Teacher Checklist for Wooglemai

1. Let us know immediately if any details are not correct. Please note . . .

Prior to arriving at Wooglemai

2. Staff and students please do not attend Wooglemai if you are unwell or displaying any flu-like symptoms.
3. Go to our website http://www.wooglemaieec.com.au to view activities or programs of which will assist you in planning your excursion.
4. **Permission notes** issued by your school must specifically mention any outdoor activities (such as Initiative Games, Low Ropes Course, Archery and Kayaking) if these are included in your program. Please bring these with you.
5. Each parent must complete the **Assumption of Risk** form if the above activities are included in your program. The forms are found on our website homepage.
6. Check your bus bookings and agreed arrival and departure times.
7. New buses coming to Wooglemai are getting lost, due to Google maps as it does not bring them here. Our address is - 45 Sheehy's Creek Road Oakdale
8. Sleeping dorms cater for Boys 24 and Girls 23
   See website for details to help with your catering needs.
9. Equipment that must be supplied by schools/students, Hat and sunscreen lotion, All meals (there are **NO** facilities to purchase food or drinks at Wooglemai) Appropriate clothing for outdoor activities, including enclosed footwear.
10. Please note check the weather forecast prior to your departure to Wooglemai
11. In the event of rain : Teachers in charge of excursions should ring to check suitability of excursion proceeding.
    Office Hours – 8.00am to 3.00pm 0246 809 483 (or leave a message)

    Before 8.00am please phone Luke Willcocks 0429 567 793

    If we can assist you with any further information, please get in touch via phone or email.