

**West Marshall Board of Education
Regular Session
April 7, 2021**

The West Marshall Board of Education met in regular session on Wednesday, April 7, 2021, at 6:17 p.m. in the library in the high school building. President Rodney Honeck called the meeting to order. Members present for roll call included April Coulter, Erick Eggers, Sue Goodman, Rodney Honeck, Shawn Meyer, Bob Ranson and Hunter Wilkening.

Agenda: Motion by Ranson, seconded by Meyer, to approve the agenda. Ayes, 7; Nays, 0. Motion carried.

Pledge of Allegiance

Welcome and Recognition of Visitors

FFA Students recognized: Wade Weuve, Skyler Hanford, Dawson Bear, Ezra Stone, Jillian Karsjen, Lillian Fisher, Caden Wright, Jacob Affeldt, Ethan Finch, Addison Lander, Greta Wengert, Brandon Wiley, Kinleigh Kriegel, Natalie Nichols, Madeline Thompson, Elin Bartine, Bella Borgos, Cash Johnston, Savannah Davenport, Shelby Johnston, Mari Kriegel, Rachel Randall, Riley Randall

FFA Presentation: The 7th grade team that qualified for state presented to the board. The team is , Savannah Davenport, Shelby Johnston, Mari Kriegel, Rachel Randall, Riley Randall.

Consent Agenda

Recommendation by Mr. Large to approve the following consent agenda items:

- Minutes of the March 10, 2021, Public Hearing
- Minutes of the March 10, 2021, Regular Meeting
- Bills and financial reports
- Personnel report:
 - Approve resignations: Taylor Smith, 3rd grade Teacher; Chuck Rosacker, HS Business Teacher; Steven Anderson, Strength & Conditioning Coach; Jodi Girard, Supt. Administrative Assistant
 - Approve hires: Mindy Buckley, K-5 Art Teacher; Erika Shahn, MS Science Teacher

Motion by Ranson, seconded by Meyer, to approve the consent agenda items. Ayes, 7; Nays, 0. Motion carried.

Old Business

- Preschool/Summer Program Rates: A recommendation for the summer child care, preschool, wrap around care and before/after school care programming and rates was presented. Summer care costs will remain the same except for the drop-in rate increasing to \$40: 5 days, \$140; 4 days, \$120; 3 days, \$95; 2 days, \$70; 1 day, \$35. The district would like to move from an hourly rate to a flat weekly rate based on the number of days in attendance for the before/after school care. This will help in budgeting and administration of the program. Erick Eggers would like to see additional options for the pay structure for after school care for those parents utilizing the service for fewer hours. The district will look into adding additional options to add to the proposed pay structure. Before school rates will be: 5 days, \$20; 4 days, \$17; 1-3 days, \$14. After school will be (if utilized for max hours): 5 days, \$4; 4 days, \$44; 1-3 days, \$32. Wednesday wrap around will be \$30/full and \$15/half. Wrap around rates will be: 5 days, \$102; 4 days, \$72, 1-3 days, \$60. Three-year-old preschool tuition will be \$180/month and transportation will be \$30/month. Motion by Coulter, seconded by Eggers, to approve the programs and fees but look at adding an additional fee option for after school care. Ayes, 7; Nays, 0. Motion carried.
- Discussion of district COVID-19 mitigation. Since the CDC and local recommendations for mitigation, social distancing and masks has not changed, we will continue to do the same protocol.

New Business

- Approval of the FY22 Budget: Recommendation was made to approve the FY22 budget as presented in the public hearing, resulting in a tax levy of \$1176581. Motion by Ranson, seconded by Coulter, to approve the FY22 budget as presented. Ayes, 7; Nays, 0. Motion carried.
- Approval of the FY21 Budget Amendment: A recommendation was made to approve the FY21 Budget Amendment as presented. We will overspend our budget due to the refinancing of the SAVE bonds and additional financing for the HVAC project. Motion by Wilkening, seconded by Goodman, to approve the budget amendment as presented. Ayes, 7; Nays, 0. Motion carried.
- Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approve the Paying Agent, Bond Registrar, and Transfer Agent Agreement and Authorizing the Execution of Same: Motion to approve the resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as Paying Agent, Bond Registrar, and Transfer Agent, approving the Paying Agent, Bond Registrar, and Transfer Agent agreement and authorizing the execution of the same. Motion by Meyer,

seconded by Ranson. Roll call vote: Coulter, aye; Egger, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.

- Tax Exemption: Resolution to approve the Tax Exemption Certificate to be placed on file and approved. Motion by Ranson to approve the resolution, seconded by Goodman. Roll call vote: Coulter, aye; Eggers, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.
- Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds: Resolution authorizing and providing for the terms of issuance and securing the payment of \$6,270,000 School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2021, of the West Marshall Community School District, State of Iowa, under the provision of Chapters 423E and 423F of the Code of Iowa, and providing for a method of payment of said bonds. Motion made by Ranson, seconded by Coulter, to approve the resolution. Roll call vote: Coulter, aye; Eggers, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.
- Approval of Special Education Work Experience Instructional Services: Recommendation was made to approve contract with AEA to provide special ed work experience services to our students. Currently we have 1 -2 students working with AEA on integration into work force. AEA finds work and oversees the work to help the students align to employment after high school. Motion by Ranson seconded by Eggers. Ayes, 7; Nays, 0. Motion carried.
- Senior Year Plus Agreement Contract 2021-22 Iowa Valley Community College District (MCC/ECC): Recommendation to approve the contract with MCC/ECC to provide programs for our students for college courses. Motion by Ranson, seconded by Eggers, to approve the agreement. Ayes, 7; Nays, 0. Motion carried.
- Summer College Credit Offerings Iowa Valley Community College District (MCC): Recommendation to approve grant program with MCC to allow students to attend summer programs for free to student and school. Motion by Ranson, seconded by Goodman, to approve summer college credit offerings. Ayes, 7; Nays, 0. Motion carried.
- Early Graduation Request Two requests - one mid-year (Bailey Borton) and one 3-year graduate (Jacob Janssen). Motion by Goodman, seconded by Eggers, to approve the early graduation requests. Ayes, 7; Nays, 0. Motion carried.
- Policies: Approve 1st reading of board policies:
 - 505.5 Graduation Requirements – *the number of credits required were changed in February beginning with the Class of 2024 for 6 credits of social studies. We are adding that one of these credits must include Personal Financial Literacy.*
 - 604.1 Competent Private Instruction
 - 604.2 Individualized Instruction
 - 604.3 Program for Talented and Gifted Students
 - 604.4 Program for At-Risk Students
 - 604.5 Religious-Based Exclusion From a School Program
 - 604.7 Dual Enrollment
 - 604.8 Foreign Students
 - 605.1 Instructional Materials Selection
 - 605.1R1 Selection of Instructional Materials
 - 605.2 Instructional Materials Inspection
 - 605.3 Objection to Instructional Materials
 - 605.3E1 Instructions to the Reconsideration Committee
 - 605.3E2 Reconsideration of Instructional Materials
 - 605.3E3 Sample Letter to Individual Challenging Instructional Materials
 - 605.3R1 Reconsideration of Instructional Materials Regulation
 - 605.4 Technology and Instructional Materials
 - 605.5 School Library
 - 605.6E1 Internet Access Permission Letter to Parents
 - 605.6E2 Internet Appropriate Use Violation Notices
 - 605.6R1 Internet – Appropriate Use Regulation
 - 605.7 Use of Information Resources
 - 605.7R1 Use of Information Resources Regulation

Motion by Ranson, seconded by Eggers, to approve the 1st reading of board policies as presented. Ayes, 7; Nays, 0. Motion carried.

Policies: Approve 2nd reading of board policies:

- 507.1 Student Health and Immunization Certificates
- 507.2E1 Authorization Asthma or Airway Constricting Medication Self-Administration Consent Form
- 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to Students

- 507.3 Communicable Disease – Students
- 507.4 Student Injury or Illness at School
- 507.6 Student Insurance
- 507.7 Custody and Parental Rights
- 507.8R1 Special Health Services Regulation
- 507.9 Wellness Policy
- 602.1 Curriculum Development
- 602.2 Curriculum Implementation
- 602.3 Curriculum Evaluation

Motion by Eggers, seconded by Ranson, to approve the 2nd reading of board policies as presented. Ayes, 7; Nays, 0.
Motion carried.

Policies: Approve final reading of board policies:

- 508.1 Class or Student Group Gifts
- 508.2 Open Night
- 601.1 School Calendar
- 601.3 School District Instructional Organization
- 602.1 Curriculum Development
- 602.2 Curriculum Implementation
- 602.3 Curriculum Evaluation
- 603.4 Multicultural/Gender Fair Education
- 603.5 Health Education
- 603.5E1 Human Growth and Development Student Excuse Form
- 603.6 Physical Education
- 603.7 Career Education
- 603.8 Teaching About Religion
- 603.8R1 Teaching About Religion Regulation-Religious Holidays
- 603.9 Academic Freedom
- 603.9R1 Teaching Controversial Issues
- 603.12 Independent Study

Motion by Coulter, seconded by Wilkening, to approve the final reading of board policies as presented. Ayes, 7; Nays, 0.
Motion carried.

- Fundraisers: There were not any fundraisers submitted for approval this month.

Principal Reports

- Elementary Principal Report – Ms. Smith reported on Trojan Tots pricing and class sizes. She also discussed teacher requests both outside and internally; her policy is to have parents submit a written request giving educationally sound reasons for wanting or not wanting a certain teacher. She feels that choosing teachers, especially internally, can erode culture - doesn't show support for other teachers. Class sections are assembled by teachers looking at the academic ability and supports the student will need and they assign a point to each student. This prevents putting a lot of high need students in one classroom. Ms. Smith then assigns the teachers to the group. She feels her job is to create a culture where we are here to do what's best for all students.
- Mr. Tollefson reported ISASP testing starts next Monday, April 12th. – MS testing will go for 8 days. They will complete one testing period per day for most of the days. MS dance will be April 30th; Lock-in will be May 14th; 8th gr banquet on May 20th; Elementary music concert April 27th. Science teacher interview included a team of staff members. Celebrations: MS FFA program; MS band solo festival; Market day - 4th graders create products and sell; MS Track - 90 students participating.
- Mr. Randall reported ACT testing included 54 students. ISASP tests will begin next week. The senior class will participate in graduation seminars during this time. There will also be a Conditions for Learning survey and a bus evacuation drill. Post-graduation data for the last 5 years of graduates was shared. The breakdown was by college, workforce, trades, military and unknown. Rose Garden Cafe is doing meals weekly on Fridays. Upcoming student events: Dance Marathon, Earth Day / WM Community Service Day, Prom.

Superintendent Report

- Mr. Large reported the Teacher leader positions have been posted on our website. We will be looking to add a Tech Integration Teacher Leader, who will also teach exploratory class as MS. The Lead Teachers are paid a \$4,000 stipend with extended days. The staffing plans at the elementary were discussed. As class sizes change, so do the staffing needs at each level. Kindergarten will go to 3 sections; 1st grade will be 4 sections; 2nd grade will be 3 sections and 3rd grade will be 4

sections. There will be some reassignments needed to move teachers to fill these needs, looking at both voluntary and involuntary transfers. Strength and Conditioning position – we have a need for safety of kids and give all students exposure to strength & conditioning. Traditional needs for all students to have the ability to be in the weight room. We are looking at a management program (staff visited Centennial & Johnston schools). We are looking to hire these stipend-paid positions in May. Jazz band extracurricular positions – he would like to approve addition of this position for next year with a salary of \$1200. We will host District track meet again May 13th.

Board Member Reports

- Facilities Report: shared an update on the bus garage overhead doors. There will have to be some asbestos abatement completed before we can replace the doors. Changes orders for the HVAC project will be submitted in May. Bleachers will be installed in early June. We will pour cement pads for these.
- Labor Management Committee: will meet April 14th. Opening proposal tentatively scheduled for April 21st or 22nd.

Motion by Ranson, seconded by Eggers, to adjourn. Ayes, 7; Nays, 0. Motion carried. The meeting adjourned at 9:46 p.m.

Respectfully submitted,
Stephanie Edler