

Jacoby Creek School District
School Board Meeting Agenda Background Information
November 18, 2024

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None.

1.2 Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an “emergency situation” exists or “immediate action” is needed.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten

Agenda Item 2.

BUSINESS AND FINANCE

Subject:

2.1 Financial Report

[Board Financial Report Oct 31, 2024](#)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the District’s fiscal condition.

Fiscal Implications:

As reported.

Contact Person/s: Melanie Nannizzi, Jemima West

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Agenda Item 2.
BUSINESS AND FINANCE

Subject:
[2.2 2024-2025 Local Control and Accountability Plan \(LCAP\)](#)

Action Requested:
None.

Previous Staff/Board Action, Background Information and/or Statement of Need:
The Board approved the District's updated LCAP at the September Board Meeting.

The LCAP has two goals.

1. Increase Academic Achievement
2. JCS will be a safe, healthy, and inclusive environment for learning.

At each Board meeting, the Board and the public will be notified of the District's progress on the LCAP's goals and are encouraged to provide their input.

Fiscal Implications:
None.

Contact Person/s: Melanie Nannizzi

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Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Warrants & Payroll

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process.

The warrants and payroll totals are inspected and clarification is given if needed. The Board Warrant Report is attached.

Fiscal Implications:

Warrants: WARRANTS OCTOBER 2023

October: \$81,004.03

Payroll:

Regular: [OCTOBER EOM 10-31-2024](#)

Certificated:

October: \$214,947.32

Classified:

October: \$100,812.64

Total: \$315,759.96

Supplemental: [SEPTEMBER SUPPLEMENTAL 10-10-2024](#)

Certificated:

September: \$2,704.61

Classified:

September: \$8,559.70

Total: \$11,264.31

Contact Person/s: Melanie Nannizzi, Jemima West

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Subject:

3.2 Approval of Minutes: Regular Meeting of October 14, 2024

[October 14, 2024 Board Minutes](#)

Action Requested: Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes are attached.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Karen Roberts

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CONSENT AGENDA

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Subject:

3.3 Resignations and Hires

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Resignations:

None

Hires:

Cheyenne Janger–Drama Instructional Aide

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi

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Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten

Agenda Item 5.

COMMUNITY RELATIONS/CORRESPONDENCE

Subject:

No items

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

None.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi

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Agenda Item 6.

RECOGNITIONS/ANNOUNCEMENTS/REPORTS

Subject:

- 6.1 Board Members
- 6.2 Jacoby Creek Teachers Association
- 6.3 California School Employees Association
- 6.4 Superintendent/Principal

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

- 6.1 Board members may choose to make a report.
- 6.2 and 6.3 JCTA and CSEA may choose to address the Board.
- 6.4 Each month the Superintendent/Principal may give a report on school events and activities.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi

Agenda Item 7.

ADMINISTRATION

Subject:

[7.1 Student Enrollment and Attendance Report](#)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Fiscal Implications:

To be determined.

Contact Person/s: Melanie Nannizzi, Kari Momoa

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Agenda Item 7.
ADMINISTRATION

Subject:
7.2 July and September CSBA Board Policy Updates First Reading

Action Requested:
First Reading.

Previous Staff/Board Action, Background Information and/or Statement of Need:

CSBA sent our Policy Update Guide Sheets in July and September. The GUIDE SHEETS explain the changes made to policies and regulations. The following policies and regulations were updated and are embedded and highlighted in the sections below.

UPDATED POLICIES:

JULY UPDATES

BP 0410 Nondiscrimination in District Programs and Activities
AR/BP 1312.3 Uniform Complaint Procedures
AR/BP 4030 Nondiscrimination in Employment
BP 4033 Lactation Accommodation
AR/BP 4119.11 Sex Discrimination and Sex-Based Harassment
AR/E 4119.12 Title IX Sex Discrimination and Sex-Based Harassment
AR/BP 5145.3 Nondiscrimination/Harassment
AR/BP5145.7 Sex Discrimination and Sex-Based Harassment

SEPTEMBER UPDATES

BP/AR 0510 School Accountability Report Card
AR/E Williams Uniform Complaint Procedures
AR/E3517 Facilities Inspection
BP/E 4040 Employee Use of Technology
AR 5144.1 Suspension and Expulsion/Due Process
AR 5144.2 Suspension and Expulsion/Due Process Students with Disabilities
BP 5147 Dropout Prevention
BP/AR 6112 School Day
BP 6142.92 Mathematics Instruction
BB 9010 Public Statements
BB9012 Board Member Electronic Communications

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Article 0 - Philosophy - Goals - Objectives & Comprehensive Plans

[0000 Board Policy Updates](#)

Article 1 - Community Relations - Series 1000

[1000 Board Policy Update July 2024](#)

Article 2 - Administration - Series 2000

[2000 Board Policy Updates July 2024](#)

Article 3 - Business & Non-Instructional Operations - Series 3000

[3000 Board Policy Updates July 2024](#)

Article 4 - Administration - Series 4000

[4000 Board Policy Updates July 2024](#)

Article 5 - Students - Series 5000

[5000 Board Policy Updates July 2024](#)

Article 6 - Instruction - Series 6000

[6000 Board Policy Updates July 2024](#)

Article 7 - Facilities - Series 7000

[7000 Board Policy Updates July 2024](#)

Article 9 - Bylaws of the Board - Series 9000

[9000 Board Policy Updates July 2024](#)

Fiscal Implications:

None.

Contact Person: Melanie Nannizzi

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Contact Person/s: Melanie Nannizzi

Agenda Item 7.
ADMINISTRATION

Subject:
[7.3 BP 2005: Continuation of Benefits for Retired Members of Governing Board](#)

Action Requested:
Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:
North Coast Schools Medical Group (NCMIG) requires board policy to allow retired trustees to continue to purchase benefits.

Fiscal Implications:
None.

Contact Person/s: Melanie Nannizzi

Agenda Item 8.
CURRICULUM AND INSTRUCTION

Subject:
[8.1 2024 CAASPP Test Results Report](#)

Action Requested:
Information.

Previous Staff/Board Action, Background Information and/or Statement of Need:
In May of 2024 Jacoby Creek Students in grades three through eight took the California Assessment of Student Performance and Progress (CAASPP) Test. The attached information shared the school's results.

Fiscal Implications:
None.

Contact Person: Melanie Nannizzi and Jenney Bickel

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CURRICULUM AND INSTRUCTION

Subject:

[8.2 Short Term Independent Study Master Agreement Update](#)

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

In September of 2024 Governor Gavin Newsom signed Assembly Bill (AB) 176, which includes cleanup language for the education provisions of the 2024-25 Enacted Budget. Included in this cleanup language are refinements to documentation requirements for traditional independent study programs. [School Services of California Fiscal Report](#)

The updated Short Term Independent Study Master Agreement was provided by the Humboldt County Office of Education in order to meet the new requirements of AB 176.

Fiscal Implications:

None.

Contact Person: Melanie Nannizzi and Jenney Bickel

Agenda Item 9.

FACILITIES

Subject:

9.1 State Facilities Grant Construction Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Project One: Pierson Company is hard at work on Project One. The ground has been excavated and filled with engineered fill. The next step is to pour concrete and then the construction of the building will begin. Pierson reports that the project continues to be on schedule for completion in May. We are also on track regarding the budget for this project.

Project Two: The District requested a change of scope with the Office of Public School Construction (OPSC) for Project Two to replace the permanent classrooms with portable classrooms. OPSC has issued a [position letter](#) supporting the District's request for a change of scope. The State Allocation Board (SAB) meets on December 3, 2024 to make a ruling on the request.

Concurrently, the District's architect, Guy Fryer, has been collaborating with American Modular Systems on the design of the portable classrooms.

Following the SAB meeting in December the District will go out to bid for the site work for Project Two.

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Fiscal Implications:

None.

Contact Person: Melanie Nannizzi

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Agenda Item 10.

FUTURE AGENDA PLANNING

Subject:

10.1 Items for consideration for future agendas

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board may consider items for future Board meeting agendas. Board members or the public may suggest agenda items. The Board President and the Superintendent determine if an item is placed on the agenda based upon if it is related to school district business and within the jurisdiction of the Board.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten

Agenda Item 11.

FUTURE BOARD MEETINGS

Subject:

11.1 Reschedule Organizational Meeting

11.2 Other Future Board meetings

Monday, January 8, 2024 (tentative)

Monday, February 12, 2024 (tentative)

Action Requested:

Choose an organizational meeting date that complies with [election year meeting date requirements](#).

Previous Staff/Board Action, Background Information and/or Statement of Need:

11.1 At its annual organizational meeting in December, the Board schedules its meetings for the calendar year. The Board may adjust this meeting schedule as needed.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten