

SP6000 Concepts and Roles
Instruction

Status: ADOPTED
October 17, 2012

The Modoc County Board of Education and Modoc County Superintendent recognize the importance of securing and retaining Modoc County Office of Education documents. The Superintendent or designee shall ensure that County Office records are developed, maintained, and disposed of in accordance with law, policy, and administrative regulation.

The County Superintendent or designee shall consult with County Office legal counsel, site administrators, County Office information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of County Office documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency.

The County Superintendent and the Modoc County Board of Education desire to provide a rich, research-based curriculum that motivates every student to succeed. The County Superintendent shall adopt instructional goals and objectives which reflect the County Office of Education's philosophy and delineate the skills, knowledge and abilities students will need in order to lead successful, productive lives.

In order to offer a curriculum that enables students to meet these goals, the County Superintendent shall establish curriculum priorities and guidelines for the County Office. These priorities shall be based on student needs as determined by demographics, data related to student achievement within the County Office, and the recommendations of staff, parents/guardians and community members.

The County Superintendent or designee shall establish a curriculum development process which provides for the ongoing development, review and evaluation of the Modoc County Office of Education's curriculum in keeping with these priorities.

The County Superintendent shall:

1. Establish expected standards of student achievement for each grade level
2. Approve the curriculum development process
3. Adopt the County Office curriculum and courses of study to be offered
4. Approve and allocate funds for instructional materials and resources
5. Establish graduation requirements
6. Provide a continuing program of inservice education to keep certificated staff and the administration updated about curriculum issues, instructional strategies and available instructional materials
7. Review and evaluate the instructional program on the basis of program quality reviews and

frequent reports by the County Superintendent or designee

8. Serve as the principal advocate to the community for the instructional program provided to all students

The County Superintendent or designee shall:

1. Review research related to curriculum issues
2. Ensure the articulation of the curriculum between grade levels and with postsecondary education and the workplace
3. Determine the general methods of instruction to be used
4. Assign instructors and schedule classes for all curricular offerings
5. Direct the purchase of instructional materials and equipment
6. Evaluate and report to the County Board on student achievement as demonstrated through testing and other types of appraisal

Comparability in Instruction

The Modoc County Office of Education shall provide comparable educational opportunities for all students. Instruction in the core curriculum shall be in no way diminished when students receive supplementary services funded by special governmental programs. Services funded by any categorical program shall supplement the County Office of Education-provided core curriculum and also supplement any services which may be provided by other categorical programs.

Legal Reference:

EDUCATION CODE

51000-51007 Legislative intent, educational program

CODE OF REGULATIONS, TITLE 5

3940 Maintenance of effort

4424 Comparability of services

UNITED STATES CODE, TITLE 20

6321 Fiscal requirements/comparability of services