

**MINUTES OF A MEETING OF MANATON PARISH COUNCIL AT 7.30 PM AT MANATON
PARISH HALL ON WEDNESDAY 10th MAY 2023**

Present: Cllrs: W Boughey *Chairman* N Beyts, B Warne, C Keene and M Wylie

In attendance: Mrs Cat Frampton

AGENDA ITEM	Action
ITEM 1- To receive and approve apologies for absence. 1.1 Apologies received from CCllr Gribble and Cllr Mount were accepted. The new DCllr Mr Farrand-Rogers had been contacted but had confused the date and was unable to attend.	
ITEM 2 – Election of Parish Council Chairman and Vice Chairman for 2023-2024 2.1 Cllrs Boughey and Beyts respectively were proposed by Cllr Keene and seconded by Cllr Warne	
ITEM 3 – To receive declarations of interest 3.1 There were no declarations of interest	
ITEM 4 – To receive reports from County and District Councillors 4.1 No reports.	
ITEM 5 – Public Participation 5.1 Mrs Cat Frampton was present	
ITEM 6 - To approve minutes of meeting on 12th April 2023 6.1 The minutes having been previously circulated were approved and signed	
ITEM 7 - Matters Arising 7.1 Cllr Wylie had taken and submitted a new reading for this year as the Council had overpaid last year. She was progressing the vat return. 7.2 Cllr Wylie had located the firm responsible for the road signs left behind and would contact it to arrange for their collection.	MW MW
ITEM 8 – During the vacancy in the office of clerk the following were authorised 8.1 Cllr Wylie to operate the Council's bank account and to make payments authorised by the Council. To this end it was agreed that the bank card and card reader would be held by Cllr Wylie – Cllr Boughey however expressed concern that this arrangement was not consistent with the Council's policy requiring two councillors to sign cheques – it was agreed that he would investigate further 8.2 The Chairman to issue notices of meetings and 8.3 Any other councillor to perform any other function of parish clerk which may be properly authorised by the Council.	WB
ITEM 9 - Financial report 9.1 This was presented by Cllr Wylie 9.2 Cheques for the Church field (playground) (£50) and mowing (£280) were signed.	
ITEM 10 – Planning 10.1 Cllr Beyts had circulated a planning list as promised: the deadline for decision on the Sandy Meadow application had been put back; the Manaton Gate application had been approved; there was no objection to 2 Freeland Cottages planning application for alteration to a chimney height; there was still no progress on the Horse and Pony Sanctuary application - Cllr Beyts would write to the DNPA planning department to complain of the lack of action on their part.	NB
ITEM 11 - Highways 11.1 Cllr Mount was not present so no report was available. Cllr Beyts had reported several potholes but there had been no action on these. He urged Cllrs to report potholes whenever they were seen.	
ITEM 12 – Parish Assets 12.1 North - Cllr Keene had found a replacement for the toddler swing seat which was up to the required standard (EN1176) however the price of £122.40 was considered high for the amount of use it would get. Various suggestions were made as to a solution and Cllr Warne agreed to have a look to see if a repair would be possible instead of replacement. Cllr Beyts would fix a rubber stop for the large gate. Cllr Wylie would provide the basketball sign, if Cllr Keene would provide a photo of this. The sign for the Jubilee oak tree is work in progress. 12.2 South - Cllr Warne reported that the tree at Mellowmead had not yet been taken down despite the property owner's undertaking to do this. Regarding the bridge, there had been no information from the bridge builders about the materials and payment for these. Cllr Warne undertook to speak to them again. Additional railway sleepers were required to finish off the boardwalk, but it was agreed that it necessary to complete the bridge before deciding if funds were available. A footpath bridge towards	CK, BW NB & MW

AGENDA ITEM	Action
Becky Falls was in need of some repair but it was thought that the Dartmoor National Park would be responsible for this – Cllr Wylie to raise this with the relevant DNPA officer.	
ITEM 13 - Games Court 13.1 Cllr Boughey had nothing to report.	
ITEM 14 Parish Hall 14.1 Cllr Keene had nothing to report as she had been unable to attend the meeting due to contracting Covid.	
ITEM 15 - 20's Plenty 15.1 There was nothing much to report on this, some signs had gone up but traffic speed had not reduced noticeably. Councillors confirmed the decision to put up signs in the village. Cllr Beyts had just received some information on this which he would circulate.	NB
ITEM 16 – Correspondence 16.1 A letter from Mary Ridgeway had been received informing the Council of the construction of 8 affordable homes for rent in Widecombe, some of which could be offered to suitable Manaton residents if there were not enough candidates in Widecombe. It was agreed that Cllr Wylie would post the letter on the PC notice boards and ask that it be circulated via the parish hall email distribution.	MW
ITEM 17 - Matters for information 17.1 There had been complaints about the collection of items placed on the corner of Mellowmead and the lane to Water. Cllr Boughey had information that a parishioner was intending to talk to the person responsible and it was agreed to wait to hear the result of this before proceeding further. 17.2 Cllr Boughey had made a start on going through the boxes of papers to decide what should be kept and what could be discarded.	WB
ITEM 18 - Date of next meetings 18.1 The next Council meeting would be held on 12 th June 2023. The Annual Parish Meeting would be held on 22 nd May 2023.	MW
ITEM 19 - AOB 21.1 Annual Parish Meeting: Chris Butcher and Seth Saunders would both come to the Annual Parish Meeting to speak. The DNP Ranger, Rob Steemson had been asked but had not replied as yet. Cllr Wylie would provide refreshments and 20 copies of the annual accounts, the Chairman to provide copies of the minutes of the last meeting. Cllr Wylie will post the notice of meeting on the notice boards. She will also provide a sheet for attendees to record their presence.	MW WB MW
ITEM 20 - Matters for future consideration 20.1 It was agreed that the Chairman would investigate advertising the vacancy for position of clerk in the Mid Devon Advertiser and/or the Moorlander.	

Close of meeting: 8.30 pm

These minutes remain in draft form until they are approved by the Council and signed by the Chairman below.

Approved by Manaton Parish Council and signed by the

Chairman.....