

BYLAWS OF JEWISH DEMOCRATIC CLUB OF THE GREATER SACRAMENTO REGION

PREAMBLE

The Jewish Democratic Club of the Greater Sacramento Region focuses on promoting the values of the mainstream Jewish community, and associated political, social and Democratic issues in the Sacramento region and around the world.

ARTICLE I. NAME AND AFFILIATION

Section 1. Name

The name of this organization shall be the Jewish Democratic Club of Greater Sacramento (hereinafter, the "Organization" or "JDCGSR").

Section 2. Affiliation

The Organization is a club chartered by the Sacramento County Democratic Central Committee ("SCDCC") and shall at all times act in accordance with the bylaws of SCDCC. JDCGSR shall affiliate with Democrats for Israel chartered by the California Democratic Party.

Section 3. Purpose.

The purpose of this organization shall be: (i) to foster democratic ideals by stimulating active interest in the Democratic Party, to support the party platform, contribute to party leadership and responsibility, to provide a constructive role for volunteers in Democratic politics, and to promote an activist base; (ii) to advocate for the values of the Jewish community (including Tikkun Olam, social equality, justice and the defense of a democratic, inclusive, secure Israel within the Democratic Party and its constituent parts; and (iii) to advocate for the election and support of the Democratic Party and Democratic candidates who support issues important to the Jewish and Pro-Israel community. organization supports the existence of the State of Israel as a pluralistic and democratic homeland of the Jewish People and will strive to support efforts to achieve a just resolution of the Arab-Israeli conflict through the establishment of two states living side-by-side in peace and security with self-determination for Israelis and Palestinians within their respective communities.

ARTICLE II. CLUB MEMBERSHIP

Section 1. Qualifications

Regular membership shall be open to all persons who are registered Democrats or who intend to register as such when eligible. Membership is open to all registered Democrats regardless of economic status, ability to pay dues, class, race, ethnic identity, ethnicity, national origin, language, culture, gender, gender identification, religion, creed, disabilities, age, or any other circumstance, or if they are not currently eligible to register to vote due to age, citizenship status, or incarceration, who live in Sacramento County and who pledge to register to vote as Democrats as soon as they might become eligible in the future, and in either of the two above cases, who also support the purpose and goals of the organization.

## Section 2. Dues

Annual dues shall be set by the Executive Board as a special rule, (including a reduced rate for persons in need). Dues for household memberships shall also be established by the Executive Board. Members under a Household membership must be individually listed upon payment of dues for membership purposes. A Household membership provides membership privileges and one (1) newsletter to all members living at the same address. Notwithstanding the provisions of this section, no person shall be denied membership because of a financial inability to pay.

## section 3. Membership Privileges

a. Except as provided in Section 2 for those persons with a financial inability to pay, all rights and privileges of membership are conditioned upon payment of annual dues in full. However, new members shall not be entitled to vote until thirty (30) days after payment of their annual dues. As used herein "new members" include all members whose membership expired for a period of more than 6 months for non-payment of dues.

b. Members are entitled to one vote on any issue being voted upon at any meeting of the membership.

c. Members are entitled to one vote in each election for each Officer position.

d. No person may be elected to any Officer position for at least thirty (30) days prior to the beginning of their membership and the member must have attended at least two meetings prior to the election.

e. Members are entitled to participate on any standing or ad-hoc committee.

f. Members are entitled to attend all meetings of the Membership and other activities (attendance at some activities may be conditioned upon financial contributions or admission fees).

g. Only members present at a meeting are entitled to vote.

### ARTICLE III. OFFICERS AND DIRECTORS

#### Section 1. Executive Board

a. The Executive Board shall be composed of the officers and the Immediate Past President, each officer and the immediate past president having one vote at any regularly scheduled executive board meeting at which they are present. The executive board of this Organization shall have all the powers and duties of this organization when the full membership is not in actual session.

b. The executive board shall have the authority to enter into contracts on behalf of the organization and to hire staff, to raise money and to expend money, and exercise all other executive functions of the organizations.

c. The Executive Board shall create and appoint members to standing and ad hoc committees.

d. The Executive board will select the alternate club representative to the SCDCC.

#### Section 2. Meetings of the Executive Board

a. The President or a majority of the Executive Board shall give at least seven (7) days' notice to all Officers to call an Executive Board meeting. Such a meeting shall be a "Regularly Scheduled Executive Board meeting".

b. Under exceptional or emergency circumstances, the President or any three Officers may call an Executive Board meeting by giving at least forty-eight (48) hours' notice to all Officers and Directors.

c. Executive Board meetings are open to all membership to attend. The President may call the board into Executive session when needed, which is closed to general membership.

### Section 3. Officers

- a. The Officers shall be a President, a Vice President, a Secretary, and a Treasurer.
- b. All Officers shall be members in good standing.
- c. No person may hold more than one officer position.

### Section 4. Duties

The duties of the Officers shall include, but not be limited to:

- a. The President shall provide advice and counsel to the Executive Board and shall preside at all Executive Board and Membership meetings and represent the Organization. The President shall be the Club Representative to the SCDCC. The President may appoint another member of the Executive Board to serve as the Club Representative to the SCDCC, with approval of the executive board.
- b. The Vice President shall be responsible for assisting the President, serving as acting President when the President is absent, coordinating the activities of the Organization and for such other duties that may arise.
- c. The Secretary shall send out all required notices, be responsible for the Organization's correspondence, and ensure the Executive Board and membership receives minutes, all other correspondence, and notices in a timely fashion.
- d. The Treasurer shall present financial statements to the Executive Board at each Regularly Scheduled Executive Board Meeting and shall handle all disbursements, all bookkeeping, receipts, banking relationships, FPPC statements, tax returns, responsibilities and in general membership meetings, provide summary of financials.

### Section 5. Election & Term of Office

- a. Elections shall be held for all the Officers of the Organization on a date fixed by the Board on a biennial basis.
- b. The Nominating Committee shall provide thirty (30) days' notice of elections to Membership and shall notify Membership of its nominations for the Officer positions that it chooses to nominate.
- c. Any qualified member may be nominated for any Officer position. Self-nominations are permitted. Nominations must be made in writing

to the President, with a copy provided to the Secretary, and must be sent no later than ten (10) days prior to the scheduled election.

d. Officers shall be elected for a two-year term.

#### Section 6. Vacancy

a. When a vacancy exists, the President may appoint Officers with the approval of a two-thirds (2/3) vote of the previously established Executive Board at the first Executive Board Meeting following the appointment. Should the President fail to appoint an Officer to a vacant position, a majority of the Executive Board may nominate an Appointee subject to approval of a two-thirds vote of the previously established Executive Board. Appointee Officers shall carry out their full duties until approval. If the Executive Board fails to approve a Presidential appointment, the position will be considered vacant until the President/Executive Board nominates a new Appointee.

b. If the office of the president becomes vacant then the executive board shall appoint an interim President with the approval of a two-thirds (2/3) vote of the previously established Executive Board at the first Executive Board Meeting following the appointment. The interim president will finish out the current term of office.

#### Section 7. Removal of Officer for abandonment of office

a. The Executive Board shall consider removal of any Officer without exception, after either of the following circumstances occur:

1. The conclusion of the third Regularly Scheduled Executive Board Meeting at which the officer is absent, having been absent without excuse from the two immediately preceding Executive Board Meetings.

2. The conclusion of the fifth Regularly Scheduled Executive Board Meeting at which the officer is absent having been absent without excuse from any other four Executive Board Meetings (any 5) during the Officer's term of office.

3. Removal of an officer for abandonment of office shall be recorded in the minutes of the executive board.

#### Section 8. Removal of Officer or Member for Cause

a. An officer or member may be removed from office or membership for cause only upon the filing of a charge in writing with a member of the executive board detailing the allegations against the officer or member. The executive board member in receipt of the charge shall

promptly transmit the charge to the other members of the executive board. The charge may be filed by any member in good standing. A charge may be filed anonymously but, should the matter proceed to a hearing, the accused shall have a right to know the identity of their accuser. The officer or member against whom the charge is filed shall be given notice within twenty-four (24) hours of receipt of the charge. The officer or member shall have a right to respond to the charge and, after an investigation is conducted, a hearing shall be held before the executive board. The executive board shall appoint a person to investigate the charge who shall produce a written report that shall be made available to the person charged and the members of the executive board. The report of the investigator shall be confidential. The hearing shall be held within twenty-one (21) days of receipt of the investigator's report. The hearing on the charge shall be on the agenda of the Executive Board. The hearing shall be held in executive session. If the person who is accused is an officer, the remainder of the executive board shall appoint a member in good standing to a temporary position of the executive board for the sole purpose of voting on the decision whether to remove the accused person from office or membership.

b. At the hearing, the person making the charge and the person who is charged shall have the right to call witnesses.

c. The executive board shall render a decision within seventy-two (72) hours after the hearing. The decision shall be in writing.

d. The person accused shall only be removed from office or membership upon a majority vote of the executive board.

e. The decision of the executive board shall be recorded in the minutes of the executive board.

#### ARTICLE IV. STANDING COMMITTEES

##### Section 1. Nominating Committee

a. A Nominating Committee consisting of at least three people. Shall give notice of the Nominating Committee's recommendations for candidates for the subsequent Executive Board.

b. All Nominating Committee members shall be Members in good standing. No member of the Nominating Committee may be a candidate for President, Vice President, Treasurer or Secretary.

c. Three months before the scheduled election, the President shall appoint the Nominating Committee members with the approval of a majority of the Executive Board.

## ARTICLE V. GENERAL PROVISIONS

### Section 1. Quorum

a. A quorum shall be at no time less than twenty-five percent (25%) of the membership.

b. Executive Board quorum shall be fifty percent (50%) plus one (1) of Executive Board members.

c. A quorum shall be presumed to exist at any meeting.

### Section 2. General Meeting Requirements

a. Meetings of the membership shall be called by the Executive Board and shall be held upon at least 14 days notice. Notice shall be given to the SCDCC as required. Meetings shall be held no less than quarterly.

### Section 3. Secret or Unsigned Ballots Prohibited

a. No election or vote in any membership or executive board meeting may be cast by secret ballots. Voted paper or electronic ballots must be available to be inspected upon written request by Members and/or by the SCDCC for at least thirty (30) days after the vote.

### Section 4. Expenditures

a. No member or Officer may represent themselves as an agent of the organization to commit to spend funds or apply assets of the organization unless so authorized by:

1. A majority of the Executive Board at an Executive Board meeting at which a quorum is present; or

2. Telephone or electronic approval of two-thirds (2/3) of the Executive Board in the event of an emergency, after all Officers have or attempted to have been contacted.

b. Expenditures in excess of \$250.00 shall be made by check signed by the Treasurer and President.

c. If the organization has endorsed a candidate or position, no organization resources shall be used by or for any other candidate or position in that race.

d. Organization shall not share its mailing list with any campaign.

Section 5. Conduct of Meetings

a. In all procedural matters not contained in these Bylaws, authority rests in Robert's Rules of Order Newly Revised.

ARTICLE VII. ENDORSEMENTS

Section 1. Procedure for Endorsement of Candidates or Ballot Measures

The executive board may vote to endorse, rank in order of preference, or recommend, or not to endorse or recommend Democratic candidates or ballot measures in any primary, general, special or runoff election pursuant to a process approved by the executive board, provided that it may not endorse or express support for any non-Democrat running for any office.

Section 2. Legislation or Regulation

The executive board may vote to support or oppose any legislative or regulatory proposal by any local, state, or federal legislative body or regulatory agency.

ARTICLE VIII. THE PARLIAMENTARY ORDER & AMENDMENTS

Section 1. Amendment of Bylaws

A proposed amendment to these Bylaws may be adopted by a two-thirds (2/3) vote at any Executive Board meeting at which a quorum is present and followed by a two-thirds vote at two successive General Meetings at which notice of the proposed amendment has been provided to each at least thirty days prior. The date of the amendment and the section of the bylaws affected shall be noted on the revised bylaws.

Section 2. Special Rules

A special rule may be adopted, amended, or repealed by a majority of the executive board.

Section 3. Parliamentary Procedure

All meetings shall be conducted in accordance with Robert's Rules of Order, as most recently revised.

ARTICLE IX. SEVERABILITY

Section 1. General Provisions

If any provision of these bylaws is determined to be unlawful by a court of competent jurisdiction, all other provisions shall remain in full force and effect.

HISTORY

9/14/21, Adopted.

## SPECIAL RULES

1. Membership Meetings. Membership meetings shall be held on the third Tuesday of the month in which the meeting is scheduled in accordance with the bylaws.
  
2. Location of Meetings. Membership or executive board meetings may be held in-person or conducted electronically via an web-based platform or a combination of both. The meeting location and/or the means of conducting the meeting through a web- based platform shall be provided in the notice of the meeting.
  
3. Dues. The annual membership dues shall be as follows:
  - a. Regular Membership: Thirty Dollars (\$30.00)
  
  - b. Senior/Student Membership: Fifteen Dollars (\$15.00)
  
  - c. Sustaining Membership: One Hundred Fifty Dollars (\$150.00)