
STUDENT INITIATIVE GRANT

The Student Initiative Grant is intended to provide financial support to encourage and promote the facilitation of projects, activities and events run by science students that are not affiliated with existing SUS Clubs. The grant aims to encourage students to provide demonstrable service for current **science students** to fulfill unmet needs. The Student Initiative Grant may also be used to support students who require financial assistance for personal research projects. The maximum allocation of the Student Initiatives Grant is **\$250**.

SUS will review applications beginning **September 15th, 2025**, on a first-come, first-serve basis, and applications will close on **April 10th, 2026 (or until funds run out)**.

The sample grant is attached here: [☰ EXAMPLE Student Initiative Grant Application - 25'/26'](#)

Eligibility

- Applicant must be a **current student in the Faculty of Science at the UBC Vancouver Campus** or a **new SUS club**
- Individuals and new clubs can apply for the Student Initiative Grant once per academic year

Funding

- The maximum per grant allocation may not exceed 50% of related fees, or at a maximum of \$250
- Applications that score below 50% will not receive funding
- Applications that score between 50% and 80% will receive funding proportional to their score.
- Applications that score above 80% will receive the full funding requested

Contact

- If you have any questions, please feel free to contact the following members of the finance team
- If you would like initial feedback on your application or advice on how to best use the grant money, please contact the finance team for a one-on-one session

Name	Position	Contact
Judy Kim	Vice President, Finance	vpfinance@sus.ubc.ca
Harleen Randhawa & Eliana Zhao	Associate Vice Presidents, Finance	avp.finance@sus.ubc.ca

**** TO APPLY ****

- Please duplicate this document, fill out the application below, save it as a pdf and submit it as part of your application package by emailing it to vpfinance@sus.ubc.ca and cc-ing avp.finance@sus.ubc.ca.
- The subject line of your email should be “[GRANT APPLICATION]” followed by your the type of grant being applied for and your name/club name (depends if you are applying as an individual or as a club)
 - Ex. [GRANT APPLICATION] EDI Grant - Jessica Tong
 - Ex. [GRANT APPLICATION] EDI Grant - UBC Science Club
- Each application package will require additional pieces of supporting documentation, so do not forget to attach these as well to your email to complete your application package.
 - A checklist is present at the end of each application detailing what supporting information is required and should be attached to your email.

STUDENT INITIATIVE GRANT APPLICATION

Please fill out the below information

SECTION I: CONTACT & PROJECT INFORMATION

Contact Information	
Applicant Name:	
Club Name (if applicable):	
Applicant Email:	
Date of Application (dd/mm/yyyy):	
[AMS CLUBS ONLY] Account Tracking Number: (###-####-##)	

Project Information	
Project Name:	
Date/Duration of Event:	
Affiliated Organization (if any):	
Amount Requested:	

SECTION II: ABOUT THE INITIATIVE/EVENT

1. Describe the project and purpose of the initiative/event (200 word limit). Please include:
 - a. What the new initiative or project entails (please focus less on details and more on impact)
 - b. Purpose of this new project
 - c. How it serves and supports Faculty of Science (FoS) students or its significance and impact on the community

ANSWER:

2. Please describe your role and/or the impact this initiative will have on yourself (150 word limit). Please include:
 - a. Your role either intellectually or your contributions to the team
 - b. How the opportunity relates to your future goals
 - c. How the opportunity creates an impact in your personal life

ANSWER:

SECTION III: FEASIBILITY REPORT

Please fill out a feasibility report and timeline for your event/initiative and include it as part of your application package. Linked below is a template for your report, please create a copy of this document and fill it out appropriately.

 [Feasibility Report Template 25'/26'](#)

SECTION IV: BUDGET & EVENT CONSIDERATIONS

Please include your itemized budget for the 25'/26' fiscal year, budgeted based on the expected sources of revenue as a spreadsheet **as part of your application package**. Include details in the budget such as current & anticipated expenditures, as well as income (membership, ticket sales, etc.).

Linked below is a template for your budget, please create a copy of this document and fill it out appropriately.

 [General Grant Budget Template 25'/26'](#)

END OF APPLICATION

Congratulations! You have completed your application. Please attach all items in the below checklist to an email and send it to vpfinance@sus.ubc.ca and cc avp.finance@sus.ubc.ca.

Best of luck!

APPLICATION CHECKLIST	
Main Application Document PDF (this document)	Yes/No
Feasibility Report PDF	Yes/No
Itemized Budget Spreadsheet	Yes/No