OST Test Checklist

- I watched the tutorial as a review
- Make sure you can log into the TA interface, before the day of the test.
- I have the student testing tickets (must be printed from TIDE)
- Know how to start a session- click here for video
- Know how to approve students
- Read the script to the students
- How the students log in on a Chromebook-<u>click here</u>
- My students are on the wrong state's OST test!- click here
- Students must finish the test section they start the same day.
- Make sure you know the test time (lengths)
- You MUST stop the test manually, there is no magic timer to stop students after their allotted time.

FOR MATH TEST

- I have the math reference sheet for the test
 (Please click arrow at the end of the test for the sheet)
- Calculator Policy
- I have recorded the test session number so if anything happens we can refer to that for help
- Testing accommodations

<u>Testing Rules</u> (<-click for poster)

- * No Cell Phones- Teachers or Students- staff only for emergencies, no texting, calling using any apps or the internet on the phone
- No resources or posters of current test posted on walls during testing

- Standing over a student so closely you can read answers or indicating in some manner that they are incorrect
- Coaching a student in a manner that would indicate the correct answer
- Leaving a student unattended during a test