

ECOLOGY SERVICE LEARNING PROJECT NEW PROJECT INITIAL PROPOSAL FORM

Completely fill out a copy of this form and then share it with Mr. Bursch for review.

1

What is an initial project proposal and how do I complete it?

An initial project proposal is the first step in getting your idea approved and your project underway.

You have the right to choose any garden-based ecology topic as your focus, but the school does need to approve it before you get started. Mr. Bursch--and possibly an administrator, depending on what your project involves--will review your initial proposal form. They will look for safety concerns and whether or not your idea seems appropriate and challenging.

This form is meant for you to do your best to think through the steps required in your project, much like a business plan. However, keep in mind that even the best plans often change.

After your initial plan is approved, you will begin work on your formal Project Proposal. For further information, go to the Ecology Service Learning Project home page and then go to the Resources for Students link where you will find updated information about project requirements and other useful information. In addition to your classroom teacher (Mr. Bursch), many other adult volunteers will also be available to assist you during school hours throughout the course of the project.

Expected Completion Date: _____

Name _____ Date of

Proposal _____ Per. _____

This initial project proposal states what you intend to do for your Ecology Service Learning Project. A full typed final proposal is due no later than the end of the third week following the kickoff of the current round of projects, but this template will help you get down the required basic information. Be as complete as possible and answer in complete sentences. Your project cannot involve dangerous experiences or hazardous substances.

Project Topic: _____

1. Introduction – Give a general description of your overall topic and briefly describe your project goals.

What motivated you to choose this topic?

What skills and knowledge do you already possess about this topic?

What prior experience, if any, have you had that will help you with this project?

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How do you plan to interact with your classmates and others on campus during the project?

What do you plan to learn?

What do you expect to learn from this project (ex: technical skills, expanded knowledge of your topic, planning and organizing skills, etc.)?

2. Plan of your project – What is your estimated timeline to complete the project with anticipated step-by-step weekly dates?

Who will be involved in your project? What is the (roughly estimated) cost of your project? What resources will you need to complete your project?

3. Conclusion

What product will you create as a result of your new knowledge and skills?

How will you convey your experience to the class? What visual aids will you use to support your presentation?

Student Signature

Date

Parent/Guardian Signature

Date

Faculty comments:

Approved _____

Approved With Recommendations _____

Not Approved _____

Approved after Resubmittal _____ Date _____

Remember that this is a plan and often plans change!