School Site Council - Wednesday September 10th, 2025 3:30-5:00pm

Location: PAC

1. **Reviewed SSC purpose & responsibilities (see agenda)**

2. **Reviewed member roles & expectations**
    a. All members (except the staff rep who is not in rotation) attend each meeting. If you cannot, please find a sub & let Zoe know (ssc_chair@mcauliffek8.com) who your sub will be.
    b. Chair, Principal, Parent Rep, & Staff Rep are voting members.
    c. Class Reps are representatives & liaisons for their entire grade(s).
        i. Send out updates to all classes in your grade. This year we will start doing this in ParentSquare with the help of the CCs. Zoe will send out a suggested draft each month for the update but you are welcome to make changes as you see fit before sending it out.
        ii. Please request ~10-15 minutes at each class meeting to provide a verbal summary of what SSC has been doing and request feedback. We only ask you to do this at your own class meetings - not all the classes in the grade.

3. **Link to the SSC shared drive which contains various reference files including meeting agendas & minutes**

4. **The minutes from the SSC meeting held May 21, 2025 were approved.**
    a. Additionally, it was determined that we do not need to hold a vote to approve minutes for each meeting. Since we are not a Title 1 school, we are not under that strict level of scrutiny.
    b. We also do not need to keep attendance records.

5. **Mary recommended a schoolwide site-specific survey for parents (and possibly also older students)**
    a. Students 4th grade and up will be able to access an online survey.
    b. Suggestions for crafting the survey
        i. Avoid middle-of-the-road response options
        ii. Open answer questions; can use AI to help analyze them
        iii. Start by reviewing the LCAP questions & results. Pick some questions to delve deeper into. Do the same with the California Healthy Kids Survey (CHKS). Then add more if needed.
    c. alarid-enright_mary@cusdk8.org will provide an example survey from a past year at Faria so we can get an idea.

6. **Discussed SPSA schedule**
    a. Next meeting: Review Adrienne's analysis of our performance on our 2024-2025 goals

b. October: Principals start planning for SPSA creation. Waiting for district to embargo the CAASP data.
c. November: 1st draft review

7. **Discussed the need for more students to take the state test (CAASP)**
    a. McAuliffe gets a penalty for having < 95% participation. We are at ~75%.
    b. We will improve our rating AND get bonus points for growth if we can get this number up to the target. We could go from orange to green or blue in one year & help us dispel the myths about McAuliffe academics. This is expected to help with enrollment. Parents & teachers have not been on board with testing and may not be fully aware of the benefit to the school community.
    c. Scores do not matter; the point is participation (~10 questions minimum). Do not want to see students/teachers stressing about performance or comparing against one another.
    d. Accommodations are available.

8. **Agreed to make meetings remote by default moving forward**
    a. This will allow more people to attend more consistently around childcare & commutes - bringing in more voices makes us better.
    b. We may need to make an in-person meeting occasionally (ie to sign documents) on a case-by-case basis, or find other workarounds.
    c. SSC Chair will send Mary the SSC member email list & alarid-enright_mary@cusdk8.org will set up a secure Zoom meeting.
    d. Recommend to post the meeting info + link and agenda to the school via Parentsquare at least 24 hours in advance
    e. Meeting time can also be adjusted to meet our needs - it used to be a big process but not anymore.

9. **PAC/DELAC Meetings**
    a. Zoe attended September meeting. Will provide notes at the October SSC meeting.
    b. By their request, we need a parent of an ESL student to represent McAuliffe at DELAC meetings in October/January. erikvladimir@gmail.com agreed to attend these.
    c. Since we have a parent of an ESL student, SSC can double as the site ELD meeting group.
    d. SSC Chair will attend 5/12 & 5/26 meetings which include LCAP planning for next year
    e. Susmitha agreed to take the March meeting
    f. If no volunteers for November & February, SSC Chair will attend.

10. **Finance Meetings**
    a. Question was raised about why SSC needs to send a rep to finance meetings. Suspect it is a holdover from when SSC had a site budget, which is no longer the

case. SSC Chair will attend the first meeting & find out if there is a need to continue this practice.

11. Afterschool Programs Update

a. Shared the Afterschool tracking spreadsheet
b. SSC Chair will follow up with Legarza about finalizing Facilitron use permit so they can start (first day fell through when they showed up)
c. Requested help following up with potential providers. Xi offered to help & will follow up with Zoe.

12. Discussed lack of response to SSC from the community

a. Parents may feel overwhelmed or like they can't make an impact
b. Suggestion to write the updates in a way that is more accessible & less overwhelming (summarize, prioritize, action oriented)
c. Sending via parentsquare instead of email may help
d. Site Survey may also help

13. Planned for next meeting topics

a. Review example site survey from Faria
b. Review Adrienne's analysis of last year's performance on our SPSA goals
c. Anything else that comes out of the presidents' meeting

REFERENCE

- **SSC Charter:** Discuss and advise on issues regarding instruction and curriculum and issues related to McAuliffe's philosophy.

- **McAuliffe 2025-2026 School Site Council:**
  - SSC Chair: Zoe Gingrich
  - Principal: Mary Alarid-Enright
  - SSC Parent Rep: Erik Vladimir Ortega González
  - SSC Staff Reps (rotating): Jenna Westling and Jeff Mitbo
  - SSC Class Reps:
    - TK - Muskan Srivastava & Christopher Wang
    - K, 3rd, 8th - Xi 'Steven' Zhang & Qi 'Monica' Guo
    - 1st - Tian Xie
    - 2nd - Hammad Khan
    - 4th - Debbie Bongiovanni & Adam Hendryx
    - 5th - Susmitha Thekkethil
    - 6th/7th - Zoe Gingrich

- **2025-2026 SSC Meetings: 3:30 - 5:00 in the PAC**
  - September 10
  - October 8
  - November 12
  - December 10
  - January 14
  - Feb 11
  - March 11
  - April 8
  - May 13

- **Goals in the 2024-2025** SPSA:
  - Reading: By Spring 2025, as measured by iReady, we will increase the percentage of all students, students with disabilities, and EL students performing at or above grade level by two percentage points, respectively, over spring of 2024 scores.
  - Whole Child: Implement PBIS to foster engaging, positive, safe learning environments where everyone belongs.
  - Philosophy: Maintain our alternative school focus as a progressive, parent-participation educational program for children in grades TK-8, communicate this focus to the wider community in order to attract families for whom this program is a match, and grow enrollment over time to achieve stable student numbers and a stable staff; specifically, maintain one TK classroom, increase from two to three Kinder classes, and return to having three middle school classes.

- Math: By Spring 2025, as measured by iReady, we will:
    - Increase the percentage of all K-8 students performing at or above grade level in Math to 80% or above
    - Increase the percentage of all K-8 English Learners performing at or above grade level in Math to 62% or above
    - Increase the percentage of K-8 special education students performing at or above grade level in Math to 49% or above
- Science: Maintain or increase our level of achievement in science as measured by the CAST scores in Spring 2025.

- **2025-2026 Local Control and Accountability Plan (LCAP)**

- **PAC/DELAC Meetings:**
    - Parent Advisory Committee (PAC): The role of this group is to be an advisory group specifically focused on the LCAP plan and budget allocations.
    - District English Language Advisory Committee (DELAC): The role of this council is to discuss the school plan process, while also providing input to the District on the LCAP as well as programs offered to support student learning and success. The members of this council should come prepared to discuss English Language Learners, specific needs and support the students and the parents.

PAC/DELAC Calendar

10:45am - 11:45am

All Meetings are Virtual

Month	PAC/DELAC	DELAC Only
September	9/9/25	
October		10/14/25
November	11/18/25	
January		1/20/26
February	2/24/26	
March	3/24/26	
May	5/12/26 - LCAP Draft	
May	5/26/26 - LCAP Questions	

- **2024-2025 McAuliffe Safety Plan**
    - **Evacuation Map**
    - **Evacuation Locations**