



Davison Early College Certification Form

Student is 10 th Grade 11 th Grade 12 th Grade 13 th Year

Class Enrollment Fall _____ Winter _____ Spring/Summer _____ HS GPA: _____

Placement Scores Engl Reading: _____ Engl Writing: _____ Math: _____ MCC GPA: _____

MCC Email Address: _____ Cell #: _____

Student: _____ **MCC #** _____

Program of Study: Undecided _____ After MCC, I plan to transfer credits to _____
 Total Credits Earned at MCC _____

MCC Courses:

H R	Course #	Course Title	Convert College Credit	Convert HS Credit (if no credit put 0)	Count Course for HS Credit	Course Created	64 B
					Y N		Y N
					Y N		Y N
					Y N		Y N
					Y N		Y N

Total Mott Community College Credits:

* See conversion of dual enrollment credit chart*

DHS Courses:

Total Davison High School Courses:

5th Year - Min is 12 credits and Max is 15 credits!

HR	Course	Course Added to HS Schedule	What is left for graduation requirement? 5 th Year Math (Must take 13th year)	NOTES:
			Transcript Attached	

All O/L courses will be required to report to computer lab to take course.

DEC Counselor/Coordinator/MCC Adviser

DEC Counselor/Coordinator Signature/Adviser

Date

Below filled out by DEC Coordinator:

Courses added to Backpack Cert Form Created Student Registered

HS Class Created/Added to Synergy

Allowed Expense _____ Total Course Charged: _____

Total Book Reimbursement: _____

Step to follow for registration:

Schedule your meetings:

- Schedule appointment with DEC Coordinator
 - Discuss what you need for graduation
 - Pick up your paperwork to take to MCC
- Schedule appointment with MCC Adviser
 - Remember to bring your paperwork to appt.

Before meeting with Adviser - Do your homework:

- Fill out Pre-Registration Worksheet
- Log into your MCC backpack to search courses to plan
- Keep in mind when scheduling your work schedule, after school obligations, important dates to remember

During your meeting with adviser:

- Have your MCC id with you
- Complete Davison Early College cert form
- Discuss plan with your MCC adviser
- Add course selection to your backpack
- Have MCC adviser sign your cert form
- Bring your signed Davison Early College cert form back to Davison Early College Coordinator to schedule your classes
- Meet with Davison Early College Coordinator to register

** Reminder**

Meeting with a MCC advisor does not guarantee placement into course, DEC Coordinator must approve and you must register for the course. This is important to do as soon as you meet with adviser.

Dual Enrollment Credit Chart:

The chart below will help determine how many college credit & high school classes that you can take together. The first two columns show you how to convert college credits to high school credits. The last column tells you how many high school classes you can take when you take the listed number of college credits.

Example:

Intro to Sociology class is worth 3 college credits and equals .75 high school credits.
 Communication course is worth 3 credits and equals .75 high school credits
 Adding these together, you are taking a total of 6 college credits which equals 1.5 high school credits. Therefore, you can only take 3 high school credits.

College Credits	High School Credits	# of High School Classes
1	.25	6
2	.5	5
3	.75	5
4	1.0	4
5	1.25	4
6	1.5	3
7	1.75	3
8	2.0	2
9	2.25	2
10	2.5	1
11	2.75	1
12	3	0

