Request for Qualifications for Consultant on the North Heritage Trail Expansion Issued Mach 15, 2023

Project Description:

Consultant to be retained to meet with appropriate community stakeholder members to disseminate potential content to evaluate and seek consensus of the proposed historical content and potential locations of interpretive elements (e.g. information signage, kiosks, way markers, public art). Content is intended to share the rich, diverse history of this region with emphasis on the indigenous and BIPOC contributions. Consultant to use the previously St Anthony Falls Heritage Board (SAFHB) funded research from 2021 on *"Inclusionary Stories of the Upper Saint Anthony Falls Heritage Zone" as the basis.*

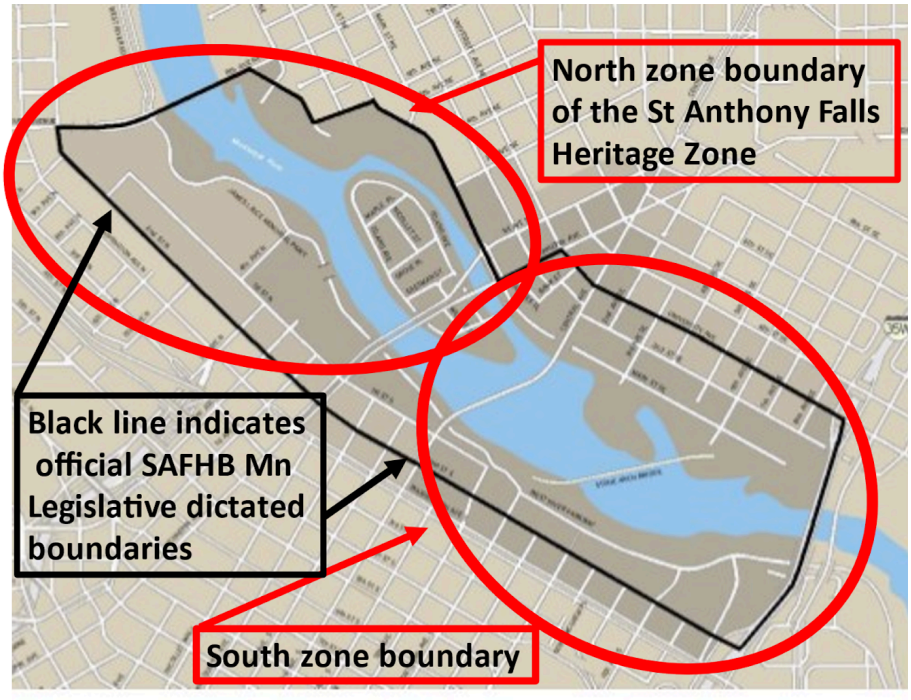
Project consultant would:

1) Consult with stakeholder partners and determine historical content to be displayed with emphasis on the contributions of indigenous, African American, and other "hidden" cultures not generally of public knowledge (with review from community of interest partners). Conceptual design elements could be suggested by this content. 2) Approximate location of the elements including all elements to be reviewed by stakeholders of SAFHB. Refer to Project Deliverable for resulting work.

This is a Phase 2 Content and Location development for the North Heritage Trail Expansion. First phase was the 2021 Report. Future implementation would require a Phase III final design (outside the scope of this project) to be developed in coordination with revisions to the south heritage trail and to be approved by the Minneapolis Park and Recreation Board (property owner) and St. Anthony Falls Heritage Board (coordinator of SAF Heritage Trail).

***Inclusionary Stories of St. Anthony Falls North Area of Heritage Zone Research SAFHB* funded 2021 $25,000**

Research completed, thus this proposal is the next logical phase to coordinate proposed content and and proposed locations to document the diversity and underrepresented cultures not previous told/known. Expanding wayfaring trail to 3.3 miles.



St. Anthony Falls Heritage Zone

Proposed Timeframe for completion:
March – April 2023 Consultant Selection.
May – November 2023 Review content and propose potential locations for interpretive those themes with appropriate stakeholders: MPRB, MHS, SAFHB, Native American Community Development Institute, other groups such as Community Neighborhood groups of North Loop and STAWNO. Contacts will be provided but Consultant will coordinate and document meetings to create the final suggested historical markers.
Dec 2023 Finalize report with recommended content themes, locations, and interpretive element options.

Deliverable: Report featuring review from parties with proposed content, suggestion of elements, and locations. Reviewed and approved at schematic and final report level with contributing partners and stakeholders as noted in Timeframe.

Consultant Response:

Provide a written response (no more than four pages) to;

1) **Indicate historical analysis** ability to review previous 2021 *Inclusionary Stories of the Upper Saint Anthony Falls Heritage Zone" as the basis.*
2) **Propose a brief working plan to meet with diverse community stakeholder** groups as well as the "*Inclusionary Stories of the Upper Saint Anthony Falls Heritage Zone" as the basis.* Refer to Proposed Timeline for the suggested community stakeholder groups, or note others as is appropriate.
3) N**ote your ability (or resume references) to document historic content** that may be cohesive with South Heritage Trail (note potential innovations for updating).
4) **Timeline – confirm concurrence with proposed timeframe OR propose different timeline.** Outline potential fee structure to match proposed $27,000 grant (include any and all reimbursables for any meetings and publication costs). Verify in your proposal the Fee Structure. Suggestion (at this time) is to match the proposed plan is to respect this overall timeframe with meetings approximately 1/3 fee, content consensus and location 1/3 fee, and final report when given to the St Anthony Falls Heritage Board 1/3.

Funding originally requested by St Anthony West Neighborhood Organizations (STAWNO) and funding was approved by St Anthony Falls Heritage Board (SAFHB) in February 2023. Fiscal agent will be NE Sculpture Gallery Factory. Note that as of 3/15/2023 the contracts have not been signed and funds have not been issued but project was approved, thus seeking RFQ. Consultant is responsible for any and all personal insurance, and none of these entities assume any liability. Responding to this proposal is not binding.

Submit electronic proposal to STAWNO Board member Sally Grans Korsh by March 31, 2023, sgranskorsh@gmail.com 612-310-3881 where a group of reviewers will evaluate. Any questions on this proposal email to sgranskorsh@gmail.com and answers will be given to any potential Consultants (if interested please acknowledge receipt of this RFQ so Q and A may be given to all.).

Attachments: Inclusionary Stories of the Upper Saint Anthony Falls Heritage Zone" as the basis and the presentation given to SAFHB at their Feb 2023 meeting.

- **Inclusionary Stories of the Upper Saint Anthony Falls Heritage Zone (PDF)**
- **Presentation: Heritage Trail North Zone Feb 10 2023 (PDF)**