

Federal Program Coordinators Meeting
May 16, 2019

1. Third timeline (latest) is out. Make sure everyone has it. Next deadline? June 28, 2019 (as of right now). All applications and prelim budgets (take the ones you just did and adjust) but can go ahead and change things you already know will change. Budget due before Sept. 15th.
2. Parent Involvement set aside - 1%. Big districts are transferring Title IV funds. Have to do the needs assessment. If you can get something to count in two categories (technology and well-rounded student) it helps. Carryover with PI. Have to be careful with carryover. Jenny has been attempting to spend it all so there won't be carryover. Be careful with purchasing food - desk audit. They had always collected agenda, parent invitation, description with specifics of what they did and how they used materials purchased...principals asking for a checklist of what must be turned in. Waiting on Jayne Green to call and clarify for them. Question about can they use the funds for an activity they want to do in August, but the activities aren't planned yet. Can they buy it now if they promise to send the required information in August? Want to make backpacks to encourage reading at home for parents to take, but per J Green earlier there must be interaction and instruction for parents/guardians about it first. You can buy materials for parent center, but have to show documentation that they are being checked out, etc. (eg used as intended/frequent, etc) Question is would it be okay to with a promise of documentation to come or just carryover the funds? The money can go to Sept. 30th, so you could wait...general consensus is for caution, will share J Green response.
3. Title IIA - ASCD alerts that funding at federal level has been proposed to be increased. Good news if it goes through.
4. Title IV funds - Safety money - can that buy programs? Like the social media filter? Yes, if you document it well enough. Remember it will be expensive. Make sure they have a ---.gov number. Social Sentinal - is a way to monitor any risks being posted on social media. Russellville and Pottsville both use it. Also monitors for suicidal threats, which ties into safety resources. That money should also be able to pay for someone to provide mental health services for staff (different from school counselor or counseling associates). Look at resources for trauma-informed schools and the risk of secondary trauma for staff members because of their work with students. Risk is hiring a person like a social worker to handle these issues, but what if the money goes away? Could possibly pick the person up through NSL if Title IV funds were reduced.
5. Wellness report requirements - posted that it was moved back to October 1. Session at Arch Ford on May 31st.
6. Title IIA - district has used for class size reduction. What does 17:1 mean? Evidence for class size reduction had to be a certain number before it was shown to be effective. Covered in conference notes (must be logged into AAEEA to access). Links are listed on the May page for Arch Ford Federal Program Coordinators. On the AAEEA site, click on: Resources, Presentations from Past Conferences, Log in, Federal Program

Coordinators. Jenny has loaded the Trauma Informed student information. Jenny is going to email Jayne and get more information.

7. Title 1 - can be used for concurrent credit? Question - they bus kids to UACCM and have the kids pay half and the school pays half. Others are paying through Title IV - transportation and tuition. It could be well-rounded students. But you may not be able to switch it.
8. What needs to be done before school gets out to be ready for June 28th? Get budget approved, time certifications before school is out (even though their time runs through June 30), monthly time certifications for those people who need them (look at quarterly to make sure it averages out to the right percentage for how you're paying them), send people to Phonics First training (Title I or IIA), before you start your budget- remember Sept 30. On the June 28 budget, do you put in carryover? Or do you put what you think you're going to get? Jenny put hers in there and rounded to no cents. You want to make sure you have some carryover as a backup because things happen. Figure out who you're going to hire and before June 30th get right on your categorical money.
9. ABC money - budget amendment due by June 1 (hard deadline). Supposed to be spent by June 30th.
10. Only carryover 15% of allocation (if you transferred anything in that becomes part of allocation). If you know your payroll will cover it in August, then it's okay. But it has to be gone by Sept. If someone quit, it could impact (especially in smaller schools). Usually PD in July that's supplemental and things we do in August. Get down to 15% and use indirect cost if you have it budgeted. Transfer to operating and helps pay for things you can't pay for from federal funds.
11. Can you do the opposite on indirect costs? If we didn't do the max on indirect, can you add more to it and then go to district? The 10% variance we're allowed - you can't do that on indirect costs. Whatever you budgeted is all you can do. Can only take a percentage of what you actually spent minus the equipment and any contracts over \$20,000. Can go under, but not over. If you transfer to operating, it loses its identity at that point. Is there any reason why you wouldn't use your max on indirect? Goes back to how you perceive the big picture of your money.
12. Do all bookkeepers do journal entries? Depends on how they are paid.
13. Carryover on categorical - 15% carryover on NSL. Aggregate for all carryover - 20%. Add them all together and it can't be more than 20% that you carryover. If you got a matching grant, that doesn't count in carryover. It's separate as long as you code it with the code they gave you.
14. NSL - include NSL plan in school improvement plan? School or district? ALE/NSL Presentation: Slide 26 on deck from conference. Told to include Title 1 plan in building plans. Do we need district plans or not? Good practice to have one unless you're in a certain level of support.
15. Schools that get Title V - what do you spend it on? Resource officer (new and supplemental -- two original SRO's were paid through police dept. and operating), eVass system - data disaggregation program. If you were already spending - watch

supplement/supplant. Could buy technology. Start looking at expiring funds so you aren't in trouble in Sept.

16. Next meeting - June 10th

17. Change meeting on June 13th at Arch Ford - cancel