

ELEVATE COLLEGIATE CHARTER SCHOOL

BOARD MEETING NOTES

THURSDAY, JUNE 17TH, 2021 – ZOOM

5:30 P.M.

Attendees: Dr. Patrick Jefferson, Amanda Stephens, Thuyvi Norris
Debra Johnson, Chuck Ejim

Guests: Rebecca Francis (Head of School)

Absent:

Recorder: Rebecca Francis

Meeting Called to Order: 5:33 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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<p>Meeting convened</p>	<p>Meeting called to order at 5:33 p.m. by Dr. Jefferson. Quorum established</p> <p>Motioned and approved minutes from May 20th and May 27th, 2021.</p> <p>All ays.</p>	<p>VOTE</p>		
<p>Academic Committee Report</p>	<p>1)Rebecca Francis, Head of School, requested permission to approach the Board. Ms. Francis presents an update on enrollment and hiring. Board reviewed a marketing proposal from Effct. The Board and motioned and approved Ms. Francis to exceed her expenditure threshold to enter into a contract with Effct.</p> <p>All Ays.</p>	<p>VOTE</p>		

	<p>Ms. Francis gave the Board an update on their year 2 facility option. Ms. Francis will work with the school's broker to secure other options.</p>			
Finance Committee Report	<p>Region 20 has fully transitioned into their back office provider and has begun to draw down CSP funds.</p> <p>Ms. Francis presented the 240 and 420 budgets for the 2021-2022 school year. Board motioned and approved both the 240 and 420 budget.</p> <p>All Ays.</p> <p>Board will continue to review the budget to actuals monthly.</p>	VOTE		
Governance Committee Report	<p>The Governance Committee updated the Board on the status of Board dues and reminded them they are due August 1st.</p> <p>The Governance Committee is vetting a prospect and will bring this individual to the July meeting.</p> <p>TPCSA is opening a Board training portal July 1 and the Governance Committee will report back to the Board on how to access and track Board trainings.</p>			

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NEXT ORDER OF BUSINESS				
NEXT MEETING	Meeting adjourned: 6:19pm Next Meeting: July 15th, 2021			