



Proposal Guidelines for Sponsored Summer Research Program Funding for Provost Summer Undergraduate Research Grant (PSURG)

General Requirements:

- Proposals must be double-spaced and limited to a maximum of six (6) pages, including the title and reference pages.
- Projects involving human subjects that require Institutional Review Board (IRB) approval must include a statement indicating the applicant's status in the IRB review process.
- Proposals must be authored entirely by the student applicant. Text copied directly from a faculty mentor's research materials is not permitted. The proposal should demonstrate the applicant's comprehension of the research project and their capacity to communicate it effectively.
- Strong proposals focus on clarity, organization, and substance rather than length. A shorter but well-written proposal can be just as compelling and often more effective than a longer one.

Required Sections:

- Title Page (Page 1):
 - o Full name
 - o Major
 - o Project title
 - o Three (3) descriptive research key words or phrases
 - o Faculty mentor's name
 - o Faculty mentor's department
- Proposal Body (Pages 2-5):
 - o Project background or overview
 - o Significance/Contribution of research within the broader field
 - o Objectives and/or research question(s)
 - o Comprehensive methodology, including design, materials, and approach
 - o Time commitment required to complete the project
 - o Expected learning outcomes, including anticipated academic and professional benefits.
- References (Page 6):
 - o The final page should include a complete and properly formatted list of references cited within the proposal, using a recognized citation style appropriate to the discipline.