

Bus Stop Change Request

Guidelines For bus stop Change Requests

Valid bus stop change requests for exiting bus stop locations will only be accepted prior to August 21st. Following that date, only address changes or changes due to childcare will be considered. School buses are routed in the most efficient manner consistent with NJ State law and School Board Guidelines regarding establishment of safe school bus locations. The following factors are utilized in considering a change to an existing bus stop location:

- Visibility from the student's home is not a factor in determining bus stops. It is the parent/guardian's responsibility to escort their child to/from the bus stop if there is concern about the student waiting or walking to the designated bus stop location.
- Buses will not travel down private roads that are not maintained by the Vernon Township Road Department or on private property.
- Bus stops may not be located within 300 feet of each other in order to legally operate the warning light/stop arm system prior to stopping the bus. Stops are generally located at or near intersections. Buses that pass by a student's home do not warrant adding or changing the bus stop.
- Students will receive one seat on one bus, 5 days per week. The bus must remain the same for both AM and PM transportation.
- Every additional stop adds several minutes to a route. It is impossible to stop at every student's home.
- Being the only student at a bus stop does not qualify for a house stop. Time restrictions and safety issues take precedence. Group stops must be maintained for students who are assigned a stop but do not normally ride, students who switch schools, move into the area, etc.
- While we try to make bus stops as close to students homes as possible, there is no law governing the distance a student must travel to a bus stop.

Please Note:

School bus drivers are not permitted to change stop locations without approval from the Transportation Department. Drivers who stop at locations other than those approved are in violation of district procedures. All requests for stop changes need to be directed to the Transportation Department rather than to the bus driver. Bus stop assignment and scheduled pick up time can be found on the Parent Portal. Requests, if approved, may take up to 3 days to process and you will be notified of the approval status via email.

