

Click File -> Make a Copy to customize this plan.



My Seesaw Plan



(Blue = Teacher Task. White = Student & Teacher Task)

Monday	Tuesday	Wednesday	Thursday	Friday
Create Seesaw Teacher Account. Set up my class. Watch the tutorial and review the checklist on p3. Questions? Check out the FAQ.	Install Seesaw on student devices. Get Seesaw Class app here. Bookmark the Seesaw website: https://app.seesaw.me	Make sure Seesaw works on my wi-fi. Test signing in as a student and adding a post. Issues? Check out the FAQ.	Find a Seesaw online PD in Your Pls session to attend or watch a recording.	
Check out the Seesaw Student Challenge Lesson Plan for teaching students how to use Seesaw. Print Student Challenge game boards (K-2 only).	Get my Meet the Teacher letter ready to send home to families.	Print out several copies of my Class QR Code Poster. (Class Code Classes only) Print out several copies of Seesaw Posts & Comments Guidelines posters.	Check out Seesaw Go! It's a fun way to get students moving and connecting.	
The following activities are completed using the Seesaw Student Challenge as a guide! (Blue = Teacher Task, White = Teacher & Student Task)				
Set a purpose for keeping a journal. Show my class the Student Intro Presentation for K-5 or 6-12. Review the proper handling of student devices.	On my teacher device, help students choose a profile icon of their choice. Pick from Seesaw's icons, or take a photo.	Model how to add a Seesaw post to my students. Have students sign in to our class by scanning the QR code -or- join our class using their school email address.	Work in groups to take a photo and add it to Seesaw. Model how to use the drawing tool. Then practice. Model how to add a voice recording. Then practice.	Discuss what makes a good journal entry. Review guidelines here. In small groups, record a video of each student's hopes or goals for the year.
Create folders to organize work in my class. Watch the Folders Tutorial video. Make a 'Wow Work' folder for conferences later.	Add an ELA post to Seesaw. K-2 Plan or all K-2 Ideas 3-5 Plan or all 3-5 Ideas 6-8 Ideas 9-12 Ideas	Talk about being a good digital citizen, liking and commenting. Share Commenting Guidelines found here.	Add a math post to Seesaw. K-2 Plan or all K-2 Ideas 3-5 Plan or all 3-5 Ideas 6-8 Ideas 9-12 Ideas	Leave a comment on a piece of work from each student to motivate and excite my students!

Get more help and resources at <http://help.seesaw.me> or tweet [@Seesaw](#).
Read about our commitment to student privacy in our [Privacy Center](#).



My Seesaw Plan, Continued ...



Monday	Tuesday	Wednesday	Thursday	Friday
	Add an ELA post.	Have students leave comments on two other students' work.	Add a math post.	Project a few posts from Seesaw onto the board. Celebrate great comments and student success!
Print parent invite letters and send them home with students. Here's how! Post this video or a short note into Seesaw introducing it to parents.	Add an ELA post.	Think about ways to use Seesaw in other subject areas: Science, Social Studies, STEM, Genius Hour, Art, Music. Check out other Subject ideas for K-2 , 3-5 , 6-8 , 9-12 .	Add a math post.	Expand my Professional Learning Community! Connect with a Seesaw Ambassador . Join Seesaw Teachers on Facebook. Follow @Seesaw on Twitter.
Print parent invite letters again. Send them home to students whose parents have not connected.	Add an ELA post.	Have students leave comments on two other students' work.	Add a math post.	Join us for a PD in Your PJs online training session, or watch a recording! Check out the PD site!
Post my weekly newsletter into Seesaw instead of sending a paper newsletter. Add it as a PDF, note or video!	Add an ELA post.	Have students leave comments on two other students' work.	Add a math post. Project a few posts from Seesaw onto the board. Celebrate great comments and student success!	Check out the 100 Ways to Use Seesaw board to get more ideas! Check out the Conference Toolkit for parent teacher conference tips.



Print out a Seesaw Certified [poster](#) or [badge](#) to put in your classroom.



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Seesaw Class Setup Checklist

❑ Create Your Class

First, you'll need to create your class. We have two sign in options for students:

- ❑ **Class Code Sign In:** Designed for young learners (PreK-3) and shared devices, students sign in by scanning a QR code or typing a text code. No usernames/passwords are required.
- ❑ **Email / Google Account Sign In:** If your students have email addresses or Google accounts and can remember their email and password, choose this option.

*You can create more classes by clicking on your profile icon (top left), then +New Class.

❑ Configure Class Settings

Seesaw lets you set up your class in the way that works best for you. To customize your class settings, click on **Your Profile Icon (top left) > Manage Class**. Think about:

- **Student sign in mode:** In Class Code sign in mode, you can choose between Shared Devices or 1:1 Devices. Pick the setting that matches your technology setup. If you're using Email/Google sign in, you will not see this setting.
- **Students can see each other's work:** Seesaw provides an audience for student work, which can include classmates. Decide if students are able to see other student's journals in your class.
- **Student likes and comments:** Decide if students can like or comment on posts. Many teachers decide to turn this ON after they have been using Seesaw for a few weeks.

❑ Get Students Signed in to Seesaw

- **Class Code Sign In Mode:**
 - Add the names of all the students in your class in the Seesaw app or on the website from Manage Class > Manage Students.
 - Print your Class QR Code poster for students to use to sign in. Tap your Profile Icon (top left) > Get Class Code > Get Class Code Poster. You will receive an email with your QR code poster and instructions.
- **Email / Google Sign In Mode:** Students will join your class the first time you use Seesaw together. You do not need to type in names/emails/passwords. Get the 4-digit Join Code from the teacher app/website by tapping your Profile Icon (top left) > Get Join Code. Share your Join Code with your students, they will type it in, create accounts, and connect to your class.



My Seesaw Plan



(Here's a blank version if you want to make your own calendar).

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My Seesaw Plan, Continued ...

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