Lone Star Riding Club
By-Laws (2023 Update)

Article I

Section I: Title
This association shall be known as the Lone Star Riding Club and shall be operated and conducted as a non-profit organization.

Section II: Objectives
The purpose of this organization shall be to encourage sportsmanship and citizenship through horsemanship. To establish an atmosphere that is both educational and instructive for children and adults alike in following this form of recreation. It shall promote the acquaintance and friendship among members through club-sponsored activities.

Section III: Place of Business
The principal place of business shall be deemed by the president. Monthly meeting place is to be designated by the president until a permanent clubhouse is acquired. Mailing address shall be that of either the Treasurer or President as voted by a majority vote. Business may be transacted at any place convenient to the members and officers.

Article II

Section I: Members
A member, as referred to in these By-Laws shall be any single person or family unit that has been accepted and is in good standing with dues current.

Section II: Types of membership
Active-those members present on club roster in good standing. This includes children of club members. When a child becomes or is age 23 years on January 1st of a year then that child must establish a separate membership OR when a child of the household married at the time of the marriage becomes a new family membership.

Section III: Rules
Members of the club shall be admitted, retained and expelled in accordance with such rules and regulations as the members may from time to time adopt. Members shall be expected to work together for the betterment of the club as a whole.

Section IV: Membership
New members shall be admitted to the club upon the following:

1) Written application 2) Club dues 3) Majority vote of members present at monthly meeting. Voting on membership will be done in the applicant's absence.

Section V: Member Equality
All members while in good standing shall have equal rights, interests, and responsibilities with respect to the club.

Section VI: Dues
The annual dues shall be determined annually by the Board of Directors on a family unit basis. They shall be paid in full each January at the annual banquet / club meeting and are delinquent at the first play day for all current members and will incur a late charge. All new members will be required to pay annual dues at the first play day of the year or otherwise will be considered delinquent. A family unit will include parents or legal guardian(s) and unmarried children living as a household. When a child marries, a new family unit is formed. A grandchild can be added to a member's household if that child's parents do not play day. Members suspended for non-payment of dues will be notified by Treasurer via mail and have ten (10) days to respond. Member will be automatically dropped from roster after February club meeting.

Section VII: Votes
A family membership has one vote per parent or guardian (maximum of two (2) votes and each child age 15 and up has one (1) vote.

Article III

Meetings Section I:
Meetings of the members shall, unless otherwise notified be held and shall not exceed two (2) hours in duration except at the direction of either the president or majority vote. Location of the monthly meeting shall be deemed by the president or majority vote at the prior meeting. At the meeting, the members conduct the business of the club. Meeting notices will be given seven to ten days prior to the business meeting.

Section II: Special Meetings
Special meetings of the members may be held at such time and place as designated by the president. Notice of Special Meeting shall include purpose. There shall not be less than twenty-four (24) hours notice of the meeting.

Section III: Quorum
At any meeting of the members called in accordance with the foregoing provisions, the members in attendance shall constitute a quorum.

Section IV:
Any officer of the club may call the meeting of members to order and may act as chairperson of such meetings, precedence being given as follows: President, Vice-President, Secretary, Treasurer, and Playday Secretary. In the absence of all such officers, the members may elect a chairperson. All meetings will be conducted according to Robert's Rule of Order.

Article IV

Section I: Elections
The officers shall be elected by a majority vote by the members present at the regular meeting in the month of January. The term shall last one (1) year commencing within seven days after the vote. All candidates must be members in good standing for a twelve (12) month period before becoming eligible to hold office of President, Vice President, Secretary, or Treasurer. Any member may hold his/her present office until elected and accepting another.

Section II: Re-election
All officers may be re-elected to the same office or any other office by majority vote.

Article V

Section I: Officers
The officers shall be President, Vice President, Secretary, Treasurer, Rules Committee Chairperson, Arena Director, Reporter/Publications, Historian, and Playday Secretary. The listed officers of the club shall be elected for a period of one (1) year. The new officers shall assume responsibilities following a transition meeting held within 7 days of January elections.

Section II: Duties
President: the officer shall
Be the chief executive officer and preside at all meetings.
Be responsible for the enforcement of the by-laws, rules of the club, rules of the district, and Association.
Perform other duties prescribed.
Should attend all district meetings, not absent more than 2 per quarter.
Attend Association Conventions.

Vice President: this officer shall
In absence of the president, the VP has the power to perform duties of the president.
Assist the president in all duties when called upon to do so in club operations.
Attend district meetings.
Purchase and organize High Point awards for each play day
Purchase and organize leadline awards for each play day
Purchase and organize all ribbons for each play day

Secretary: this officer shall

Document and keep minutes of the meetings of the members.
Minutes are to be kept in an orderly manner and housed in binder that will be delivered to each individual who follow in office.
Maintain membership roster complete with name, address, phone number and date of birth (Treasurer to provide copies of membership forms.)
Maintain other club records deemed by the President.
Responsible for club correspondence as directed by the President
Responsible for notice of meetings.
Announce all upcoming meetings and events via social media and emails

Treasurer: this officer shall

Keep records of all Monies received and expensed paid.
Pay appropriate bills and accounts.
Deposit all funds and maintain bank accounts.
Report account transactions at monthly meetings.
Responsible to document and receive money of members joining associations and registering said members with that association in a timely manner.
Provide all new membership information to the Secretary
Have change money for playdays and be responsible for receiving money at events, membership dues, etc.
Sign checks with another designated officer on club checks.

Rules Chairperson(s) these officer(s) shall

Responsible to see that association, district and club rules are followed at playdays. Club rules supercede District and Association rules.
Receive protests.
Coordinate rules committee.
All rules committee members must acquaint self with all rules equipment and specifications necessary to execute each event.

Arena Director: this officer shall

Direct events selected by membership for play day.
Acquaint self with all rules, equipment, and specifications necessary to execute events.
Appoint club members to judge and assist with responsibilities (including maintaining a notebook with current Coggins copies for all horses)
See that arena is maintained and/or prepared for play day with respect to optimum safety of each participant.
Will along with 2 officers of the club rule if conditions are unsafe to carry out/on play day due to weather or status of arena itself.

Play Day Secretary: this officer shall

Take entry forms.

Set up and maintain books and points.
Appoint club members to assist in performance of these tasks and others as required.
Responsible for posting point totals for all classes and Top Ten no later than eight days following each play day.

Media Director: This officer shall

Shall write monthly articles and submit in timely manner to national association's publication (Horsetales)
Newsletters
Maintain album of events through the year
Document club achievements and growth
Help with Social Media as required

Royalty Coordinator: This office shall

Provide royalty applications for the following year no later than October 1 of each year
Order sashes and crowns and pins for all incoming royalty
Coordinate fundraisers for royalty at each play day and auction baskets for year-end
Coordinate social appearances for royalty

Royalty Positions include:

Mascot, Pee Wee Princess, Junior Sweetheart, Senior Sweetheart and Wrangler

Eligibility: candidates must have been a club member for the period of 1 season prior to taking a royalty position. Age categories will be based upon candidate's age as of January 01 of the year they wish to become a candidate.

Responsibilities of Royalty will be: (1) Serve as "goodwill" representative of Lone Star Riders Riding Club, (2) Be prepared (in appropriate attire for appearances) (3) Help with club fundraising ventures sponsored by/endorsed by Lone Star Riders. (4) Assist at the functions.

The election or contest on all incoming royalty will be decided on by the royalty coordinator and by club vote.

Article VI

Section I: Resignation

Upon resignation of an individual member for any reason other than dissolution of the club, no money paid for dues will be refunded nor any further reimbursements be made.

Section II: Termination of membership

A ***member*** *can be* ***terminated*** *for* ***failure*** *to meet provisions of these By-Laws*: use of any intoxicants, abusive profane language, disorderly conduct, any members saying, talking badly, "backstabbing", or belittling, slandering, malicious character degradation of ANY club member at ANY club activity, association event, OR on social media, as our objective is to build self-esteem and respect for each other. If so decided by a majority vote of club members following an investigation by a committee made up of five (5) members, three of which are officers, the secretary will be instructed to notify individuals concerning the result of the vote.

Results of investigation: *no action, probation through the current fiscal year, or termination of membership via certified mail, return receipt*. Those members concerned will have (10) days in which to file an appeal to be heard by the membership. The membership's decision is final with **NO** *refund of money*.

*See Article II, Section 8-Social Media Policy (NARC&SP Rule Book)

"*The main advantage of having a Social Media Policy is to protect the NARC&SP, officers, chairpersons, Districts, clubs, and members, otherwise known as the association and entities, if a person(s) acts unprofessionally on a Social Media site…"*

Article VII

Dissolution, any proposal for dissolution will be discussed by the club membership. Majority vote must decide dissolution and balance of assets will be disposed of by a majority vote of the members attending said meeting. Proceeds shall be paid to a charity named by the membership.