MINUTES
BOARD OF DIRECTORS' SPECIAL MEETING
OSAGE COUNTY INTERLOCAL COOP--DISTRICT 57 K-001
207 E. Main Hominy, OK
Tuesday, November 1, 2022
9:30 a.m.

Compliance with the posting and notice requirements was met. (The notice was posted on Monday, October 31, 2022.)

Items 1. & 2.

The Regular Board of Director's meeting of the Osage County Interlocal Cooperative--District 57 K-001 was called to order by Jeannie O'Daniel, Board President at 9:30a.m. A quorum was established.

Members Present:

Jeannie O'Daniel, Osage Hills -President
Scott Kempenich, Newkirk-Clerk
Brandi Choate, McCord
Beverly Moore, Pawhuska (Arrived at 9:34am)
Rick Rogers, Shidler
Mindy Englett, Avant
Steven Cantrell, Caney Valley
Cory Campbell, Hominy
Daryl Pruter, South Coffeyville (Arrived at 9:35am)
Chad Wilson, Woodland

Members Absent:

Shelly Shulanberger, Wynona-Vice-President
Tod Williams, Anderson
Nicole Hinkle, Bowring
Dale Bledsoe, Frontier

Representatives Present:

Jacque Canady, OCIC Executive Director
Jasmine Losinske, Minutes Clerk

Item 3.

The following were introduced as guests of the Board:

a. OCIC Staff- Debby Womack, Michelle Warren, Sherry Redding, Dirk Schmidt, Darlene Villalobos and Jeff Lay

Item 4.

Rick Rogers made the motion, seconded by Scott Kempenich to approve the minutes of the October 4, 2022, Regular Board of Directors Meeting.

Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 5.

Executive Director's Report:

a. Jacque Canady stated we are watching for more grants to be released.

b. Dr. Canady briefly went over the Grants spreadsheet that contains information about all current grants with OCIC.

c. Sherrie Redding stated that Science of Reading is a possible session for Martin Luther King Jr. Professional Development Day. On December 19th, a Test Prep Day will be available for teachers or soon-to-be teachers who are studying for various tests.

d. Jacque Canady informed the Board that the Evaluation Instrument is available in their packets and a fillable PDF will be sent out later. Evaluations need to be emailed to Jeannie O'Daniel after completion.

e. Dr. Canady stated the Osage County ILC Spelling Bee will be held on March 8, 2023. A QR code will be sent out soon to register.

f. Jacque Canady informed the Board that the Estimate of Needs should be back from the County Clerk's Office by the end of the month.

g. Dr. Canady distributed a handout about getting adjunct teacher emergency certified or alternative certified. No federal funds can be used for the salary of an adjunct teacher.

h. Jeff Lay gave out a Tip Sheet for OCAS data and recommended checking data quarterly to make sure errors are caught sooner, instead of after the end of the year. September 30th is the deadline for all OCAS data to be submitted.

- Dirk Schmidt stated the State is working on an OLAP diploma for Special Education students and may require them to come back to school the following year as a requirement for graduating.

Item 6.

Scott Kempenich made the motion, seconded by Steven Cantrell to approve the Financial Report (Budget Analysis):

a. COOP Fund SY 22-23
b. Insurance Recovery Fund SY 22-23

Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 7.

Steven Cantrell made the motion, seconded by Rick Rogers to approve the Treasurer's Report on funds and investments (Revenue Analysis):

a. SY 22-23 COOP Fund
b. SY 22-23 Insurance Recovery Fund

Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 8.

Steven Cantrell made the motion, seconded by Chad Wilson to approve the following Purchase Order-Encumbrances:

a. SY 22-23 COOP Fund **#186 to #222**
b. SY 22-23 Insurance Recovery Fund **No new POs**

Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 9.

Scott Kempenich made the motion, seconded by Brandi Choate to approve the OCIC Board of Directors Meeting Schedule for January through December 2023, as presented.
Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 10.

Mindy Englett made the motion, seconded by Steven Cantrell to approve the Secretary Salary Schedule for SY 2022/2023, beginning July 1, 2022.
Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 11.

Executive Session was not needed.

Item 12.

Steven Cantrell made the motion, seconded by Rick Rogers to approve substitutes/payroll stipends paid in October 2022, per Attachment A.
Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 13.

Rick Rogers made the motion, seconded by Scott Kempenich to approve the employment of Debby Womack, 1 FTE Administrative Assistant, effective October 31, 2022.
Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

Item 14.

New Business

There was no new business.

Item 15.

Steven Cantrell made the motion, seconded by Scott Kempenich to adjourn at 9:56a.m.

Roll Call Vote: Ms. Englett-Yes; Mr. Cantrell-Yes; Mr. Campbell-Yes; Ms. Choate-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes. Motion carried by a vote of 10-0.

The next Regular Board Meeting will be:
Tuesday, December 6, 2022 @ 9:30 a.m.

Osage County Interlocal Cooperative
207 East Main
Hominy, OK

Submitted by Jasmine Losinske, Minutes Clerk

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Jasmine Losinske, Minutes Clerk

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Scott Kempenich, Clerk Jeannie O'Daniel, President