

**BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC BOARD MEETING
May 22, 2019**

I. CALL TO ORDER

The May 22, 2019 Public Board Meeting of the Burlington Township Board of Education was called to order by Mrs. Maryann McMahon-Nester, President, at 7:06PM in the Hopkins Cafeteria at 710 Jacksonville Road, Burlington, NJ

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 9, 2019 the Secretary gave notice of this public meeting to be held at 7:00PM in the Cafeteria of the Hopkins Building. This notice was advertised in the following manner:

- (a) Posted notice on the entranceway Door #18 of the BTHS Hopkins Building.
- (b) Notices sent to the Township Clerk; the Burlington County Times; and the Trenton Times.

**III. FLAG & PATRIOTIC READING - Jamel Biago, Kaylee Green, Suchaze Rivera Calderon, Dae'von Scott, Zachary Steinwender, Dominic Stephens
Student Performance - BTMS Jazz Band under direction of Mr. Robert Huebner**

IV. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Lisa Bungarden	7:06 PM	9:00 PM
Mrs. Donna Custard	7:06 PM	9:00 PM
Mrs. Susan Eichmann	7:06 PM	9:00 PM
Mrs. Lisa Hodnett	7:06 PM	9:00 PM
Mr. Christopher Holmes	7:06 PM	9:00 PM
Mrs. Antoinette Minors-Ferguson	7:06 PM	9:00 PM
Mr. Jack Newman	7:06 PM	9:00 PM
Mrs. Velina Marie Riggi	7:06 PM	9:00 PM
Mrs. Maryann McMahon-Nester	7:06 PM	9:00 PM
Ms. Nancy Huynh, Student Liaison	7:06 PM	9:00 PM
Mrs. Mary Ann Bell, Superintendent	7:06 PM	9:00 PM
Mr. Nicholas Bice, BA/Board Secretary	7:06 PM	9:00 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	7:06 PM	9:00 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.	7:06 PM	9:00 PM
Mr. David Serlin, Solicitor	Absent	---

V. EXECUTIVE SESSION

VI. APPROVAL OF THE MINUTES

On the motion by Mrs. Minors-Ferguson, seconded by Mrs. Eichmann, to recommend approval of the minutes from the following meetings:

[April 10, 2019 Work Session](#)

[April 17, 2019 Executive Meeting](#)

[April 17, 2019 Public Board Meeting](#)

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

VII. STUDENT LIAISON REPORT

The [Student Liaison Report](#) was presented to the Board by Nancy Huynh.

VIII. STUDENT AND STAFF RECOGNITIONS

- **Pride Students of the Month - [see list](#)**
- **Jazz Nouveau Student Recognition - [see list](#)**
- **Staff Retirements:**
 - District - **James Mills (30 years)**
 - BBYS - **Donna Burgos (19 years)**
 - FWS - **Christine Leh (20 years)**
 - FWS - **Deborah Schaeffler (6 years)**
 - BTMS - **Louis DeAngelis (12 years)**
 - BTMS - **Carol D'Ilio (11 years)**
 - BTMS - **Barbara Georgeanni (8 years)**
 - BTMS - **Myra Manus (20 years)**
 - BTMS - **Bernadette Zimmerman (25 years)**
 - BTHS - **Neal Canavan (11 years)**
 - BTHS - **Richard Craft (42 years)**
 - BTHS - **Dawn Dimon (15 years)**
 - BTHS - **Valerie Smith-Pope (21 years)**

IX. COMMUNICATIONS

X. PRESENTATIONS

XI. RECESS - *The Board took a brief recess from 8:15pm to 8:36pm*

XII. COMMITTEE REPORTS

Strategic Planning Committee - no report

Buildings & Grounds Committee - [see report](#)

Curriculum Committee - [see report](#)

Communications Committee - no report

Legislative Report - [see report](#)

Policy Committee - [see report](#)

Special Education Advisory Committee - [see report](#)

Scholarship Committee Report - [see report](#)

XII. COMMITTEE REPORTS (Continued)

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - [see report](#)

Finance Committee - [see report](#)

XIII. SUPERINTENDENTS MONTHLY REPORT -

A. [Personal Update](#)

B. [Superintendent's Monthly Report - May 2019](#)

XIV. OPEN TO THE PUBLIC (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.

XV. SUPERINTENDENT BELL'S REPORT FOR BOARD ACTION

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following substitutes for the 2018/19 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers - none

Sub Secretaries - none

Sub PAC

Edward Lynd

Sub Maintenance - none

A. **PERSONNEL (Continued)**

Sub Nurses - none

Sub Bus Drivers - none

Sub Bus Aides - none

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

2. Recommend accepting the following list of Emergent Hires, as listed: **none**
3. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to accept, with regret, the **retirement/resignation** of:
 - a. **Stephanie Fuchilla-Goracy**, Special Education Teacher at Burlington Township High School, effective July 1, 2019. Mrs. Fuchilla-Goracy will have served the district for 4 years.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
4. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following **leaves of absence**:
 - a. an intermittent family medical leave of absence for employee #34700468, effective May 21, 2019, with an unknown end date.
 - b. a medical leave of absence for employee #19115476, utilizing sick days, effective February 18, 2019 through June 30, 2019, returning to work on September 1, 2019. *(Approved effective February 18, 2019 through April 30, 2019 returning to work on May 1, 2019, on the March 27, 2019 Agenda)*
 - c. a maternity/child-rearing leave of absence for employee #34694414, utilizing sick days, effective September 23, 2019 through March 6, 2020, returning to work on March 9, 2020. *(Originally approved without the request to utilize sick days on the April 17, 2019 agenda)*
 - d. a medical leave of absence for employee # 19211820, utilizing sick days, effective May 10, 2019 through May 23, 2019, returning to work May 28, 2019.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
5. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following **positions**:
 - a. [Personnel Listing for 2018-2019 as of May 22, 2019](#)
 - b. [Personnel Listing for 2019-2020 as of May 22, 2019](#)

A. **PERSONNEL (Continued)**

- c. **Kristyna Sabato** as Teacher of Special Education at B. Bernice Young School, effective September 1, 2019 through June 30, 2020, at the BA+15 level, step “B”, salary as negotiated, pending meeting employment requirements.
 - d. **Amanda Freeman** as LDTC at Fountain Woods School, effective September 1, 2019 through June 30, 2020, at the MA level, step “G”, salary as negotiated, pending meeting employment requirements.
 - e. **Elizabeth Backman** as Special Education Teacher at Burlington Township High School, effective September 1, 2019 through June 30, 2020, at the MA level, step “A”, salary as negotiated, pending meeting employment requirements.
 - f. **Kathleen Eifert**, as Art Teacher at Burlington Township High School, effective September 1, 2019 through June 30, 2020, at the BA level, step “C”, salary as negotiated, pending meeting employment requirements.
 - g. **Laura Janousek**, as LDTC at B. Bernice Young School, effective September 1, 2019 through June 30, 2020, at the MA level, step “F”, salary as negotiated, pending meeting employment requirements.
 - h. Leads for the Summer Paint Team:
Craig Cook
Milan Ellis
Briana Hazzard
Alex Hirt
 - i. **Deanna Daugherty**, as English Teacher at Burlington Township High School, effective September 1, 2019 through June 30, 2020, at the BA level, step “D-E”, salary as negotiated, pending meeting employment requirements.
 - j. **Elizabeth Bumbera**, as Special Education Teacher at Burlington Township High School, effective September 1, 2019 through June 30, 2020, at the MA level, step “A”, salary as negotiated, pending meeting employment requirements.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
6. Recommend approval of the following **transfers: none**
7. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

A. **PERSONNEL (Continued)**

- a. **Jennifer Shaw**, Elementary Teacher at B. Bernice Young School, from the BA+15 level to the MA level, effective May 1, 2019. (All the necessary documentation has been received from Wilmington University.)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
8. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions for the 2018-2019 school year, as listed:
 - a. [Extra/Co-Curricular & Coaching Stipends for 2018-2019 as of May 22, 2019](#)
 - b. [Extra/Co-Curricular & Coaching Stipends for 2019-2020 as of May 22, 2019](#)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
9. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of additional teaching time for the following staff members for the 2018-2019 school year, as listed:
 - a. nurses to be paid the contracted rate to facilitate athletic physicals after school for the high school students and the current eighth grade students:
Nancy Andorko
Christie Bricker
Jennifer Cohen
Virginia Rulli
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
10. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of summer days for the following staff members, as listed:
 - a. Summer School positions and staff as listed:

First Name	Last Name	Assignment
SHANNON	MONTESANO	Ready Set Go-TITLE I Grant Funded
RAELYNNE	SKEENES	Literacy Academy Teacher TITLE I Grant Funded
MARGARET	HEANEY	Literacy Academy Teacher TITLE I Grant Funded
DIANE	DEWEY	Literacy Academy Teacher TITLE I Grant Funded
MELISSA	DIAZ	Literacy Academy Teacher TITLE I Grant Funded

A.

PERSONNEL (Continued)		
GABRIELLA	CIARLANTE	Literacy Academy Teacher TITLE I Grant Funded
VICKI	CANN	Literacy Academy Teacher TITLE I Grant Funded
KATIE	GOSLIN	Literacy Academy Teacher TITLE I Grant Funded
LINDSEY	MINCER	Literacy Academy Teacher TITLE I Grant Funded
TBD if needed	TBD if needed	Literacy Academy Teacher TITLE I Grant Funded
ASHLEY	GREENE	Literacy Academy Teacher TITLE III Grant Funded-ESL Intervention
JENNIFER	PEÑA	Literacy Academy Teacher TITLE III Grant Funded-ESL Intervention
JEANINE	PUGLISI	Literacy Coordinator- TITLE I Grant Funded
AMANDA	PIKE	Academic Reinforcement Teacher
JENNIFER	SHAW	Academic Reinforcement Teacher
AMY	SPANO	Academic Reinforcement Teacher
TONYA	CLARK	Academic Reinforcement Teacher
MONICA	POTOSKY	Academic Reinforcement Teacher
LEIGHA	QUINN	Academic Reinforcement Teacher
TYLER	BARNES	Academic Reinforcement Teacher
DIANA	PEARL	Academic Reinforcement Teacher
LAURA	STEGMULLER	Academic Reinforcement Teacher
THOMAS	FOREMAN	Academic Reinforcement Teacher
KATHLEEN	KEY	Academic Reinforcement Teacher

A.

PERSONNEL (Continued)		
ANGELA	SEKERKE	Academic Reinforcement Teacher
ILISA	MOSLEY	High School Summer Online Course Support Teacher
RAFE	VECERE	At Risk Counseling
JENNIFER	MARINO	Extended School Year Teacher
KRISTIE	O'DONNELL	Extended School Year Teacher
KRISTYNA	SABATO	Extended School Year Teacher
PATTY	HYLAND	Extended School Year Teacher
REBECCA	WANCE-PETRECCA	Extended School Year Teacher
SHERRI	HAMBLIN	Extended School Year Teacher
MEGHAN	FABBRONI	Extended School Year Teacher
ALYSSA	KRISANDA	Extended School Year Teacher
TRACY	MATTIOLI	Extended School Year Teacher
CIARA	BOUYER	Extended School Year Teacher
CLARE	WHITE	Extended School Year Teacher
ERIN	SPATZ	Extended School Year Teacher
RYAN	DERRY	Extended School Year Teacher
JENNIFER	SIDES	Extended School Year Teacher
MARK	STEINBERG	Extended School Year Teacher
KELSEY	BOZARTH	Extended School Year Teacher
ELIZABETH	GRANDE	Extended School Year Teacher
ANDREW	PELLEGRINO	Extended School Year Teacher
HELENA	WEEKS	Extended School Year Teacher
KARA	ROMAN	Extended School Year Teacher
TRACY	SMITH	Extended School Year Teacher
NANCY	ANDORKO	Nurse
MARY	KERSTETTER	Nurse
TOBY	POPSO	Extended School Year Teacher (ART)
JENNIFER	LUSARDI	Extended School Year Teacher (HPE)
COOPER LEARNING STAFF	COOPER LEARNING STAFF	Reading Intervention Teacher
TBD	TBD	Extended School Year Teacher
HEATHER	BARR	Enrichment Teacher-ASSIGNMENT TBD
DOUG	CARACCI	Enrichment Teacher-ASSIGNMENT TBD

A.

PERSONNEL (Continued)		
CAROL	CLELLAND	Enrichment Teacher- ASSIGNMENT TBD
PAULA	LUBRANO	Enrichment Teacher- ASSIGNMENT TBD
JASON	WILLIAMS	Enrichment Teacher- ASSIGNMENT TBD
DIANE	ZAMENSKY	Enrichment Teacher- ASSIGNMENT TBD
ROXANNE	FERGUSON	Enrichment Teacher- ASSIGNMENT TBD
DIANNA	DEFIORE	Site Coordinator- TITLE I GRANT Funded
KEITH	LEX	Site Coordinator- TITLE I GRANT Funded
LAURA	WITTE	Secretary
ANDREW	ELLIS	Substitute
ALLISON	FORD	Substitute
TIM	MARSHALL	Substitute
JEANETTE	SIMINSKI	Substitute
DENISE	ZEOLI	Substitute
JAY	JONES	Substitute
LEIGH	CATTOLICO-YAGO	Substitute
SHERI	CALDERONE	Substitute
BRENDA	BESSINGER	ESY Aide
BEVERLY	BOYLE	ESY Aide
DARLENE	DELUCIA	ESY Aide
SHERRY	FORMAN	ESY Aide
TERRI	GINTERREITER	ESY Aide
ARLENE	HUTTON	ESY Aide
MONICA	LAUREL	ESY Aide
DONNA	GIBERSON	ESY Aide
SHARON	SCHLENGER	ESY Aide

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

11. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval deduct days for the following staff members, as listed:

- a. **Amy Benedetto**, English Teacher at Burlington Township High School, 1 day, June 3, 2019.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

A. **PERSONNEL (Continued)**

12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed: **none**
13. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following summer hours and days, as listed:
 - a. **Case Managers:**
Crystal Berry - up to 30 days
Amanda Freeman - up to 20 days
Shawn Ford-Manderson - up to 30 days
Stephanie Jesberger - up to 20 days
Geoffrey Mastro - up to 30 days
Teresa Ramos - up to 20 days
Valentina Steele-Dadzie - up to 20 days
Merisha Sturgis - up to 20 days
Kelly Veneziano - up to 20 days
 - b. **Related Service Providers:**
Kimberly Baker - up to 20 days
Kara Bannon - up to 30 days
Sara Cox - up to 20 days
Kathleen Flynn - up to 30 days
Katie Gaven - up to 20 days
Carolyn Gottel - up to 30 days
Morgan Heussaff - up to 20 days
Marcelle Howell - up to 20 days
Lauren McWhirk - up to 20 days
Kimberlee Waitman - up to 30 days
Sarah Vidal - up to 20 days
 - c. **Guidance Counselors and Student Assistance Coordinators:**
Steven Delaney - 20 days
Tina Dietrich - 20 days
Colleen Fee - 20 days
Lana Garriss-Sha - 20 days
Alicia Hayes - 20 days
Stephanie Kinney - 15 days
Heidi Roman - 15 days
Troy Scott - 20 days
Catherine Solewin - 11 days
Rafe Vecere - 20 days
Lara Webb - 8 days
Tara Winklespecht - 15 day

A. **PERSONNEL (Continued)**

d. Academic Coaches:

Paige Boston - up to 20 days

Savannah Smolskis - up to 20 days

Ralph K. Thomason - up to 20 days

e. Office Staff:

Candace Morris - up to 20 days

Victoria Titone - up to 20 days

Sandra Webb - up to 20 days

f. Nursing and Support Staff:

nurses to be paid the contracted rate to work up to 10 hours during the summer recess for the purpose of reviewing medical charts of the incoming students at Young School:

Nora Cochran

Jessica Moore

nurses to be paid the contracted rate to work up to 20 hours during the summer recess for the purpose of reviewing medical charts of the incoming sixth grade students:

Nancy Andorko

Mary Kerstetter

nurses to be paid the contracted rate to work up to 40 hours during the summer recess for the purpose of reviewing and charting the high school athletic physicals:

Christie Bricker

Margaret Hickey

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

B. **STUDENTS**

1. Recommend approval of home instruction for the following students: **none**

2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the special education or alternative placement, as listed:

a. **Student 6710987602** to attend New Grange - Elementary per IEP.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

B. STUDENTS (Continued)

3. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval for the following students, to be permitted to complete their school year, no tuition, as per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, for the 2018-2019 year, pending space availability:
 - a. **Student 2102708712** at Burlington Township Middle School
Student 7839346077 at Fountain Woods School
Student 3575417271 at Burlington Township Middle School
 - b. student be permitted to complete their senior year at Burlington Township High School, no tuition, as per policy for the 2018-2019 year.
Student 4315692315
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

C. MISCELLANEOUS

1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:
 - a. [District Facilities Report - April 2019](#)
 - b. [Field Trips - April 2019](#)
 - c. [Student Demographics - April 2019](#)
 - d. [Suspension Report - April 2019](#)
(Report is considered privileged in nature.)
 - e. [Residency Flash Report - April 2019](#)
 - f. [Presenter Approval Forms - Submitted April 2019](#)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following Job Descriptions, Policies and Regulations, as listed:
 - a. First Reading (*Revised First Reading where noted*)
 - [5410 Promotion and Retention](#), language added as a result of rescission of 2624.4

C. **MISCELLANEOUS (Continued)**

- [5310 Health Services](#)
- [R5310 Health Services](#)
- [5332 Do Not Resuscitate Orders](#)
- [7420 Hygienic Management](#)
- [R7420 Handling and Disposal of Body Wastes and Fluids](#)
- [8441 Care of Injured Persons](#)
- [R8441 Care of Injured Persons](#)

b. Final Adoption: - **none**

c. Job Descriptions - First Reading: - **none**

d. Job Descriptions - Second Reading: - **none**

e. Job Description - Reviewed: - **none**

f. Rescissions:

- 2624.4 Guidelines for Private Tutoring for Students Who Have Failed a Course

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

3. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following overnight trip:

a. field trip for HS FBLA students at the National FBLA Competition in San Antonio, Texas on June 28 - July 3, 2019.

Chaperone: **Robert Carson**

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

4. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to accept the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

200614 200291 200837 200901 200956 201107

Roll Call Vote: 8 Ayes, 0 Nays, 1 Abstention (Mrs. Minors-Ferguston, motion carried.

C. MISCELLANEOUS (Continued)

5. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to accept the [Certification of No Change in Survey Responses](#) for the 2019 Tax Exempt Bond Compliance Survey.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
6. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the [2019-2020 district calendar](#). (*Change to High School Orientation and Homecoming dates.*)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
7. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following curricula for the 2018-2019 school year.
Television/Media Production I
Social Studies 6
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
8. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to accept the [NJDOE QSAC determination](#). The district is considered “High Performing” based on the following QSAC grades:

Instruction and Program	85%
Fiscal	94%
Governance	100%
Operations	98%
Personnel	100%

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
9. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the [2017-2019 Updated Novel and Film List](#).
Roll Call Vote; 9 Ayes, 0 Nays, motion carried.
10. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the [Comprehensive Equity Plan for School Years 2019-2020 through 2021-2022](#).
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

D. BUSINESS

1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval for payment of the [May Bill List](#).
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

D. BUSINESS (Continued)

2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following business reports:
 - a. [Treasurer's Report - April 2019](#)
 - b. [Board Secretary's Report - April 2019](#)
 - c. [Cafeteria Report - April 2019](#)
 - d. [Transfer Report - April 2019](#)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of April 30, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
4. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following reports on Tuition:
 - a. Tuition Contracts Billed - none
 - b. Tuition Contracts Paid - [April 2019](#)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
5. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of Professional Services Agreements between the Burlington Township Board of Education and the **Burlington County Educational Services Unit** to provide nonpublic technology initiative programs for the 2019-2020 school year.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
6. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following **Professional Services and Extraordinary Unspecifiable Services** based on responses to RFP process. All contracts are for the period July 1, 2019 to June 30, 2020. The amounts included are either total cost or greatest amount per hour.

General Solicitor	David M. Serlin	\$175.00/hour
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D.

<u>BUSINESS (Continued)</u>		
Special Education Solicitor	Parker McCay	\$175.00/hour
Financing Solicitor	Parker McCay	\$300.00/hour
Auditor	Inverso & Stewart	\$35,000.00
Negotiations Counsel/Labor Consultant	Parker McCay	\$175.00/hour
School Physician	Family Physicans of Burlington	\$38,988.13
Property, Casualty and Insurance Consultant	TC Irons Agency	no direct cost to the district
Health Insurance Consultant	Integrity Consulting Group	no direct cost to the district
Construction Manager of Record	New Road Construction Management	\$185.00/hour
Construction Manager of Record - Pre-Referendum	New Road Construction Management	\$185.00/hour

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

7. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the extension of the Paraprofessional and Support Staff contract with **ESS Support Services, LLC** (f/k/a MissionOne) for the period July 1, 2019 through June 30, 2020. This is the fifth of five possible years on the contract. Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
8. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval an extension of the contract with **Princeton Food Management Assoc. Inc.**, effective July 1, 2019 through June 30, 2020, with a management fee in the amount of \$26,924.30. This is the second of five possible years on the contract. Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
9. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following meal prices for the 2019-2020 school year:

D.

<u>BUSINESS (Continued)</u>	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
BREAKFAST	1.60	1.65	1.65
LUNCH	2.75	2.90	2.90
MILK	0.65	0.65	0.65
ADULT BREAKFAST	3.00	3.00	3.00
ADULT LUNCH	5.00	5.00	5.00

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

10. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to renew the shared services agreement for food services with **St. Paul's School** for the 2019-2020 school year. Food services to be provided by Princeton Food Management Associates, Inc. as part of their contract with Burlington Township School District. As part of the agreement, Burlington Township School District receives revenue of \$500/month or \$5,000/year.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
11. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to renew the shared services agreement for general maintenance services with **Burlington Township Fire Department** for the 2019-2020 school year at \$40 per hour, or adjusted for overtime. This allows the district and the fire department to share services which results in a net savings for the taxpayers of Burlington Township.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
12. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to renew the shared services agreement for general maintenance services with **Endeavor Emergency Squad** for the 2019-2020 school year at \$40 per hour, or adjusted for overtime. This allows the district and emergency squad to share services.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
13. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for technology infrastructure on-site support and management, for the period April 1, 2020 to June 30, 2024, utilizing a competitive contracting process, pending approval by the NJ Department of Community Affairs.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried

D. BUSINESS (Continued)

14. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of an agreement with **Wee Kids EHEP Services** to provide extended hour enrichment programs for the 2019-2020 school year at B. Bernice Young Elementary School and Fountain Woods Elementary School.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
15. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of an agreement with the **Wee Kids EHEP Services** to provide a Pre-K Program at Fountain Woods Elementary School for the 2019-2020 school year.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
16. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to authorize submission of a refusal of funds for the **Carl D. Perkins Career and Technical Education Improvement Act of 2006** for the period July 1, 2019 to June 30, 2020. The district does not have the necessary "Program of Study" or certified teacher to accept the allocation of \$20,290.00 for the 2019-2020 school year.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
17. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to award a contract to **ESS Northeast, LLC** for Educational Substitute Staffing Services for the period July 1, 2019 - June 30, 2021 in conformance with the competitive contracting process.

[Report of Evaluation and Recommendation of an Award](#)
[Resolution Awarding Contract](#)
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
18. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval authorizing the Qualified Purchasing Agent to solicit bids for ChromeBook computers.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
19. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to authorize the Qualified Purchasing Agent to solicit bids for transportation services for the 2019-2020 school year, as needed.
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
20. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to reject all bids received for the irrigation well project at Burlington Township Middle School in accordance with N.J.S.A. 18A:18A-22(a) and N.J.S.A. 18A:18A-22(b). Two bids were received and both amounts

D. BUSINESS (Continued)

substantially exceed the cost estimate and appropriation for this project.

This project was approved by the voters at a special election held on December 8, 2015, when they authorized the financing of \$10,114,107 of school bonds. [Bid sheet](#).

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

XVI. OPEN TO PUBLIC FOR COMMENT

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.

XVII. NEW BUSINESS

XIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

On the motion of Mrs. Minors-Ferguson, seconded by Mrs. Eichmann, approval was made to adjourn the meeting at 9:00PM.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

Respectfully submitted,



Nicholas Bice
Business Administrator/Board Secretary