

COMPUTER SOLUTIONS

Pacing Guide
Peasley Middle School
Katy Adams

TIME FRAME	Competencies	Objectives
Week 1-3	Pre-Test 1-9, 12 23-25 29-30	<ul style="list-style-type: none"> • Demonstrate correct posture and finger placement learned in keyboarding • Set student goals (Smart Goals) • Students will recognize how computers and technology help problem solve • Students will learn how to choose what type of software to solve problems using MS Office and Web 2.0 applications • Students will demonstrate knowledge of the stock market by joining an online stock market game
Week 4-6	18-20 33-36	<ul style="list-style-type: none"> • Students will demonstrate Workplace Readiness Skills & Tasks learned in Keyboarding • Demonstrate critical thinking, problem solving, and internet safety skills • Identify lifelong learning skills and resource management skills • Students will learn and demonstrate at least 3 new Google Search techniques • Students will demonstrate knowledge of fake news/real news • Students will demonstrate what they are learning by completing weekly projects in MS Office & Web 2.0 applications
Week 7-9	3, 26-37, 40, 52	<ul style="list-style-type: none"> • Students will continue to monitor the stock market game and identify economic reasons for profit or loss • Create graphs and charts to represent data • Apply spreadsheet skills to solve problems

		<ul style="list-style-type: none"> ● Utilize teamwork skills by working in groups
Week 10-12	9-17 33-36	<ul style="list-style-type: none"> ● Identify characteristics of entrepreneurs ● Students will recognize the entrepreneur mindset ● Students will identify entrepreneur/intrapreneur skills ● Students will evaluate their stock portfolio and use programs to present profit or loss
Week 13-15	22, 41-49	<ul style="list-style-type: none"> ● Students will demonstrate their understanding short/long term goals ● Students will demonstrate knowledge of Workplace Readiness Skills ● Students will select the programs to create business documents ● Students will choose programs to create graphics assignments
Week 16-18	Post Test 8, 50-58	<ul style="list-style-type: none"> ● Evaluate stock market game and create stock presentation ● Students will demonstrate speaking and listening skills and share at least five stock market concepts learned ● Student reflection and feedback