environmental Education and Curricular Connections (10-15 min)
 - Animal stamps in concrete
 - Hawk prints and other native animals
 - Media Package following construction
 - Educational Grant Funding available through June 30, 2023
 - Needs to connect to green infrastructure, water-related educational opportunities
 1. [Outdoor Discovery Cart](#) (\$4,995)
 2. Label the cart as "Hawthorne Elementary School"
 - Additional Resources
 - GSCM's EcoLiteracy Challenge [Activity Menu](#) and [Report Activities](#)
 - Review Hawthorne's [Planned Curricular Connections](#) (p. 16 - 19)

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- [Nearby Nature Milwaukee](#) - 9 weeks of water-focused programming with Hawthorne 4th-5th grade students (started Mar 7, meeting weekly on Mondays)
 - Week 1 - Plastics theme; Future themes - plant identification,
 - Field trips - March - Lake Michigan, April - Lincoln Creek (Hopkins Hollow), Last Week May 9th - Havenwoods State Forest Field Trip
 - 1. Follow up with Nearby Nature for program photos (social accounts)
 - 2. Ms. Muhammad has photos of playground activities too
- 4. Celebration Ideas (5 min)
 - October-ish
 - Yes!
 - ~~Parent teacher conferences - Oct 10th ish - Oct 17th~~
 - Could be Open House - last time was August 31st
 - Ideas
 - Tours, student involvement
- 5. Other Updates (5 min)
 - Medical College of Wisconsin - School Greening Research Follow Up
 - [6th Annual Green & Healthy Schools Conference](#) - Friday, August 5 @ Vincent High School - Early Bird registration now open ([flyer](#))

Next Steps / Tasks:

- Next meeting - to be scheduled for 2022/2023 school year
- Nathaniel Hawthorne→
 - Email Lisa Neeb if interested in the environmental educational activities for Fall (have ~\$5,000 to support): lisa.neeb@refloh2o.com
- Reflo →
 - Schedule 2022/23 Green Team meetings
 - Lisa to submit Nearby Nature programming to EcoLiteracy Challenge website
 - Follow up with Steven / Nearby Nature for additional photos - emailed 5.9.22
 - Short list ee program options for 1st grade - [Mrs. Lee](#)

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Detailed Design & Permitting & Construction (Virtual Meeting) - Meeting 2 - Bid Results & Curricular Connections (virtual meeting)

Monday, March 7th, 2022

1. Welcome, Introductions, and Review of Agenda (5 min)
2. Review the project [timeline/status](#) (5-10 min)
 - ~~○ 100% Construction Documents due: Tues, Jan 25th~~
 - ~~○ Bidding Release: Tues, Feb 1st~~
 - ~~○ Construction Walk Through: Tues, Feb 15th~~
 - ~~○ Bids due: Tues, Mar 1st and Thur, Mar 3rd~~
 - Construction Contracts Award: March Board meeting
 - [100% Design](#)
 1. Construction Contractors - Poblocki Paving
 2. Base Bid & Alternates - able to accept both!
 - a. Shade trees
 - b. Tot lot post & platform structure
 - Phasing
 - Construction Kick-Off Meeting - to be scheduled
 - Contractors from Poblocki, Principal Williams, Hawthorne's building engineer, Heather Dietzel, Justin Hegaty
 - Considerations for camp programming, logistics, etc.
 - Construction starts: after last day of school: Early start: Fri, May 27th
 - [Construction banner review](#) and planned placement
 1. 2 banners to be placed near schoolyard entrances
 2. [Summary brochure](#) - can be printed and shared with parents/neighbors, etc.
 - ESSER 2 funds supporting construction of northwest Outdoor Classroom to be completed separate from the major construction of the project - planned summer 2022
 - Substantial completion: 2 weeks before school starts: Fri, July 29th
3. Fundraising Strategy Discussion (5 min)
 - Review [Fundraising Tracking Sheets](#)
 - Strategy
 - Fundraising Committee and [brainstorm list](#)
 1. Brick fundraiser - The Brickyard - October - December 2021 -
 - a. 42 bricks sold and to be included construction
 2. Donors Choose Projects - both available through March 18

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- a. Ms. Schiro's Loose Parts Play project - [link](#)
 - b. Ms. Budney's Gaga Ball pit + mat project - [link](#)
 - i. Mr. Sedlacek could purchase and build a gaga ball pit with volunteers if needed
 - Support from others
- 4. Environmental Education and Curricular Connections (10-15 min)
 - Educational Grant Funding available through June 30, 2023
 - Needs to connect to green infrastructure, water-related educational opportunities
 - 1. [Outdoor Discovery Cart](#) (\$4,995)
 - Additional Resources
 - GSCM's EcoLiteracy Challenge [Activity Menu](#) and [Report Activities](#)
 - Review Hawthorne's [Planned Curricular Connections](#) (p. 16 - 19)
 - [Nearby Nature Milwaukee](#) - an environmental justice and equity initiative started in the fall of 2017 to build healthier and more resilient communities. They believe celebrating natural areas enhances a community's value and improves health and wellness.
 - Martina Patterson, Leena Le, & Stephen Hunter
 - 1. Offers a series of educational programs that engage youth in nature-based programming
 - 2. 9 weeks of water-focused programming with Hawthorne 4th-5th grade students (started Mar 7, meeting weekly on Mondays)
 - a. Week 1 - Plastics theme
 - b. Future themes - plant identification,
 - c. Field trips - March - Lake Michigan, April - Lincoln Creek (Hopkins Hollow)
- 5. Medical College of Wisconsin - School Greening Research Opportunities Updates & Follow Up (10-15 min)
 - Shana Terai Snarrenberg & Courtney Jankowski
 - Project Overview
 - 2 weeks of observations (10 school days)
 - 4th grade students Spring 2022 then post-survey data to be collected in Spring 2023
 - Students to wear accelerometer and GPS, complete a social-emotional health survey; MCW to collect air pollution and temperature data, analyze student movement throughout schoolyard
 - Parent consent to be approved → will share forms and fliers once approved

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1. Shared during parent teacher conferences
 2. Ms. Liddell is parent coordinator - can share additional details
 - Activity trackers worn 7:45 am – throughout the day
 - Recess times
 1. 3rd grade - 11:50 - 12:20
 2. 4th&5th - 11:25 - 11:50
6. Other Updates (5 min)
- Whole Foods Garden [Grant Opportunity](#) - \$3,000 - due March 11
 - **Save the Date:** 6th Annual Green & Healthy Schools Conference - Friday, August 5 @ Vincent High School

Next Steps / Tasks:

- Next meeting - ~~Monday, April 11, 2022 @ 2:35 pm~~ – virtual meeting via Zoom – Canceled

Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

One tap mobile+13126266799,,5060115425# US (Chicago)

- Nathaniel Hawthorne→
 - Follow up with details about hose bib and functionality
- Reflo →
 -

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Detailed Design & Permitting & Construction (Virtual Meeting) - Meeting 1 - Detailed Design Plan 95% Review & Fundraising Update

Monday, January 10th, 2022

1. Welcome, Introductions, and Review of Agenda (5 min)
2. Review the project [timeline/status](#) (5-10min)
 - 100% Construction Documents due: Tues, Jan 25th
 - Bidding Release: Tues, Feb 1st
 - Construction Walk Through: Tues, Feb 15th
 - Bids due: Tues, Mar 1st and Thur, Mar 3rd
 - Construction Contracts Award: March Board meeting
 - Construction starts: after last day of school: Early start: Fri, May 27th
 - Substantial completion: 2 weeks before school starts: Fri, July 29th
3. Fundraising Strategy Discussion (5-10 min)
 - Review [Fundraising Tracking Sheets](#)

	Fundraising Targets	Applied for (not including "Did Not Obtain")	% of Target	In Progress or Pending	Committed, Pledged, or Money in Account
Any	\$ -	\$ 115,570		\$ 1,790	\$ 113,780
Stormwater Green Infrastructure	\$ 468,000	\$ 478,755	102%	\$ 145,000	\$ 333,755
School Gardens / Healthy Food Access	\$ 5,000	\$ 5,700	114%	\$ -	\$ 5,700
Recreational Improvements	\$ 76,500	\$ 7,969	10%	\$ 7,500	\$ 469
Educational Elements	\$ 42,500	\$ 60,325	142%	\$ -	\$ 60,325
Other Site Improvements	\$ 84,500	\$ -	0%	\$ -	\$ -
Total	\$ 676,500	\$ 668,319	99%	\$ 154,290	\$ 514,029

- Strategy
 - Fundraising Committee and [brainstorm list](#)
 1. Brick fundraiser - The Brickyard - October - December 2021 - We have 13+ orders so far! Open to Dec 23rd
 - a. **UPDATE 1/10/22: 32 bricks sold which equals approximately \$1600.** (there may be more orders!)
 2. Hawthorne Holiday House (December 17, 2021)
 - a. Gently used donations accepted for Hawthorne Holiday House
 - b. **HHH made \$780!**
 3. Donors Choose Projects
 - a. Ms. Schiro's Loose Parts Play project - [link](#) - through March 18
 - b. Ms. Budney's Gaga Ball pit + mat project - [link](#) - through March 18

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- Grants
 - Support from others
 - 1. MPS Foundation -
 - a. Online donations should be routed through the [MPS Foundation](#) -- donations can be made from the Hawthorne page on Reflo's website - <https://refloh2o.com/hawthorne>
 - i. \$100,000 commitment to support Hawthorne!!
 - 2. MPS Grants Department -
 - Phasing
4. Detailed Design Plan Review (15 mins)
- [95% Design - 3rd Draft](#)
 - Modifications since last draft
 - 1. Concrete paths through island instead of crushed granite
 - 2. Tot lot feedback shared with design consultants
 - 3. Adjusted fence line around tot lot - wood post fencing
 - 4. Plant growth cycle written on ground around raised beds
 - 5. 3 sensory panels (rain drops, spinner, 3-in-a-row game)
 - Consider adding the hawk
 - Phasing options
 - ESSER 2 funds supporting construction of one Outdoor Classroom to be completed separate from the major construction of the project
 - Review project priorities and [Planned Curricular Connections](#) (p. 16 - 19)
5. Medical College of Wisconsin - School Greening Research Opportunities (10-15 min)
- Shana Terai Snarrenberg & Courtney Jankowski
 - Project Overview
 - 2 weeks of observations (10 school days)
 - 4th grade students Spring 2022 then post-survey data to be collected in Spring 2023
 - Students to wear accelerometer and GPS, complete a social-emotional health survey; MCW to collect air pollution and temperature data, analyze student movement throughout schoolyard
 - Parent consent needed - MCW has consent form and project write up
6. Other Updates (5 min)

Next Steps / Tasks:

- Next meeting - **Monday, March 7, 2022 @ 2:35 pm** - virtual meeting via Zoom

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Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

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- Nathaniel Hawthorne→
 - Follow up with other fundraising activities outlined above in 4.
 - Follow up with details about hose bib and functionality
- Reflo →
 - Follow up with MPS Foundation to request monthly fundraising updates be sent to Ms. Williams

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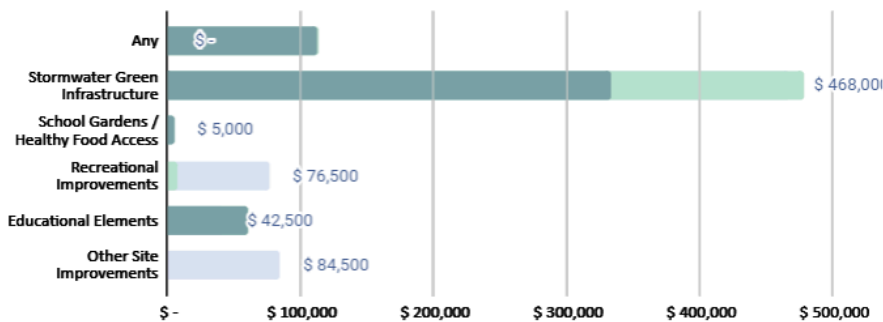
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Fundraising (Virtual Meeting) - Meeting 9 - Detailed Design Plan 75% Review & Fundraising Update

Monday, December 13th, 2021

1. Welcome, Introductions, and Review of Agenda (5 min)
2. Review the project [timeline/status](#) (5 min)
3. Fundraising Strategy Discussion (10-15 min)
 - Review [Fundraising Tracking Sheets](#)



- Strategy
 - Fundraising Committee and [brainstorm list](#)
 1. Brick fundraiser - The Brickyard - October - December 2021 - We have 13+ orders so far! Open to Dec 23rd
 2. School raffle (Fall 2021)
 3. Hawthorne Holiday House (December 17, 2021)
 - a. Gently used donations accepted for Hawthorne Holiday House
 4. Donors Choose Projects - gaga ball pit + mat, recreation supplies, outdoor musical instruments -- **Extra Match Day Nov 30** --
 - a. Ms. Schiro's Loose Parts Play project - [link](#) - through March 18
 - b. Ms. Budney's Gaga Ball pit + mat project - [link](#) - through March 18
 5. Silver Coin Drive October 26-Nov.23
 - Grants
 - Support from others
 1. MPS Foundation -

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- a. Online donations should be routed through the [MPS Foundation](#) -- donations can be made from the Hawthorne page on Reflo's website - <https://refloh2o.com/hawthorne>
 - i. \$100,000 commitment to support Hawthorne!!
 2. MPS Grants Department -
 - Phasing
4. Detailed Design Plan Review (25-35 mins)
 - [75% Design - 2nd Draft](#)
 - Modifications since last draft
 1. Brick or concrete paths instead of crushed granite
 2. Nature play features near parking lot to shift positions with southern bioswale
 3. Learning garden to have precast concrete bench with tree in center, picnic tables and 5 raised beds surrounding planter bench
 4. Northwestern outdoor classroom completed through ESSER 2 funding (separate of the main construction) - possibly completed 2022 or 2023 with outdoor seating/amphitheater space
 - [Review tot lot equipment](#)
 1. Adjust fencing to provide additional space for tot lot area
 - a. Shifting entrance for easier accessibility
 2. Consultants are pricing out tot lot structures
 3. Hawthorne to provide feedback about features, especially considering K3-1st grade students
 - Timeline
 1. Bids released to contractors in Feb 2022 - determine what can be built based on bids, which alternates to accept
 2. Contracts to MPS Board in March 2022 → accepted contracts allow construction to begin summer 2022
 - Phasing options
 - Review project priorities and [Planned Curricular Connections](#) (p. 16 - 19)
5. Other Updates (5 min)
 - [GSCM November 2021 newsletter](#) - Announcing Cohort 6 schools

Next Steps / Tasks:

- Next meeting - **Monday, January 10, 2022 @ 2:35 pm** - virtual meeting via Zoom

Join Zoom Meeting

NATHANIEL HAWTHORNE Conceptual Planning - Schoolyard Redevelopment Project

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<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

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- Nathaniel Hawthorne→
 - Follow up with other fundraising activities outlined above in 4.
 - Follow up with details about hose bib and functionality
- Reflo →
 - Follow up with MPS Foundation to request monthly fundraising updates be sent to Ms. Williams

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Fundraising (Virtual Meeting) - Meeting 8 - Detailed Design Plan Review & Fundraising Update

Monday, November 22nd, 2021

1. Welcome, Introductions, and Review of Agenda (5 min)
2. Review the project [timeline/status](#) (5 min)
3. Fundraising Strategy Discussion (10-15 min)
 - Review [Fundraising Tracking Sheets](#)

Fundraising Targets		Applied for (not including "Did Not Obtain")	% of Target	In Progress or Pending	Committed, Pledged, or Money in Account
Any	\$ -	\$ 14,190		\$ 1,190	\$ 13,000
Stormwater Green Infrastructure	\$ 468,000	\$ 478,755	102%	\$ 145,000	\$ 333,755
School Gardens / Healthy Food Access	\$ 5,000	\$ 5,700	114%	\$ -	\$ 5,700
Recreational Improvements	\$ 76,500	\$ 7,969	10%	\$ 7,500	\$ 469
Educational Elements	\$ 42,500	\$ 60,325	142%	\$ -	\$ 60,325
Other Site Improvements	\$ 84,500	\$ -	0%	\$ -	\$ -
Total	\$ 676,500	\$ 566,939	84%	\$ 153,690	\$ 413,249

- ESSER 2 Funds for Outdoor Classroom - \$50,000 to support construction of northern performance area
- To be constructed separately by contractors/separate bid process from major construction
- Design will be customized to Hawthorne - school gets to choose design
- Strategy
 - Fundraising Committee and [brainstorm list](#)
 1. Brick fundraiser - The Brickyard - October - December 2021
 2. School raffle (Fall 2021)
 3. Hawthorne Holiday House (December 17, 2021)
 - a. Gently used donations accepted for Hawthorne Holiday House
 4. Donors Choose Projects - gaga ball pit + mat, recreation supplies, outdoor musical instruments -- **Extra Match Day Nov 30** --
 - a. Ms. Schiro's Loose Parts Play project - [link](#)
 - b. Ms. Budney's Gaga Ball pit + mat project - [link](#)
 5. Combined Giving
 6. Silver Coin Drive October 26-Nov.23 - nearly \$1190 raised!
 - Grants
 - Support from others
 1. MPS Foundation -

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- a. Online donations should be routed through the [MPS Foundation](#) -- donations can be made from the Hawthorne page on Reflo's website - <https://refloh2o.com/hawthorne>
2. MPS Grants Department -
 - Phasing
4. Detailed Design Plan Review (25-35 mins)
 - Review priorities and design considerations
 - Proposed adjustments
 1. Increasing size of bioswales to further manage stormwater
 2. Raised bed garden area - proposing having raised beds on asphalt and incorporate around concrete planter
 3. Traffic garden stripping includes four way intersection
 4. Add 2 entrances to tot lot area
 5. Colorful asphalt markings may be simplified due to paint shortages and cost
 - Proposed Alternates - elements that can be phased in if necessary on a different timeline than major construction scheduled for summer 2022
 1. Performance Area with amphitheater seating - to be supported by ESSER 2 funding
 2. Enhanced tot lot area
 - Phasing options
 1. Musical instruments if not covered with secured monies
 - Review project priorities and [Planned Curricular Connections](#) (p. 16 - 19)
5. Other Updates (5 min)
 - Cohort 6 Selection Committee Meeting - Tuesday, November 16

Next Steps / Tasks:

- Next meeting - **Monday, December 13, 2021 @ 2:35 pm** - virtual meeting via Zoom

Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

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- Nathaniel Hawthorne→
 - Follow up with other fundraising activities outlined above in 4.
 - Follow up with details about hose bib and functionality
 - Send Lisa top 5 musical instruments

NATHANIEL HAWTHORNE Conceptual Planning - Schoolyard Redevelopment Project

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- Reflo →
 - Follow up with MPS Foundation to request monthly fundraising updates be sent to Ms. Williams

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Fundraising (Virtual Meeting) - Meeting 7 - Consultant Meeting & Fundraising Update

Monday, October 18th, 2021

1. Welcome, Introductions, and Review of Agenda (5-10 min)
 - Stormwater Solutions Engineering - Kara Koch & Adrienne Cizek
 - Learning Landscapes - Kerry White
 - Heather Dietzel - MPS Sustainability Project Specialist
2. Review the project [timeline/status](#) (5 min)
3. Detailed Design with Engineering Consultant - Stormwater Solutions Engineering (25-35 mins)
 - Review priorities and design considerations - see [notes from September meeting](#)
 - General Notes
 - Access
 1. Playground door 4 (where lineups are drawn on proposed plan drawing)
 2. Drop off at Main Entrance and also walk along south side of building and into Door 4
 3. Several community access points
 - Bike rack to be placed near school building along northern side of playground
 - Tot lot enhancement
 1. Interested in replacing surfacing beneath - currently wood chips, would like rubber, porous surfacing
 2. Expand area
 3. New equipment if possible and if budget allows
 - Parking lot bioswale likely to be expanded for move asphalt removal
 - Place raised beds on asphalt, not crushed red granite
 - Central outdoor classroom -
 1. Science lessons, garden-based learning, life cycles, pollinators,
 - Stage & Performance Area - rotate position to low point but in same general location
 1. Create open lawn space around, move loose parts to central island
 - Loose parts play moved to central island
 - Move Gaga ball pit to asphalt
 - Use geogrid pavers instead of crushed granite pathways

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- May not be able to place underground cistern due to existing infrastructure
 - Updated asphalt markings - traffic gardens
 - Benches - prefer benches with backs
 - Review project priorities and [Planned Curricular Connections](#) (p. 16 - 19)
4. Fundraising Strategy Discussion (10-15 min)
- Review [Fundraising Tracking Sheets](#)
 - Strategy
 - Fundraising Committee and [brainstorm list](#)
 1. Brick fundraiser - The Brickyard - October 2021
 2. ~~Spaghetti Dinner (October 16 or 19 - Parent/Teacher Conferences) - carry out or in-person (Cancelled)~~
 3. School raffle (Fall 2021)
 4. Holiday store (Winter 2021)
 - a. Gently used donations accepted for Hawthorne Holiday House
 5. Donors Choose Projects - gaga ball pit + mat, recreation supplies, outdoor musical instruments
 6. Combined Giving
 7. We received a \$3000 check from Whole Foods
 8. Silver Coin Drive October 26-Nov.23
 - Grants
 - ESSER funding - some allocated for outdoor classrooms, traffic gardens + additional \$ school has to determine use
 - Support from others
 1. MPS Foundation -
 - a. Online donations should be routed through the [MPS Foundation](#) -- donations can be made from the Hawthorne page on Reflo's website - <https://refloh2o.com/hawthorne>
 2. MPS Grants Department -
 - Phasing
5. Other Updates (5 min)
- Cohort 3 Celebration - Wed October 13 @ 11 am at North Division High School - [flyer](#)
 - Cohort 6 [Conceptual Planning Grant](#) - applications due Nov 3rd

Next Steps / Tasks:

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- Next meeting - **Monday November 22, 2021 @ 2:35 pm** - virtual meeting via Zoom

Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

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- Nathaniel Hawthorne→
 - Follow up with other fundraising activities outlined above in 4.
- Reflo →
 - ~~Donors Choose follow up for outdoor musical instruments~~
 - Follow up with MPS Foundation to request monthly fundraising updates be sent to Ms. Williams

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Fundraising (Virtual Meeting) - Meeting 6 - First Meeting after Summer

Monday, September 13th, 2021

1. Welcome, Introductions, and Review of Agenda (5-10 min)
 - Overview of green and healthy schools summer activities
 - Cohort 3 construction updates - video
 - [5th Annual Green & Healthy Schools Conference](#) - August 6, 2021
 1. Networking, sessions and resources
 2. Gap Grant Fundraising & Carnival Game
2. Review the project [timeline/status](#) (5 min)
 - MPS Detailed Design for Cohort 4 - Consultants selected
 - Engineering and design consultants to attend October meeting
 1. Land surveyor to visit schoolyard within the next month to gather info needed for the detailed design phase
 - Invite Building Engineer to attend next month's meeting
3. Fundraising Strategy Discussion (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - Raised to date

	Fundraising Targets	Applied for (not including "Did Not Obtain")	% of Target	In Progress or Pending	Committed, Pledged, or Money in Account
Any	\$ -	\$ 13,000		\$ -	\$ 13,000
Stormwater Green Infrastructure	\$ 468,000	\$ 353,755	76%	\$ 20,000	\$ 333,755
School Gardens / Healthy Food Access	\$ 5,000	\$ 5,700	114%	\$ -	\$ 5,700
Recreational Improvements	\$ 226,500	\$ 469	0%	\$ -	\$ 469
Educational Elements	\$ 67,500	\$ 10,325	15%	\$ -	\$ 10,325
Other Site Improvements	\$ 84,500	\$ -	0%	\$ -	\$ -
Total	\$ 851,500	\$ 383,249	45%	\$ 20,000	\$ 363,249

- Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. Conference Gap Grant - received August 2021 (Reflo holding funds on behalf of Hawthorne)
 - b. Brick fundraiser - The Brickyard - September 2021
 - i. Waiting for brick sample
 - c. Spaghetti Dinner (October 16 or 19 - Parent/Teacher Conferences) - carry out or in-person
 - d. Holiday store (Winter 2021)
 - e. Previous Ideas

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- i. School rummage sale (Fall) - potential sponsors?- August or September 2021** (maybe include these items at Holiday Store instead?)
- ii. JJ Candies - popcorn sales - Fall 2021
- iii. Scrip program
- iv. DonorsChoose Projects
 1. [Outdoor Discovery Cart supplies](#) & new project list

■ Support from others

1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Megan Burk, Donors Choose and Grant Support - burkmm@milwaukee.k12.wi.us
2. MPS Foundation -
 - a. Online donations should be routed through the [MPS Foundation](#) -- donations can be made from the Hawthorne page on Reflo's website - <https://refloh2o.com/hawthorne>



To make sure your donation goes to
NATHANIEL HAWTHORNE

■ Phasing

1. Review project priorities and [Planned Curricular Connections](#) (p. 16 - 19)
 - a. Priorities
 - i. Grass soccer field
 - ii. Outdoor Classroom
 - iii. Performance area
 - b. Gardens to be added slowly as grants allow
 - c. Possibly reduce complexity of striping plan on basketball court
 - d. Potentially expand island outdoor classroom area to also support performing arts
 - e. Kickball low priority
 - f. Donors Choose Projects - outdoor musical instruments

Choose a fund for your gift:

Greener Healthier Schools

Select

Gift Notes and Instructions:

Nathaniel Hawthorne

Type

4. Other Updates (5 min)

- Ms. Sue (retired from Fratney) joining Hawthorne as art teacher

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- Cohort 3 Celebration to be scheduled in early October - more details to come

Next Steps / Tasks:

- Next meeting - **Monday, October 18, 2021 @ 2:35 pm** - virtual meeting via Zoom
 - Engineering & Design Consultants to attend

Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

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- Hawthorne →
 - Invite Building Engineer to October 18th meeting
- Reflo →
 - Follow up with ideas and example projects for Donors Choose projects - musical instruments, gaga ball pit

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Fundraising (Virtual Meeting) - Meeting 5 - Fundraising Updates

Wednesday, May 12th, 2021

1. Welcome, Introductions, and Review of Agenda (5 min)
 - [Green and Healthy Schoolyard Redevelopment Video](#) (2:20 min)
2. Review the project [timeline/status](#) (5 min)
3. Outreach Check-in (5-10 min)
 - [Final Conceptual Plan Document](#) (PDF) and Printed books
 - 2 pg [Fundraising Brochure](#) (PDF)
4. Fundraising Strategy Discussion (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - Update on MPS Foundation support
 - MPS Foundation can send a representative to attend potential donor meetings
 - Private foundation grants go through the MPS Foundation
 - Online donations should be routed through the [MPS Foundation's website](#)
 1. In the drop down menu, must select "Greener Healthier Schools"
 2. In the Instructions, must type in "Hawthorne School"
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. Brick fundraiser - The Brickyard - end of May → August 2021
 - i. Contact [Nathan Leinweber](#) (414) 481-9600
 - b. School rummage sale (Fall) - potential sponsors?- August or September 2021
 - c. JJ Candies - popcorn sales - Fall 2021
 - d. Scrip program
 - e. Holiday store (Winter 2021)
 - f. DonorsChoose Projects
 - i. [Outdoor Discovery Cart supplies](#) & new project list
 - Support from others
 1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Jenny Butzbach, Donors Choose and Grant Support - butzbajl@milwaukee.k12.wi.us

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2. MPS Foundation

■ Phasing

5. Other Updates (5 min)

- April GSCM newsletter - Earth Day [link](#) and Green Ribbon Schools [link](#)
- Wisconsin School Garden Day ([newsletter](#) and [activity guide](#)) - May 20

Next Steps / Tasks:

- Next meeting -
- Hawthorne →
- Reflo →

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Fundraising (Virtual Meeting) - Meeting 4 - Fundraising Updates

Wednesday, April 21st, 2021

1. Welcome, Introductions, and Review of Agenda (5 min)
2. Review the project [timeline/status](#) (5 min)
3. Discuss Outreach Strategy (5-10 min)
 - Determine who is going to reach out to whom and when with books
 - Reflo delivered 25 printed Conceptual Plan books to school office
4. Fundraising Strategy Discussion (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - MMSD Grant - \$113,000 committed!

Fundraising Targets		Applied for (not including "Did Not Obtain")	% of Target	In Progress or Pending	Committed, Pledged, or Money in Account
Any	\$ -	\$ -		\$ -	\$ -
Stormwater Green Infrastructure	\$ 468,000	\$ 353,755	76%	\$ 140,000	\$ 213,755
School Gardens / Healthy Food Access	\$ 5,000	\$ 5,700	114%	\$ 3,000	\$ 2,700
Recreational Improvements	\$ 226,500	\$ 469	0%	\$ -	\$ 469
Educational Elements	\$ 67,500	\$ 10,325	15%	\$ 10,000	\$ 325
Other Site Improvements	\$ 84,500	\$ -	0%	\$ -	\$ -
Total	\$ 851,500	\$ 370,249	43%	\$ 153,000	\$ 217,249

- Update on MPS Foundation support
 - Meeting in April after Spring Break to talk about fundraising in general
 1. Can ask questions ahead of time to be answered at the meeting
 - MPS Foundation can send a representative to attend potential donor meetings
 - Private foundation grants go through the MPS Foundation
 - Online donations should be routed through the [MPS Foundation's website](#)
 1. In the drop down menu, must select "Greener Healthier Schools"
 2. In the Instructions, must type in "Hawthorne School"
- Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. Brick fundraiser - The Brickyard - end of May → August 2021
 - i. Contact [Nathan Leinweber](#) (414) 481-9600

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- b. School rummage sale (Fall) - potential sponsors?- August or September 2021
 - c. JJ Candies - popcorn sales - Fall 2021
 - d. Scrip program
 - e. Holiday store (Winter 2021)
 - f. DonorsChoose Projects
 - i. [Outdoor Discovery Cart supplies](#) & new project list
 - Support from others
 - 1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Jenny Butzbach, Donors Choose and Grant Support - butzbajl@milwaukee.k12.wi.us
 - 2. MPS Foundation
 - Phasing
- 5. Other Updates (5 min)
 - Wisconsin School Garden Day ([newsletter](#) and [activity guide](#)) - May 20

Next Steps / Tasks:

- Next meeting - Wednesday May 12 @ 2:15 pm - virtual meeting
 - Join Zoom Meeting**
 - <https://zoom.us/j/5060115425>
 - Meeting ID: 506 011 5425
 - One tap mobile+13126266799,,5060115425# US (Chicago)
- Hawthorne →
- Reflo →

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Fundraising (Virtual Meeting) - Meeting 3 - Fundraising Updates

Wednesday, March 24th, 2021

1. Welcome, Introductions, and Review of Agenda (5 min)
 - [New Green and Healthy Schoolyard Redevelopment Video](#) (2:20 min)
2. Review the project [timeline/status](#) (5 min)
3. Review Conceptual Plan Document & Updated Drawing (5 min)
 - [Final Conceptual Plan Document](#)
 - 2 pg [Fundraising Brochure](#)
4. Discuss Outreach Strategy (5 min)
 - Determine who is going to reach out to whom and when with books
5. Fundraising Strategy Discussion (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - Update on MPS Foundation support
 - Meeting in April after Spring Break to talk about fundraising in general
 1. Can ask questions ahead of time to be answered at the meeting
 - MPS Foundation can send a representative to attend potential donor meetings
 - Private foundation grants go through the MPS Foundation
 - Online donations should be routed through the [MPS Foundation's website](#)
 1. In the drop down menu, must select "Greener Healthier Schools"
 2. In the Instructions, must type in "Hawthorne School"
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. JJ Candies - popcorn sales - April 2021
 - b. Brick fundraiser - The Brickyard - August 2021
 - i. Contact [Nathan Leinweber](#) (414) 481-9600
 - c. School rummage sale (Fall) - potential sponsors?- August or September 2021
 - d. Plant sale (Spring) ?
 - e. T-shirt/~~mask sales~~
 - f. Scrip program
 - g. Holiday store (Winter 2021)
 - h. DonorsChoose Projects
 - i. [Outdoor Discovery Cart supplies](#) & new project list

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- Support from others
 - 1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Jenny Butzbach, Donors Choose and Grant Support - butzbajl@milwaukee.k12.wi.us
 - 2. MPS Foundation
- Phasing

- 6. Other Updates (5 min)
 - March GSCM newsletter - [link](#)
 - Kids Garden Community - [link](#)

Next Steps / Tasks:

- Next meeting - Wed April 21 @ 2:15 pm- virtual meeting
 - Join Zoom Meeting**
 - <https://zoom.us/j/5060115425>
 - Meeting ID: 506 011 5425
 - One tap mobile+13126266799,,5060115425# US (Chicago)
- Hawthorne →
- Reflo →
 - Print conceptual plan documents
 - Outreach letter

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Fundraising (Virtual Meeting) - Meeting 2 - Conceptual Plan Review & Fundraising Strategy

Wednesday, February 10th, 2021

1. Welcome & Introductions (5 min)
2. Review the project [timeline/status](#) (5 min)
3. Review Conceptual Plan Document & Updated Drawing (10-15 min)
 - [PDF](#) and [Plan Drawing](#)
 - Thoughts for detailed-design
 - 1-2 tether ball posts on schoolyard
 - Additional or varied asphalt games/markings, especially in Northeast corner of playground
4. Discuss Outreach Strategy (10-15 min)
 - Determine who is going to reach out to whom and when with books
 - Reflo to follow up with a template for outreach conversations
 - Reflo follow up with elected official contact info
5. Fundraising Strategy Discussion (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. School rummage sale (Fall) - potential sponsors?
 - b. Brick fundraiser
 - c. Plant sale (Spring)
 - d. T-shirt/mask sales
 - e. Scrip program
 - f. Holiday store (winter)
 - Support from others
 1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Jenny Butzbach, Donors Choose and Grant Support - butzbajl@milwaukee.k12.wi.us
 2. MPS Foundation
 - Phasing

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6. Other Updates (5 min)

- Earth Day planting activities - planting at school or sent home with all students with related activities
 - Bioswale seeds to plant starts that would reduce future costs of native plantings

Next Steps / Tasks:

- Next meeting - Wed March 24 @ 2:15 pm- virtual meeting
 - Join Zoom Meeting**
 - <https://zoom.us/j/5060115425>
 - Meeting ID: 506 011 5425
 - One tap mobile+13126266799,,5060115425# US (Chicago)
- Hawthorne →
- Reflo →
 - Outreach template
 - ~~Send Mr. Sedlacek Clement brick example to support Brick Fundraiser~~
 - ~~Outdoor Discovery Cart follow up with Amazon list, compare to items purchased through DonorsChoose project awarded in Fall 2020 – identify which other items could be used for an additional project~~
 - ~~Fundraising brochure (2 pg.)~~

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Fundraising (Virtual Meeting) - Meeting 1 - Conceptual Plan Review & Fundraising Kickoff

Wednesday, January 20th, 2021

1. Welcome & Introductions (5 min)
2. Review the project [timeline/status](#) (5 min)
 - 2021 - Fundraising
 - 2022 - Detailed Design, Permitting and Construction in summer
3. Review Conceptual Plans Progress (15-20 min)
 - Progress Check in - [DRAFT PDF](#)
 - Updated Conceptual plan drawing -- [link here](#)
 - Include distance markers on track (divided into quarters)
 - Start/finish line
 - Line up markers - circles in space east of central island (15)
4. Fundraising Kickoff (10 - 15 min)
 - Review [Fundraising Tracking Sheets](#)
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 - a. Mask sale
 - b. Brick sale
 - Support from others
 1. MPS Grants Department -
 - a. Denise Fields, Grants Specialist - Grant Support - fieldsdm@milwaukee.k12.wi.us
 - b. Jenny Butzbach, Donors Choose and Grant Support - butzbajl@milwaukee.k12.wi.us
 2. MPS Foundation
 - a. Milwaukee Urban League
 - b. Setting up principal's meeting with MPS Foundation to talk through strategy and how they support projects
 - Phasing
5. Other Updates (5 min)
 - [GSCM December newsletter](#)
 - [Virtual Tour of Clement Ave. School](#) (1 of 5 in Cohort 2)
 - Cohort 5 schools announced (Conceptual Planning in 2021)

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1. Gaenslen
2. Kluge
3. German Immersion
4. Mitchell
5. Riley

Next Steps / Tasks:

- Next meeting - Wed Feb 10 @ 215 pm- virtual meeting
 - Join Zoom Meeting**
 - <https://zoom.us/j/5060115425>
 - Meeting ID: 506 011 5425
 - One tap mobile+13126266799,,5060115425# US (Chicago)
- Hawthorne →
- Reflo →
 - Add line ups - two areas
 - Add start/finish line to the walking track with ¼ markers and distances
 - Add sponsorship bricks
 - Reincorporate the fence into the tot lot

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Conceptual Planning (Virtual Meeting) - Meeting 9 - Conceptual Plan Review & Early Start Fundraising

Wednesday, December 16, 2020

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
 - [Timeline graphic](#)
3. Review Updated Plan Drawings (5 min)
 - [Current DRAFT concepts](#)
4. Review Conceptual Plans Progress and Curricular Connections (15-20 min)
 - Progress Check in - **DRAFT PDF** - [link](#)
 - Activity photos and Headshots for Quotes - upload [HERE](#)
 1. Ms. Valentine & Mr. Murray
 2. Supply pickup - outdoor discovery cart materials
 - Lisa to send PDF of curricular section
5. Early Start Fundraising Discussion (15-20 min)
 - Awarded -
 - Blooming Botanist Grant \$1200 (raised bed gardens and supplies)
 1. Hoping to purchase rolling raised beds this spring
 - DonorsChoose Project for Outdoor Discovery Cart supplies
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Fundraising Committee and [brainstorm list](#)
 2. Upcoming mask sale
 3. Encumber funds from school budget - connect with Denise Fields @MPS Grants (fieldsdm@milwaukee.k12.wi.us)
 - Support from others
 1. Reflo to create Fundraising Brochure in 2021
 2. Hawthorne's webpage on Reflo's website - [link](#)
 - Phasing option
6. Other Updates (5 min)
 - GSCM December newsletter - [link](#)

Next Steps / Tasks:

- Next meeting - Wednesday, January 20, 2021 @ 2:15 pm - virtual meeting

NATHANIEL HAWTHORNE Conceptual Planning - Schoolyard Redevelopment Project

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Join Zoom Meeting

<https://zoom.us/j/5060115425>

Meeting ID: 506 011 5425

One tap mobile+13126266799,,5060115425# US (Chicago)

- Nathaniel Hawthorne →

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Conceptual Planning (Virtual Meeting) - Meeting 8 - Conceptual Plan Progress

Wednesday, November 11, 2020

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
3. Review Updated Plan Drawings (5 min)
 - [Current DRAFT concepts](#)
 - Review raised-bed placements and shadows
4. Review Conceptual Plans Progress and Curricular Connections (25-30 min)
 - [Hawthorne Plan Template](#) (Google Slides) and [Hawthorne Curricular Connections Brainstorm](#) doc
 - Progress Check in
 - Activity photos and Headshots for Quotes - upload [HERE](#)
 - Quotes and headshots
 - School Story
 - Planned Curricular Connections
 1. Introduction
 2. Schoolyard Feature Sections
5. Early Start Fundraising Discussion (5 - 10 min)
 - Strategy
 - Fundraising Committee forming :)
 - School fundraisers ([review ideas](#))
 1. 2021 Calendar Year
 - a. Already have submitted 3 grants to date!
 2. Corporate sponsorship and requests need to involve MPS Foundation
 - a. Sports organization for soccer field/basketball/murals
 - i. Bucks Foundation
 - b. Leverage personal connections
 3. Sponsorship ideas - bricks, benches, outdoor classrooms -
 - a. Brick Fundraiser? \$50 bricks, school receives \$25 per brick
 4. Combined Giving Campaign - MPS Foundation supports through United Way - could be set up to fund ongoing maintenance
 5. Free-throw basketball competition with donations
 6. Donors Choose Projects - Hawthorne on it!
 7. Social media fundraising campaigns

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8. Fundraising Campaign to be set up by MPS Foundation
 9. Virtual Hot Coffee/Tea/Chocolate event - send product to attendees, send conceptual redevelopment plan (\$35), discussion
 10. Shirt/spirit wear sale - Walnut Way for design and apparel printing, students design challenges,
 11. Restaurant fundraisers - Culver's, McDonalds
 12. PTO involvement - some schools choose to hold funds in the PTO accounts
 - Support from others
 1. Interested in grants to support - soccer fields, sports programming and field development
 - Phasing option
6. Other Updates (5 min)

Next Steps / Tasks:

- Next meeting - Wednesday, December 16 @ 2:15 pm - virtual meeting
 - Join Zoom Meeting**
 - <https://zoom.us/j/5060115425>
 - Meeting ID: 506 011 5425
 - One tap mobile+13126266799,,5060115425# US (Chicago)
- Nathaniel Hawthorne → Review current conceptual plan content, provide additional photos, and headshots
- Reflo → Lisa to send PDF of current conceptual plan content
- Reflo → Follow up with MPS Foundation - combined giving campaign
- Reflo → follow up with Donors Choose items/project lists, connect with Ms. DePriest and Mr. Sedlacek

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Conceptual Planning (Virtual Meeting) - Meeting 7 - Curricular Connections

Wednesday, October 21, 2020

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
3. Review Updated Plan Drawings (5-10 min)
 - [Current DRAFT concepts](#)
4. Review Conceptual Plan Progress and Curricular Connections (25-30 min)
 - [Hawthorne Plan Template](#) (Google Slides) and [Hawthorne Curricular Connections Brainstorm](#) doc
 - Progress Check in
 - Activity photos and Headshots for Quotes
 1. Full size, high resolution photos - upload [HERE](#)
 - Quotes and headshots
 1. Need additional that show NEED and ENTHUSIASM
 - a. Statements of support for project, need for project
 - b. School mission / vision statements
 - Brainstorm and Collaborative Writing
 - Planned Curricular Connections - slides 10 and 11 (can add additional pages if needed)
 1. Review [examples](#) - *Fratney*
 2. Organized by schoolyard feature
 3. Identify lessons/units per section
 4. Identify lead person to write section narrative
5. Early Start Fundraising Discussion (5 - 10 min)
 - Strategy
 - School fundraisers ([review ideas](#))
 1. Working on Budding Botanist grant opportunity to support Raise-bed gardens
 - Support from others
 - Phasing option
6. Other Updates (5 min)
 - MPS & MMSD Conceptual Planning Grant [Announcement](#) - Applications due Nov 5
 - Cohort 2 Construction Project Updates [here](#)

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Next Steps / Tasks:

- Next meeting - Wednesday, November 11 @ 2:15 pm - virtual meeting
Join Zoom Meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
One tap mobile+13126266799,,5060115425# US (Chicago)
- Nathaniel Hawthorne → brainstorm curricular connections, write 1st draft of School Story, Intro to Planned Curricular Connections, and Curricular Connections (by schoolyard feature)
- Nathaniel Hawthorne → take photos of sun/shadows in area where raised beds are proposed
- Reflo → determine shadows/placement for raised beds

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Conceptual Planning (Virtual Meeting) - Meeting 6 - First Meeting after Summer

Wednesday, September 23rd, 2020

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
3. Cohort 2 Construction Project Updates (10 min)
 - [C2 Photo Logs](#)
 - Potential visits to Clement or other C2 schools
4. Review Updated Plan Drawings (10-15 min)
 - [Current DRAFT concepts](#) from UWM-CDS
 - Revisit questions from surveys and [IdeaFlip](#)
 - Questions/Follow Up
 1. Confirm distance markings with phy ed. Teacher
 2. Number of line ups?
 3. What other playground markings support curriculum?
 - a. Share drone photos of other school projects,
 4. How big is classroom/stage area? Number of seats? Space for students?
 - a. In island - full class size (35ish) with natural seating
 - b. Stage area - full class (35ish) more intimate space rather than large capacity, ability to add temporary seating
 5. Is the soccer field going to be grass or turf? Maybe turf with cistern underneath (similar to Longfellow's field?)
 - a. Considering a sod/grass field currently
 6. Is it possible to raise enough funds through fundraisers to replace the old tot lot? Or is there something that can be done to rejuvenate the existing tot lot?
 - a. New tot lot ~\$150K
 - b. Could repair/replace certain pieces to reduce cost but improve in part
5. Review Conceptual Plans and How to Provide Content (10-15 min)
 - [Hawthorne Plan Template](#) (Google Slides)
 - Needs from the Hawthorne
 - Needs from Hawthorne
 1. Review/edit - Green Team Members, Community Partners, Contact info (last slide)
 - Activity photos (20-30)
 1. Full size, high resolution photos - [upload HERE](#)
 - Quotes and headshots

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1. Six (6) total (on slides 5-10 in Google Slides template)
 - a. Statements of support for project, need for project
 - b. School mission / vision statements
- Curricular Connections
 1. Review [examples](#)
 2. Outline curricular themes/how to organize section
 - a. Thematic
 - b. Subject area
 - c. Grade level
6. Early Start Fundraising Discussion (5 min)
 - Strategy
 - School fundraisers ([review ideas](#))
 1. DonorsChoose Projects - Gaga ball pits, musical instruments, gardening tools/supplies
 2. Brick sponsorships sell at \$50/brick
 - Support from others
 1. MPS Grants - helps support funding through larger (\$100,000 +) grants
 - a. Hawthorne to start grant writing - Basics to Grant Writing workshops with Grants Department
 - b. Denise Fields - fieldsdm@milwaukee.k12.wi.us
 - Phasing option
7. Other Updates (5 min)
 - *Exploring Water Education Resources* webinar - [link to recording, slides, digital resource guide](#)
 - GSCM EcoLiteracy Challenge [website](#) updates and new [Activity Menu](#)

Next Steps / Tasks:

- Next meeting - Wednesday, October 21 @ 2:15 pm - virtual meeting
- Hawthorne → Review, add, edit content in Conceptual Planning Google Slides template
 - Create list of curricular section headers/themes to structure section
- Reflo → Share potential supply lists for Donors Choose projects, brick fundraisers
- Reflo → look into shadows from building to the raised bed gardens

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Conceptual Planning (Virtual Meeting) - Meeting 5 - Schoolyard Planning Meeting

Wednesday, May 13th, 2020

May Virtual Meeting Resources can be found at <https://refloh2o.com/hawthorne>

- Meeting Recording - <https://youtu.be/nR40Q2vQdHM>
 - Opportunities to Learn More and Share Feedback
1. Welcome & Introductions (5 min) - Ms. Williams, Nathaniel Hawthorne
 - Welcome from Justin Hegarty (Reflo), Dr. Herndon (MPS School Board) and Ms. Williams (Nathaniel Hawthorne)
 2. Review Schoolyard Redevelopment Planning Process and Timelines (5 - 10 min) - Justin Hegarty, Reflo
 - [2020 School Conceptual Planning Process](#) - 3 year + process
 - 2020 - Conceptual Planning - draft design plan and conceptual plan booklet to share collective vision for schoolyard redevelopment and assist in reaching fundraising targets
 - 2021 - Fundraising - funds raised through multiple local, state, and federal grants opportunities (supported by Reflo and MPS), focused school fundraiser activities, private donations
 1. Opportunity to encumber funds from 2019/2020 school year to support schoolyard redevelopment
 - 2022 - Detailed Design, Permitting & Construction
 3. Review and Provide Feedback on 2nd Draft Conceptual Design (30 min) - Elise Osweiler UWM-CDS and Justin Hegarty, Reflo
 - Feedback gathered via live discussion, IdeaFlip idea board, and Google Form Survey
 - Hawthorne will install gaga ball pit in Fall 2020
 - Determine distance of track, add distance markers
 - Consider adding additional plantings for barrier/backdrop of stage area near apartments
 - Additional comments recorded on IdeaFlip Board
 - Learn More and Share Feedback - **due Friday May 29, 2020**
 - [IdeaFlip Boards](#)
 - [Feedback Survey](#)
 - [Plans-in-Progress!](#)
 - Email lisa.neeb@RefloH2o.com
 4. Other Updates (5 min) - Justin Hegarty, Reflo

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- Status of other schoolyard redevelopment projects
 - [Cohort 1 Schoolyard Redevelopment Summary](#)
 - Cohort 2 raised \$2.8 million to support projects - construction to begin June 2020!

Next Steps / Tasks:

- Nathaniel Hawthorne → Submit feedback about the DRAFT Conceptual Plan by May 29, 2020; encourage others to provide feedback as well (staff members, parents, community members, partners)
- Nathaniel Hawthorne → Work to develop portions of the conceptual plan document (See [April meeting notes](#) for more details)
- Reflo → Follow up with Hawthorne in June/July with plan updates and next steps
- Reflo & Hawthorne → Schedule in-person meeting in Fall when possible to gather additional feedback from the greater community

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Conceptual Planning (Virtual Meeting) - Meeting 4 - Draft Conceptual Design Review & Intro to Conceptual Plan Document

Wednesday, April 22nd, 2020

1. Welcome & Introductions (5 min)
2. Review and Provide Feedback on [Draft Conceptual Design](#) (20-25 min)
 - Feedback
 - +++ = love the green, stage area, trees!, track will be great for tricycles, really like the ½ court for shorter bball hoops
 - Suggestions = Add directional markings on track (counter clockwise arrows), add compass directions on schoolyard, place hawk logo in middle of full bball court
 - Questions = size of stage area (seating up to 40)? possible to extend tot lot and adjust the fenceline to give more space for kids to play and add new features?
 - Next steps
 - CDS to incorporate feedback in next draft
 1. Provide 1 aerial/drone overview of conceptual plan and
 2. 2 perspective drawings showing more details of selected areas (potentially of the island outdoor classroom area with bioswale and of the stage area/loose parts play)
3. Review [Flyer](#) and Brainstorm Other Stakeholders to Invite for Feedback @ Virtual Community Meeting - **Rescheduled to Wed May 13 @ 2:30 pm** - (5 min)
 - Invite stakeholders including staff, parents, partners, community members
 - Additional School Outreach Strategy
 - See details in NEXT STEPS below for May meeting
 - Will schedule in-person outreach meeting in Fall 2020 when possible
4. Review Conceptual Plan Document ([Examples](#)) (20-25 min)
 - Nathaniel Hawthorne - [Conceptual Redevelopment Plan Document Shared Google Doc](#)
 - List of Green Team Members and School Partners *
 - School Story Introduction *
 - Quotes and Headshots (6) *
 - Activity Photos (20-30) *
 1. Full size, high resolution photos - [upload HERE](#)
 - Curriculum Section Introduction

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- Curricular Connections
 - 1. Brainstorm how to organize section *
 - a. [Examples to Review](#)
- 5. Other Updates (5 min)
 - 5th Annual [Green Schools Conference](#) Updates - CANCELLED
 - Status of other schoolyard redevelopment projects
 - [Cohort 1 Schoolyard Redevelopment Summary](#)
 - Cohort 2 raised \$2.8 million to support projects - construction to begin June 2020!

Next Steps / Tasks:

- Next meeting - Wednesday, May 13 @ 2:30 pm - Virtual Zoom Meeting
- Reflo → Update meeting flyer, set up meeting details, manage RSVPs, create feedback survey to support May Outreach Meeting
- Nathaniel Hawthorne → invite staff, alderperson, school board member, regional superintendent, parents, PTO, school governance to attend
 - Send emails w/digital flyer attached and link to meeting registration

Note: RSVP HERE on flyer links to event, registration, and meeting details
- CDS → update drawing, incorporating feedback gathered at April mtg

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Conceptual Planning - Meeting 3 - 1st Draft of Conceptual Design

Wednesday, March 25th, 2020 - CANCELLED due to COVID-19

1. Welcome & Introductions (5 min)
2. Review and Provide Feedback on 1st Draft Conceptual Design (25-30 min)
 - Review Additional Resources and Brainstorm Curriculum Connections (min)
 - Ideas on How to Engage Students in Conceptual Planning Process
3. Review Draft Flyer and Brainstorm Other Stakeholders to Invite for Feedback @ April Meeting (10-15 min)
 - Invite
 - Building engineer
 - Gym teacher
 - Art teacher
 - Neighborhood residents → Neighborhood Watch group
 - School partners, etc. → potential sponsors for support
 - Parents
 - Additional School Outreach Strategy
4. Other Updates (5 min)
 - Green Schools Conference Updates
 - Thursday, August 6th @ H.W. Longfellow School and Journey House
 - Status of other schoolyard redevelopment projects

Next Steps / Tasks:

- Next meeting - Wednesday, April 22nd @ 4:00 pm - Virtual Meeting via Google Hangouts
- Nathaniel Hawthorne → Invite additional stakeholders to April Meeting - POSTPONED
- Reflo → Provide flyer to promote April Meeting

Agenda and Meeting Minutes

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Conceptual Planning - Meeting 2 - Charette Style Design

Wednesday, February 19th, 2020

1. Welcome & Introductions (5 min)
2. Intro to the Charrette/Design Activity (5 min)
 - Quick sketch, brainstorming activity where you get all of your ideas on paper to inform the design plan
3. Review Examples from Other Green Schoolyards and Schoolyard Use Survey Responses (5 min)
4. Break Into Small Groups to Gather Ideas on Site Drawings (25 - 30 min)
 - Brainstorm Potential Safety Concerns, Opportunities & Other Considerations
5. Share Design Ideas with Large Group (10-15 min)
 - Nathaniel Hawthorne mural on ground
 - Block traffic from driving on to playground - access from NE corner of school
 - Perimeter path
 - Porous surface beneath tot lot, expand if possible
 - Soccer field
 - Outdoor classroom
 - Mindfulness features
 - Sensory walls
 - BBall hoops at varied heights
 - Stage /performance area
 - Music features
 - Gardens!!
 - Shade + trees
 - Imaginative play features - boats, helicopter
6. Review Additional Resources and Brainstorm Curriculum Connections (5 min)
 - [Green Schools Consortium of Milwaukee \(GSCM\)](#) - newsletter, annual conference and network of support
 - [Green & Healthy Schools WI](#) - empowers, supports and recognizes schools for nurturing healthy kids and sustainable communities
 - [MMSD Environmental Education Initiative](#) - free programs and bus reimbursement
 - Wisconsin Water Library [STEM Kits](#) - each kit includes a topical “science chat,” read-aloud books, a science experiment or activity, songs and craft ideas.

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7. Other Updates (5 min)

- Status of other schoolyard redevelopment projects
 - Gauge interest in a tour of Cohort 1's schoolyard redevelopments

Next Steps / Tasks:

- Next meeting - Wednesday, March 25th @ 2:30 pm - CANCELLED due to COVID-19
- Nathaniel Hawthorne → Come to March meeting with ideas of who to invite to April's meeting
- Reflo → Create flyer to promote April meeting

Agenda and Meeting Minutes

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Conceptual Planning - Meeting 1 - Introduction

Wednesday, January 22nd, 2020

1. Welcome & Introductions (5 min)
2. Review Conceptual Planning Grant & Schoolyard Redevelopment Process (10-15 min)
 - [2020 School Conceptual Planning Process](#) (3 Year + process)
 - *curricular and career connections throughout*
 - 2020 - Conceptual Planning phase
 - 2021 - School fundraising
 - 2022 - Construction over summer
 - [Nathaniel Hawthorne Shared Folder](#)
3. Review Existing School Partnerships & Programs to Potentially Incorporate (5-10 min)
 - Planning Team Support from → Reflo, MMSD, GSCM, MPS, Community Design Solutions (CDS @ UWM), Cream City Conservation Corps. (C4) - culturally-relevant curricular connections
4. Review Green & Healthy School Projects & Common Language (20 min)
 - Stormwater green infrastructure
 - Outdoor classrooms
 - School gardens and green space
 - Recreational improvements
 - Arts opportunities
 - Culturally relevant curricular connections
5. Brainstorm List to Include in Conceptual Design (5 min)
 - Raised-bed gardens to reinforce the connection w/home
 - Turf (artificial?) area for soccer/kickball/football
 - Basketball and tetherball
 - Expand tot lot with porous/rubber pavement beneath; no wood chips
 - Bike track (similar to Stars schoolyard); around field?
 - Outdoor amphitheatre to support school assemblies - tiered seating and stage
 - Murals - created with students
 - Shade sails
 - Trails through bioswales
6. Introduction to Additional Resources (5 min)
 - [Green Schools Consortium of Milwaukee \(GSCM\)](#) - newsletter, annual conference and network of support

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- Green & Healthy Schools WI
- [MMSD Environmental Education Initiative](#)
- Better Buildings Challenge

7. Other Updates (5 min)

- Status of other schoolyard redevelopment projects
 - Gauge interest in a tour of Cohort 1's schoolyard redevelopments

Next Steps / Tasks:

- Next meeting - Wednesday, February 19 @ 2:30 pm
- Nathaniel Hawthorne → Complete the [Schoolyard Use Survey](#) online or [paper form](#) by Jan 31, 2020
- Nathaniel Hawthorne → staff members commit to at least one more Green Team Meeting
- Nathaniel Hawthorne → provide a large room w/tables to facilitate brainstorm session at February meeting
- Reflo → provide aerial of current conditions so students can share their thoughts and ideas for the redevelopment

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Conceptual Planning - Green Team Kick-Off Meeting

Friday, December 13th, 2019

1. Welcome & Introductions (5 min)
 - Green & Healthy Schoolyard Committee - 15+ people including parents and parent coordinator (Ms. Taylor)
2. Review Conceptual Planning Grant (5-10 min)
 - Projects range ~\$300 - 600K, 70% cost is green infrastructure and raised through Reflo, MPS Grants Department
 - \$10,000 total fundraising target / school → MPS Foundation account set up in the future (2021)
 1. Encumber funds at the end of the school year
 - Graduate student from Community Design Solutions (UWM) will be assigned to design renderings
 - Important to engage variety of stakeholders in process
 - Building Engineer - Mr. Jenkins - wants to be involved
3. Review Schoolyard Redevelopment Process and Communications Plan (15-20 min)
 - [2020 School Conceptual Planning Process](#) (3 Year + process)
 - 2020 - Conceptual Planning phase
 - 2021 - School fundraising efforts will support Healthy Food Access, Recreation Components, Outdoor Education/Classroom and Other categories of plan
 1. Current Fundraising (2019/2020) - \$1000 Target Grant for soccer, also received grant for water bottle filling station
 - 2022 - Construction over summer
 - [Nathaniel Hawthorne Shared Folder](#)
4. School Background - early start calendar, 7:35 am - 2:20 pm, K3 - 5th, 297 students
 - Very team orientated, cooperative with students following model of kindness and collaboration. Systems-focused approach; + parent involvement & support, culture based on importance and love
 - Community/family events +++
 - Other on site Programs - Camp Hawthorne in summer
 - Current Green & Healthy Programs - Hunger Task Force provides fresh fruit packs, classrooms incorporate Wellness Breaks

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- How kids currently use playground -
 - bball, kickball, football, tag, soccer, Girls on the Run (track) & playground games
 - Wants -
 - Gardens (raised-beds) to incorporate science connections → interested in WI School Gardens Network
 - Climbing areas so students can spread out
 - Athletic fields to play flag football, soccer, basketball, volleyball, track & other playground games
5. Schedule Monthly Meetings for Jan - May 2020 (10 min)
- January 22 @ 2:30 pm - introductions
 - February 19 @ 3:30 pm - Charette style for design input, include students if possible
 - March 25 @ 3:30 pm - 1st draft plan review, focus on space use, provide feedback
 - April 22 @ 4:00 pm- 2nd draft plan review, focus public outreach & involvement, provide feedback
 - May 13 @ 3:30 pm - review final draft
 - August - TBD - Attend & Present at Green Schools Conference
6. Tour School Grounds (20 min)
7. Follow up ideas -
- Explore connections, mentoring opportunities and tours with Vincent High School
 - Create a parent-friendly flyer to share info about the Schoolyard Redevelopment Process
 - Take advantage of [MMSD Environmental Education Initiative](#) programs to engage/excite students in the process

Next Steps / Tasks:

- Next meeting: Wednesday, January 22 @ 3:30 pm
- Nathaniel Hawthorne → join the [MPS Grants Department Listserv](#) to learn about grant opportunities and/or attend a grant writing workshop - contact Denise Fields for more info (fieldsdm@milwaukee.k12.wi.us or 414-475-8251)
- Reflo → Add Ms. Dunn as Green Team Contact w/ Ms. Shiro & Ms. Williams
- Reflo → Provide support materials (posters/photos) to highlight Schoolyard Redevelopment Process at school (Holiday Program on W 12/18)