

CAREER, BUSINESS CHOICE - WHAT SHALL I DO? - **A PACKET TO FORWARD MY SEARCH**

You can't afford not to do this right. This is a huge key juncture in your life and wasting time because of lack of preparation and thinking cannot be allowed!!! How much time should you spend at this? I really wonder if someone spends less than a minimum of 80 hours on figuring out what the right thing is and how to successfully implement it. 120, maybe? Or how about "enough" - enough to be really certain that you've made your best informed decision.

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(Go to next: Screening Final Alternatives - not installed yet)

INTRODUCTION TO WHAT SHALL I DO

These forms are provided to help you flesh out, to summarize, to analyze, to discover, etc. They are a relatively complete packet, but they do not and should not be filled out in the order they appear in the packet. In order to fill in some of the pages, other pages will need to be completed to give you enough input and/or perspective to go to the higher level of page. Also, you will find the need to do updates and revisions to certain pages, as you progress in knowledge and perspective.

Ideally, these would be filled in by typing, as they allow for better review as compared to using handwriting. Also, if you use the forms, the tables can be sorted by priority or some criteria or ratings.

The source for ideas, such as possible skills, that I would recommend would be What Color Is My Parachute For The Year of _____, by Richard Bolles. Be sure to look at, and consider ahead of time, [The Resources For Reference And Help](#), at the end of this piece.

MY RESOURCES AND ALLIES

Who will help, assist, support, etc., me in the process.

[illegible]

¹ Rate as to usefulness from 1 to 10, with 10 being the most useful.

² Professional specialist, book, friend, others with similar interests or who've done transitions, etc.

WHAT SHALL I DO?

Date: _____

**THE IDEAL JOB – THE ONE I’VE STRUCTURED FOR MYSELF AND AM GIVEN
A HANDSOME, CONDITION-FREE, LIFETIME GRANT FOR:**

- ☐ Early version. This is my initial impression and guess.
- ☐ More knowledgeable version. This is after my full inquiry into who I am and what is available.

(Review the other criteria and factors involved in a career, in the other sheets.)

WHAT I COULD ALTER OR JUMP FROM OFF MY CURRENT JOB **TO FIT WHO I AM AND WHAT I WANT**

Here you are to “brainstorm” what could be altered or derived, using ideas that are “out of the box”, creative, crazy, etc. You will screen them down later, but the idea is to expand your thinking and possibilities now. After you’ve written down some things on your own, it would be good to ask others for inputs, as they have some viewpoints you might now have or things you might be blind to. At some point, you might want to discuss what you see as the limitations you are under (to see if they are real and/or alterable).

POSSIBLE INTEGRATIVE JOBS

Jobs that would integrate what I am good at, inclined toward, aligned with, etc.

<u>Rank</u> ³	<u>THE JOB</u>		

³ My suitability rating, considering my desires. You will want to do this after you've filled in the other parts. You could use 1-5, with 1 being the highest rating.

POSSIBLE VOCATIONS

VOCATIONS OF PEOPLE WITH SIMILAR INTERESTS (AND WHO THEY ARE)

<u>RATING</u> ⁴	<u>VOCATION</u>	<u>PERSON(S)</u>	Talk to?

VOCATIONS OF PEOPLE WITH SIMILAR SKILLS

<u>RATING</u> ⁵	<u>VOCATION</u>	<u>PERSON(S)</u>	Talk to?

⁴ After listing these, you can rate them as you see them fitting you and your possibilities and interests. Use I to 10, with 10 being of highest interest.

⁵ After listing these, you can rate them as you see them fitting you and your possibilities and interests. Use I to 10, with 10 being of highest interest.

VOCATIONS OF PEOPLE WHO I LIKE TO BE AROUND

<u>RATING</u> ⁶	<u>VOCATION</u>	<u>PERSON(S)</u>	Talk to?

VOCATIONS IDENTIFIED BY TESTS, INQUIRIES, ETC.

<u>RATING</u> ⁷	<u>VOCATION</u>	<u>CRITERIA</u> ⁸	Who Talk to?

⁶ After listing these, you can rate them as you see them fitting you and your possibilities and interests. Use 1 to 10, with 10 being of highest interest.

⁷ After listing these, you can rate them as you see them fitting you and your possibilities and interests. Use 1 to 10, with 10 being of highest interest.

⁸ This was selected as a possible vocation from interest tests, from related skill or aptitude criteria, etc. Enter “skill”, “interest”, etc.

MY EXPERTISE AND SKILLS

MY EXPERTISE IS IN:

Rated on a scale from 1 to 10, 10 being the highest.

<u>Rating</u>	<u>EXPERTISE</u>	

MY SKILLS

MENTAL SKILLS

Don't need to list them all, but do rate them.

<u>RATING⁹</u>	<u>SKILL</u>		

⁹ Rate these from 1 to 10, 10 being highest and strongest. Of course, you're unlikely to rate these a 1 or 2 or 3.

INTERPERSONAL SKILLS

RATING ¹⁰	SKILL		

PHYSICAL SKILLS

RATING ¹¹	SKILL		

¹⁰ Rate these from 1 to 10, 10 being highest and strongest. Of course, you're unlikely to rate these a 1 or 2 or 3.

¹¹ Rate these from 1 to 10, 10 being highest and strongest. Of course, you're unlikely to rate these a 1 or 2 or 3.

MY APTITUDES

MY APTITUDES ARE:

<u>RATING</u> ¹²	<u>APTITUDE</u>		

MY LOW APTITUDES INDICATE:

Assuming you have a complete list of aptitudes elsewhere, just put in a few that you've got to avoid in a job. If not, list them all here.

<u>RATING</u>	<u>APTITUDE</u>		<u>Delegatable?</u>	<u>Resource</u>

¹² Try to list these in declining order of rating, strongest at the top. Use a 1-10 rating, with 10 the highest.

WHAT I MUST HAVE IN THE NEW JOB/CAREER

INCOME:

Initial: _____
Ongoingly: _____

HOURS:

Fulfillment.

Good people to work with; my criteria are: ☐ See separate page for final version.

PEOPLE AND WORKING ENVIRONMENT

THE PEOPLE I LIKE/NEED TO BE AROUND IN MY WORK:

THE WORKING CONDITIONS I LIKE/NEED:

PEOPLE I LIKE TO BE WITH OR GRAVITATE TOWARD PERSONALLY:

JOBS/FIELDS I HAVE INTEREST IN

<u>RATING</u> ¹³	<u>JOB/FIELD</u>		

INTERESTS GENERALLY

<u>RATING</u>	<u>INTEREST</u>		

¹³ At some point, you should rate these from 1 to 10, 10 being highest.

WHAT I LOVE, LIKE, AND DISLIKE

WHAT I LOVE TO DO:

WHAT I LIKE TO DO:

WHAT I VERY MUCH DISLIKE:

VALUES, PURPOSES, GOALS

MY VALUES, PURPOSES AND GOALS ARE:

WHO I AM:

STRONGEST TRAITS

LIMITATIONS: (Note that, in many cases, these will have an opposite side benefit.)

I WANT TO BE REMEMBERED AS:

<u>RATING</u> <u>NOW</u> ¹⁴	<u>IMP</u> <u>RATING</u> ¹⁵	<u>WHAT I WANT TO BE REMEMBERED FOR</u>

¹⁴ Rate from 1 to 10 how good or how much you practice this right now, as it may be one of your strengths.

¹⁵ Rate from 1 to 10, 10 being highest, the relative importance of this to you.

MY DRIVERS ARE:

- ☐ Hating my current lifestyle level.
- ☐ Getting more income. Current income: _____;
Necessary income: _____
- ☐ Excelling
- ☐ Recognition
- ☐ Trying to prove myself
- ☐ The need for fulfillment
- ☐ The need for a more balanced life.
- ☐ The need not to have to worry so much about:

AND FROM THESE I AM WILLING TO COMMIT TO:

PEOPLE I SHOULD INTERVIEW

OTHERS WHO HAVE MADE THE TRANSITION

You could also interview people who have made any transition, not just to the careers you like. The purpose here is to get an idea of how much time it took, the problems, the rewards, etc. However, it must be candid!!!!

<u>IMP¹⁶</u>	<u>PERSON</u>	<u>CONTACT #</u>	<u>DATE TO INTERVIEW</u>

OTHERS IN THE FIELD OR FIELDS I AM INTERESTED IN

<u>IMP¹⁷</u>	<u>PERSON</u>	<u>CONTACT #</u>	<u>DATE TO INTERVIEW</u>

¹⁶ Use “high”, “med”, “low” to discriminate on the value to be received

¹⁷ Use “high”, “med”, “low” to discriminate on the value to be received.

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MY PRESENTATION

STATE OBJECTIVE OF THE MEETING

KNOW AND STATE STRONGEST SKILLS

KNOW AND HAVE AVAILABLE IN WRITING:

STORIES OF SUCCESSES

WHAT I WILL CONTRIBUTE

WHAT MY COMMITMENTS ARE

KNOW WHAT MY TRAITS ARE AND PRESENT THEM

KNOW AND STATE WHAT KIND OF PEOPLE I LIKE TO BE AROUND

KNOW AND POSSIBLY SHARE WHAT YOU

WANT TO ACCOMPLISH

BE REMEMBERED FOR

STRONGEST DRIVERS

FEEDBACK FROM OTHERS -ONE OF THE FATAL MISSINGS

(Without these one may be flying blind, not aware of some things one should seriously consider. Also, it is excellent to share you written plan with them to get their feedback on whether it'll work and/or what else might be needed.)

Person: _____ Date: _____

Resulting feedback:

RESOURCES FOR REFERENCE AND HELP

[You might peruse, on my site: [Choosing A Business Or Career, Contents, Links.](#)]

What Color Is My Parachute For The Year of _____, by Richard Bolles

[How To Find The Job You Love - An Unconventional Guide To Work With Meaning](#),
Cara Heilman

Article/List: [9 books to read if you want to change careers](#)

Google search: Best Books For Changing Jobs - For other current recommended books

See other books below:

Resources specific to finding your personality traits and interests/inclinations, etc.:

[Strengths Finder 2.0](#), Rath

[16personalities.com](#) - Excellent (Myers-Briggs based) but do the \$60-\$70 full test as you will then access full advice, guidance, and some great planning formats and method.

[The Wisdom Of The Enneagram](#), Riso - Great for how to address and shore up your weaknesses and use your strengths

What kind of a job should you have?

[Find Your Passion: 7 Simple Steps to Find Your...](#)

Robert O'Gallagher

[Do What You Are](#) (16 personality types)

Profile/resumes

[How to Write a KILLER LinkedIn Profile... And 18...](#)

[Brenda Bernstein](#)

Finding/ Getting the job/interviewing

[Get That Job!: The Quick and Complete Guide to...interview](#)

Thea Kelley

[What I Wish Every Job Candidate Knew: 15...](#)

Russell Tuckerton

[The 2-Hour Job Search: Using Technology to Get...](#)

Steve Dalton

Career, Job Writeups - K

[Career, Business Choice - What Shall I Do? -
A Packet To Forward My Search](#)

The 100 Jobs Exercise

[Keith D. Garrick](#)

Of [The Life Management Alliance](#)

(A [pay-it-forward](#), never-a-cost endeavor to dramatically improve people's lives)

How to be in the loop as things develop: Use this link to [the blog](#) and then sign up for email notification on the web version of the blog.

Please [Contact me](#) with any suggestions, additions, revisions, etc., that might help improve this piece and the process, and/or any questions or requests you might have.

(Note that most of the pieces I write are intended for more study and completion. As such, you might do the overall reading of the piece and then tickle it for followup later if you cannot complete it in one sitting. It is not likely that you can do it in one sitting. Possibly, read [How To Read And Learn From A Keith Garrick Piece.](#))