



Capuano Early Childhood Center

School Improvement Council

2024-2025



Agenda

Norms:

- 1. Be Respectful and Open-Minded**
Everyone's voice and perspective matter. Listen actively and respectfully to each other without interrupting.
- 2. Stay Focused on Solutions**
Keep the conversation constructive and centered on problem-solving to benefit student success.
- 3. Ensure Confidentiality**
Respect the privacy of students and families by keeping all discussions within the group.
- 4. Be Mindful of Time**
Stick to the agenda and be concise to ensure everyone has an opportunity to contribute within the scheduled time.
- 5. Foster Collaboration**
Approach discussions with a spirit of partnership, working together toward common goals for student growth and well-being.

Meetings: 4th Tuesday of every month at 4:00pm

Microsoft Teams Link:

[School Improvement Council Meeting](#)

Date: Apr 15, 2025 4:00 PM

Present: Ariel, Abby, Kathleen, Jackie, Chrisna, Felix, Kelly

Notetaker: Ariel

Agenda:

- Budget update
 - .5 Reading Specialist-rejected!
 - Short term budget is approved vs long term staffings
- Activities for the rest of the school year
 - 29% past years vs. 67% this year parent survey
- PTA Update
 - Had a meeting to go over that's coming up
 - Fun Run letter will go home soon to parents
 - Parent Teacher plans every week May 5-9
 - Wish list May 8 Delivery
- Presentation from Kathleen Seward- Curriculum coordinator for humanities
 - 3-5th- next year implementation, k-2 2026-2027
 - Ways to strengthen literacy
 - 3-5 yr. Plan implementation
 - Narrowed it down to 3 curriculums
 - EL/Fundations

- Wit and Wisdom/Fundations
- My view
- User panel are people in MA of similar demographics to Somerville.
- Reading Specialist denied to budget concern- support for new curriculum
 - PD for teachers
 - Coaching support 2026-2027
 - Cycles (new teachers and 1,2,3,4 MP) and on request
- ESL is represented k-5, not 4th, special ed, ell,
- Hill Literacy Needs Assessment
 - Switching Curriculum
 - Assessment Framework and why we are using them
 - What programs do we want everyone to have access to?
 - Outreach to families and engaging families with literacy
- Prism Grant (elementary grant similar to GLEAM) will provide 50% over the next 3 years for whatever curriculum we choose. Help with PD, coaches, training, etc...
-

1) Bubblefest 2025

Grade Level	Date	Time
PK-ECIP	June 12th, 2025	12:15pm-1:30pm
PK-AIM	June 12th, 2025	9:30am-10:30am
PK-GenEd	June 11th, 2025	9:30am-10:30am
Kindergarten	June 10th, 2025	9:00am-10:00am

2) Fun Run 2025 - May 1st, 2025

Program	Color	Fun Run Times (Pending)
<u>PK-GenEd</u>		10:10 - 10:45
Matthew Yiu	Blue	
Amanda Toro	Orange	
Shanna Viola	Purple	

Dawn Cunningham	light green	
Ariel Mayer	yellow	
Lada Snikeris	red	
<u>Kindergarten</u>		10:50-11:30
Julie Jones	red	
Lauren McGlashing / Shayna Goggin	Blue	
Molly Dickerson	Yellow	
Sara Butler	Green	
<u>PK-AIM</u>		9:35 - 10:05
Mabel Allen		
Jess DaSilva	Yellow	
Jess Couture	Red	
Gina Natale	Green	
Katherine Delta	Blue	
<u>PK-ECIP</u>		9:00 - 9:30
Catie MacDonald	Light Purple	
Jane Ritchie	Dark Purple	
Kerri O'Keefe	Blue	
Jackie Lawrence	Pink	
Donna Fils-Aime	Green	

3) Field Day - June 5th - (PE Teacher will provide schedule)

4) Kindergarten Moving Up Ceremony - June 13th, 2025

a) PTA may buy gowns to stay at Capuano for future

Date: Mar 4, 2025 4:00 PM

Present: Ariel, Chrisna, Jackie, Abby, Felix

Notetaker: Ariel

Agenda:

1. School Improvement Plan presented to School Committee on February 24th, 2025

a. [School Improvement Plan](#)

- i. Chrisna and a parent went with Felix.
 - ii. Questions and suggestions from the committee.
 - iii. Revise survey questions to allow siblings parents to complete multiple surveys
 - b. [Presentation to School Committee](#)
- 2. Looking at Goal 4: Family and Community Engagement
 - a. How to improve surveys' response rate from families?
 - i. Understand why it's happening
 - ii. "Have you done this survey?" at arrival/drop off-QR Codes
 - iii. Incentives
 - iv. Focus group-what would make you respond?
 - v. At conference times (before/after)
 - vi. Send through Dojo
 - vii. A thermometer to mark how many kids participate in class
- 3. Update from PTA
 - a. 50\$ gift card to Amazon-Abby will talk to PTA
 - b. Most teachers have sent back a Wish list. For Teachers Appreciation
 - i. Field Day
 - ii. June 5/rain date June 10
 - c. Bubble Fest
 - i. PK-June 11
 - ii. ECIP-
 - iii. AIM-
 - iv. K-
- 4. Field Trip Plans 2024-2025

Classes	Place	Cost / Info	Total Cost
PK-GenEd			
Lada and Matthew	Curious Creatures	May 9th	\$755
Shanna and Amanda	Curious Creatures	May 9th	
		9:30 & 10:30	
Dawn & Ariel	Zoo	TBD	
K - 58			
All Classes	Boston Children's Museum	\$5 per child/ May 23rd	
PK-AIM			

All classes	Barn Babies	TBD	
PK-ECIP - 58			
All classes	MBTA Train Ride	TBD	
Total			

Date: Jan 28, 2025 4:00 PM

Present: Ariel, Felix, Jackie, Abby, Anna

Notetaker: Ariel

Agenda:

1. Update on School Improvement Plan for 2024-2027
 - a. [Capuano ECC SIP 2024-2027](#)
 1. 1/21 submitted action plans
 2. 4 goals -Used suggestions from ILT and school council
 - a. Mid year survey in google form will be sent out and end of year will be sent out beg of february and review data end of feb. hopeful for >30 responses
 3. Will send a working document out for School council to edit document -SIP 2024-2027
2. Update on School Budget for SY26
 - a. [Capuano SY26 Budget Worksheet](#)
 - i. Leveled budget-proposed the same amounts
 - b. [Capuano Budget Collaborative Sheet - SY26](#)
 - i. .5 literacy specialist for k -high needs
 - c. [Rationale for Reading/Literacy Interventionist](#)
 - i. Based this interventionist on dibelS data, classes sizes in K
3. Update from PTA
 - a. Spring is busy for pta events (bubble fest, field day, etc...)
 - b. Teacher Appreciation
 - i. how many staff, including after school teachers
 - ii. Deity preferences
 - c. Field Trip Budget
 - i. Can PTA help with buses if they have extra money?
 - ii. List of types of field trips- on site/ off-site
 1. Walking- stop and shop, fire station, police station, library

- 2. Bus- zoo, butterfly garden, farms,
 - 3. In-School Field Trip- BarnYard Babies, Curious Creatures
 - iii. Do teachers not ask for field trips because of money?
 - iv. Presentations teachers can sign-up for
 - 1. Live caterpillars
 - 2. Dancers
- d. Supplies
 - 1. Create a common google sheet with classes wishlists
 - 2. How can all classes get items?
 - 3. PTA will help
- e. Dates
 - i. Fun Run-
 - ii. Field Day-
 - iii. Bubble Fest-
- f. Playground
 - i. Fill in holes with mulch
 - ii. Continue to fix bridge, wall, etc...

Date: Dec 3, 2024 4:00 PM (November's meeting)

Present: Chrisna, Felix, Cole, Emily, Jackie, Ariel, Jess

Notetaker: Chrisna

Agenda:

1. Update on School Improvement Plan for 2024-2027

a. [SMART Goals submitted for feedback](#)

- Presenting this year
- Goals are every 2 years
- 4 Areas
 - **Academic Excellence**

Literacy skills as a foundation-looking at Dibels and the PELI

- Potential new wording-80% of students will demonstrate improvement or mastery "on target"
- Thinking about students who transition to school after the year has started
-

○ **Equity and Access**

Language learners who are underperforming

- changing/additional measures to identify goal for ELs
- Revise equity goal to find a measurable assessment

Wellness and Joy

- Goal around SEL domains

- SEL Specialist supporting staff with social emotional learning practices
- Capuano expectations: Be safe, Be kind
- PBIS team will be starting up soon and thinking about the addition of incentives
-

Family and Community Engagement

- Using parent teacher conferences as data
- Will be sending out surveys (2-3 times)

- b. SY24 Available Data
 - i. [Letter Naming](#) (Graphs)
 - Growth from 45 to 71 ideally want to get to 80
 -
 - ii. SEL Measure
 - 1. [ALL Capuano](#)
 - Addressing D2 and D4
 - a. PK-[ECIP](#)
 - b. [Kindergarten](#)
 - c. PK-[GenEd](#)
- 2. Updates - 1st Parent Teacher Conference
 - Increased participation in gen-ed, ECIP and AIM this year
 - Families can attend via zoom
- a. Next PTC's
 - i. February 12th, 2025 - 3pm-5pm
 - ii. May 15th, 2025 - 5pm - 7pm
- 3. PTA Updates
 - Raised \$3500 during the election fundraiser
 - We didn't get the grant but there'll be other opportunities for fundraising
 - clothing/toy donations underway but no longer taking donations
 - Donations(clothing, toys) left in front of school and found on the floor-possibly add sign to let folks know we're no longer accepting donations.
 - Need to cover glass on doors in gym so students don't see the toys
- 4. New business
 - If you know anyone who wants to partner with school, donate, etc...

Date: Oct 22, 2024 4:00 PM

Present: Felix, Chrisna, Ariel, Meredith, Jackie, Abby, Cole

Notetaker: Ariel

Agenda:

1. Introductions
2. School Mission
 -
3. School Improvement Update
 - a. [School Improvement Plan 2022-2024](#)
4. School Activities
 - a. Clothes Collection
 - Donation box outside, sorting, organizing.
 - Lots of people taking nad donating
 - Lots of Spring and summer stock
 - b. Movie Night
 - Wednesday 10/23
 - Pizza and Popcorn
 - c. Pajama Day
 - Thursday 10/31 a fun way to “redirect” Halloween
 - d. Election Day Bake Sale
 - 2 last year
 - Need donations for tables
 - Direct fundraising towards Emergency family fund
 - e. Principal's Coffee Hour-Friday
 - Poster for Election Day Bake Sale are laminated