

Instructions for Requesting an Additional AP Exam

As AP Exam registration commences, we would like to provide a more detailed rationale for refining our AP program procedures. We expect that this information will help the BRHS community to better understand how this update is based on best practices, student wellness, and a long-term strategy for preparing students for a competitive post-secondary future.

Click here for a message with [AP Exam Updates](#).

For Seniors interested in registering for one additional AP Exam, please follow the following process:

- Contact your School Counselor for preliminary approval and to receive the Option II Form.
- Select the following options to complete the form:
 - Choose "Independent Study"
 - Write "Self" for Instructor
 - Write N/A for Room and Period
 - Choose "AP Test" for Credit Desired
 - Include written rationale for the request
 - Click Submit

Approval may take a few days as the administration reviews requests. Once approved students will be contacted with an approval letter. Please proceed with the following steps:

- Reach out to APCoordinator@brrsd.k12.nj.us for Independent Join code
- Once you have joined the AP Independent class in College Board visit [TotalRegistration.net](https://totalregistration.net) to pay for the exam

Registrations only for *additional exams* are extended by one week and must be completed by Thursday, November 7. Please note any exams not paid for by the deadline will be subject to a \$40 late fee. All other exam registrations must be submitted by October 31, as originally scheduled.

Please contact your school counselor if you have any questions.