

2025 ANNUAL CATHOLIC APPEAL

Parish Report Transmittal Form

Parish:		City:
Date:	Report#	Parish Goal: \$

Record of gifts submitted with this report:

1. Total Number of new pledges:

2. Total amount of new pledges (will find in donor list total)
\$ _____
3. Total down payment of new pledges (will find it donors list total) \$ _____
(Do not include credit card payments in line 3)
(Do not send CASH through the mail; Do not combine Cash & Check in one report- meaning do not send loose cash along with the check)

4. **Payment slips received for 2025 ACA pledges: (Write down on the bottom box)**

<u>Name & Account#</u>	<u>Cash/Check?</u>	<u>Amount</u>
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

4b. Total payments on **2025 ACA Pledges** (Transfer here the number 4 total) ...\$ _____

5. Parish Check (total the 3 & 4b only) \$ _____
(Please submit one Parish check for all payments, excluding Credit card payments)

*****Please note that any payments dated in 2024 but submitted to the Diocese AFTER December 31 must be noted for tax receipt. (FYI, we go by USPS date of mail) Please try to send those to us no later than January 2, 2025. ***NO Exception! Thanks.**

Submitted by:		Date:
Daytime Telephone:	Email:	