

Colorado All-Hazards Resource Database

Vetted CRRF Resources

How to access the CRRF Utility Site/CRRF WebEOC

(CRRF Administrator function only)

June 2023

Colorado Division of Homeland Security and Emergency Management
Logistics Section



COLORADO
Division of Homeland Security
& Emergency Management

Department of Public Safety

Record of Changes

All potential changes will be reviewed and, if accepted, incorporated into the implementation plan during the next update. All changes will be annotated on the table below. All suggestions along with supporting documentation, as applicable shall be submitted via email to the All-Hazards CRRF State System Administrator, De Lora Karavolas; DHSEM Logistics All-Hazards CRRF Database and Program Manager at delora.karavolas@state.co.us for consideration.

Date	Change	Location
06/29/23	Document created	All

Introduction

The State of Colorado Division of Homeland Security and Emergency Management (DHSEM) platform for the Colorado All-Hazards Resource Database is WebEOC. WebEOC houses both vetted and non-vetted resources. WebEOC is the master database of record for all resources on file.

WebEOC is an automated database with cross board integrated functions to assist those seeking resources to be deployed as quickly as possible.

The Colorado Resource Rate Form (CRRF) allows agencies to list their equipment, personnel and specialty teams to be deployed. Allowing for efficient coordination, mobilization and reimbursement.

This set of “How-To” documentation focuses on the Vetted-CRRF resource portion of the database. Each “How-To” guide is broken down into the individual functions of the database.

For further assistance, please contact the Colorado DHSEM CRRF System Administrator De Lora Karavolas at crrfsupport@state.co.us or by phone at 720-630-0771.

Helpful Resources:

- [Colorado All-Hazards Resources Database Webpage](#)
- [Colorado Resource Rate Form \(CRRF\) Webpage](#)
- [New CRRF WebEOC account request form](#)
- [Forgot Username and/or Password](#)
- [Email CRRF Support](#)
- [WebEOC website link](#)

Step 1: Log in to WebEOC

- 1) Navigate to the [WebEOC webpage](#)
- 2) Click “Accept” (Tip: shown here in the picture below in the yellow highlighted circle located at the bottom center of the page.)



You are about to access a **Colorado Department of Public Safety** network.

[DHSEM Website](#) [CDPS Website](#) [DFPC Website](#)

- Accessing this network is restricted to authorized users only. Anyone who accesses this network without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment.
- This includes forwarding information by email to unauthorized personnel or posting to open source platforms in violation of user agreement. This may lead to removal of the user from the system.
- By using this system, you consent to the terms, policies, and regulation of this organization.

By proceeding, you agree to Juvare's [Privacy Policy and Terms & Conditions](#)

By using this system, you consent to the terms, policies, and regulation of this organization (DHSEM - CDPS).

Accept

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Step 2: Username and Password

- 1) Enter your username in the following format. (**Tip: username** is firstname.lastname all lowercase letters with no spacing.)
- 2) Enter your password (**Tip: strong password** = a minimum of 8 characters: 1 uppercase letter, 1 lowercase letter, 1 number, 1 special character).
- 3) Click “**Log In**” (**Tip:** shown here in the picture below in the yellow highlighted circle located in a blue colored box at the bottom center of the page.)

JUVARE | WebEOC

Username *
firstname.lastname

Password *
●●●●●●●●

By proceeding, you agree to Juvare's
[Privacy Policy](#) and [Terms & Conditions](#)
By using this system, you consent to the terms, policies, and
regulation of this organization (DHSEM - CDPS).

Log In

[Forgot Username? Click here to get Password?](#)
[New User? Click here to create an account.](#)

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Note: Failure to “Log In” to WebEOC at least once every 90 days will result in the account being automatically locked.

Step 2a: Retrieving Account Information

- 1) To retrieve “Username” - click on “Forgot Username” (Tip: shown here in the picture below in the yellow highlighted circle located at the bottom center of the page under the “Log In” button.) The “Username” will be emailed to the email address that is associated with the account.
- 2) To retrieve “Password” - click on “Forgot Password” (Tip: shown here in the picture below in the yellow highlighted circle located at the bottom center of the page under the “Log In” button.) A temporary password will be emailed to the email address that is registered with the account.

JUVARE | WebEOC

Username *

Password *

By proceeding, you agree to Juvare's [Privacy Policy](#) and [Terms & Conditions](#)

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Log In

[Forgot Username?](#) | [Forgot Password?](#)

New User | Forgot Username?

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Note: You can also email crrfsupport@state.co.us requesting your account “Log In” information and/or to update your account information in the database.

Step 3: Select your Position and Incident

- 1) **Position:** This section will auto-populate unless the account in use is assigned with more than one authorized “Position”.
 - o When the account in use has more than one “Position” assigned to the account - click on the drop-down arrow and select a “Position” that starts with “CRRF”. For example - “CRRF Cooperator Admin”, “CRRF Cooperator User”, or “CRRF Reader”
- 2) **Incident:** This section will auto-populate to “CRRF Administration Incident”. At this time there is only one “Incident” assigned to the CRRF Database.
- 3) Click “Continue” (Tip: shown here in the picture below in the yellow highlighted circle located in a blue colored box at the bottom of the page.)

The screenshot shows the JUVARE WebEOC interface. At the top left is the JUVARE logo, and at the top right is the text 'WebEOC'. The main heading is 'Select Position and Incident'. Below this, there are two dropdown menus. The first is labeled 'Position' and has 'CRRF Cooperator Admin' selected. The second is labeled 'Incident' and has 'CRRF Administration Incident' selected. At the bottom of the form, there are two buttons: 'Cancel' and 'Continue'. The 'Continue' button is highlighted with a yellow circle.

Step 4: Additional Login Information - Update and confirm your account information

- 1) Update your current information for the account in use. **Note:** All areas with a “*” require information.
 - o “Name *” = name associated with account in use
 - o “Location *” = account login is working at the office or remote for example
 - o “Phone Number *” = phone number associated with account in use
 - o “Email *” = email address associated with account in use
- 2) Click “Continue” (Tip: shown here in the picture below in the yellow highlighted circle located in a blue colored box at the bottom center of the page.)

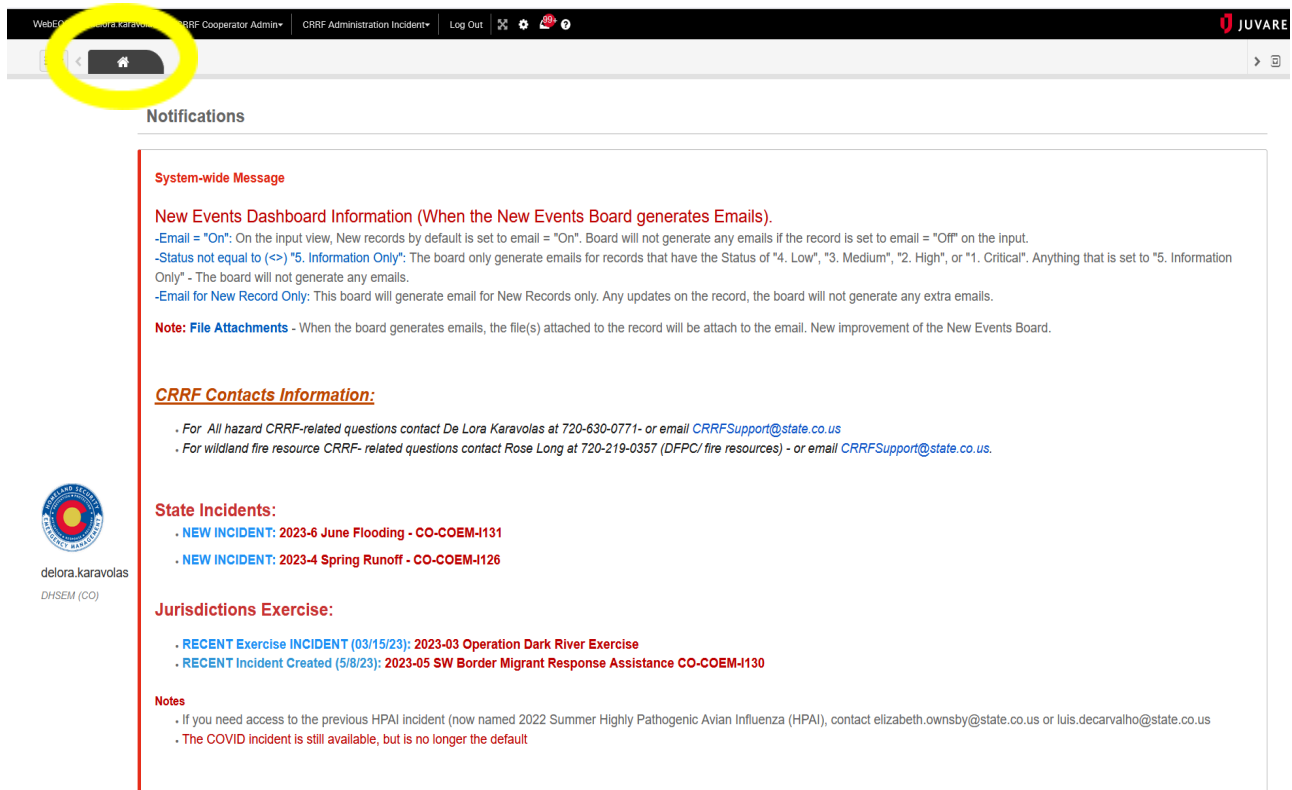
The screenshot shows a web form titled "Additional Login Information" from JUVARE WebEOC. The form includes the following fields:

- Name ***: Text input field containing "De Lora Karavolas".
- Location ***: Text input field containing "Remote".
- Phone Number ***: Text input field with a country code dropdown set to "+1" and the number "720-630-0771".
- Email ***: Text input field containing "delora.karavolas@state.co.us".
- Comments**: A larger text area for additional notes.

At the bottom of the form, there are two buttons: "Cancel" and "Continue". The "Continue" button is highlighted with a yellow circle.

Step 5: WebEOC “Notifications” Page

Note: The “Notifications” page is located on the “Home” tab and is information only - no action required. (**Tip:** The “Home” tab is identified by a house shaped icon as shown in the picture below in the yellow highlighted circle located towards the top left side of the page.)



WebEOC | delora.karavolas | CRRF Cooperator Admin | CRRF Administration Incident | Log Out | JUVARE

Notifications

System-wide Message

New Events Dashboard Information (When the New Events Board generates Emails).

- Email = "On": On the input view, New records by default is set to email = "On". Board will not generate any emails if the record is set to email = "Off" on the input.
- Status not equal to (<=>) "5. Information Only": The board only generate emails for records that have the Status of "4. Low", "3. Medium", "2. High", or "1. Critical". Anything that is set to "5. Information Only" - The board will not generate any emails.
- Email for New Record Only: This board will generate email for New Records only. Any updates on the record, the board will not generate any extra emails.

Note: File Attachments - When the board generates emails, the file(s) attached to the record will be attach to the email. New improvement of the New Events Board.

CRRF Contacts Information:

- For All hazard CRRF-related questions contact De Lora Karavolas at 720-630-0771- or email CRRFSupport@state.co.us
- For wildland fire resource CRRF- related questions contact Rose Long at 720-219-0357 (DFPC/ fire resources) - or email CRRFSupport@state.co.us.

State Incidents:


- **NEW INCIDENT: 2023-6 June Flooding - CO-COEM-1131**
- **NEW INCIDENT: 2023-4 Spring Runoff - CO-COEM-1126**

Jurisdictions Exercise:

- **RECENT Exercise INCIDENT (03/15/23): 2023-03 Operation Dark River Exercise**
- **RECENT Incident Created (5/8/23): 2023-05 SW Border Migrant Response Assistance CO-COEM-1130**

Notes

- If you need access to the previous HPAI incident (now named 2022 Summer Highly Pathogenic Avian Influenza (HPAI), contact elizabeth.ownsby@state.co.us or luis.decarvalho@state.co.us
- The COVID incident is still available, but is no longer the default


delora.karavolas
DHSEM (CO)

Step 7: The CRRF Library and Utility Board

The “CRRF Library and Utility Board” lists all valid submitted CRRF’s. CRRF’s listed on this board are available for uploading and viewing by clicking the pdf icon under “Equipment” or “Personnel” for each Cooperator listed. (Tip: Shown here in the picture below in the yellow highlighted circle.)

Note: Not all Cooperators listed have a CRRF under “Personnel”. All Personnel CRRF’s are specified for All-Hazards response only.

Colorado Resource Rate Form (CRRF) Library & Utility

Total Library Utility Records as Filtered: 351

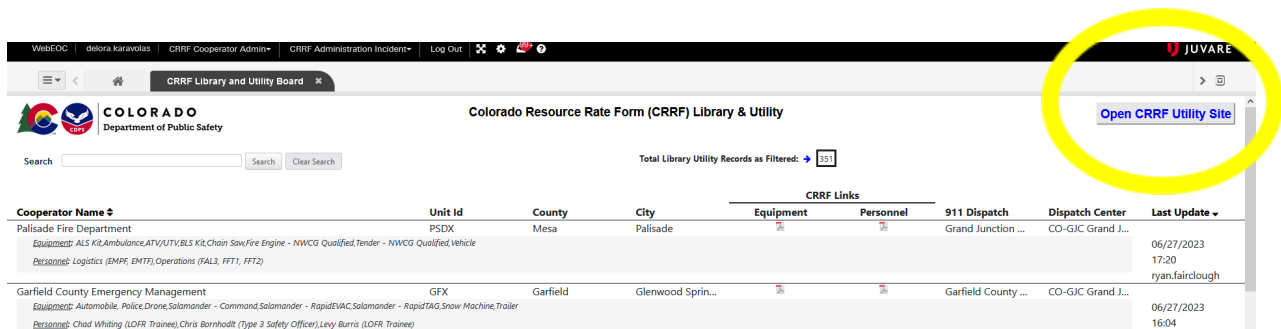
Cooperator Name	Unit Id	County	City	CRRF Links		911 Dispatch	Dispatch Center	Last Update
				Equipment	Personnel			
Palisade Fire Department <i>Equipment:</i> ALS Kit,Ambulance,ATV/UTV,BLS Kit,Chain Saw,Fire Engine - NWCG Qualified,Tender - NWCG Qualified,Vehicle <i>Personnel:</i> Logistics (EMPF, EMTF),Operations (FALL3, FFT1, FFT2)	PSDX	Mesa	Palisade			Grand Junction ...	CO-GJC Grand J...	06/27/2023 17:20 ryan.fairclough
Garfield County Emergency Management <i>Equipment:</i> Automobile, Police,Drone,Salamander - Command,Salamander - RapidEVA,C,Salamander - RapidTALS,Snow Machine,Trailer <i>Personnel:</i> Chad Whiting (LOFR Trainee),Chris Bornhardt (Type 3 Safety Officer),Levy Burris (LOFR Trainee)	GFX	Garfield	Glenwood Sprin...			Garfield County ...	CO-GJC Grand J...	06/27/2023 16:04 chad.whiting
Colorado River Fire Rescue <i>Equipment:</i> ALS Kit,Ambulance,ATV/UTV,Crew,Fire Engine - NWCG Qualified,Generator,Tender - NWCG Qualified,Trailer,Truck,Vehicle <i>Personnel:</i> none	RBMX	Garfield	Rifle			Garfield County ...	CO-GJC Grand J...	06/27/2023 09:55 zach.pigati
Vail Fire and Emergency Services <i>Equipment:</i> BLS Kit,Fire Engine - NWCG Qualified,Truck,Vehicle <i>Personnel:</i> none	VAIX	Eagle	Vail			Vail Public Safet...	CO-GJC Grand J...	06/20/2023 10:55 paul.cada
Elk Creek Fire Protection District <i>Equipment:</i> ALS Kit,Ambulance,ATV/UTV,BLS Kit,Chipper,Crew,Fire Engine - NWCG Qualified,Flatbed Truck,Mechanic Truck,Pump,REMS Module,Tender - NWCG Qualified,Trailer,Truck,Vehicle <i>Personnel:</i> none	ELXX	Jefferson	Conifer			Jefferson Count...	CO-PBC Pueblo ...	06/16/2023 11:58 benjamin.yellin
Lefthand Fire Protection District <i>Equipment:</i> ALS Kit,Ambulance,ATV/UTV,BLS Kit,Chain Saw,Chain Saw, Pole,Chipper,Fire Engine - NWCG Qualified,Portable Tank,Pump,Tender - NWCG Qualified,Trailer,Truck <i>Personnel:</i> none	LHDX	Boulder	Boulder			Boulder County ...	CO-FTC Fort Col...	06/12/2023 15:25 chris.obrien
Golden Gate Fire Protection District <i>Equipment:</i> ATV/UTV,Fire Engine - NWCG Qualified,Tender - NWCG Qualified,Vehicle <i>Personnel:</i> Command (ICTS),Logistics (ABMF, EMPF, EMTF),Operations (ENGB, ENOR FFT1, FFT2, TFLD),Planning (PSC3),Support (AREP)	GAGX	Jefferson	Golden			Jefferson Count...	CO-PBC Pueblo ...	06/11/2023 15:33 chris.enright
TEST-Logs_Admin	TEST-Logs	Arapahoe	Centennial			Test 911 Comm...	Test Interagency...	

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Step 8: Accessing CRRF WebEOC

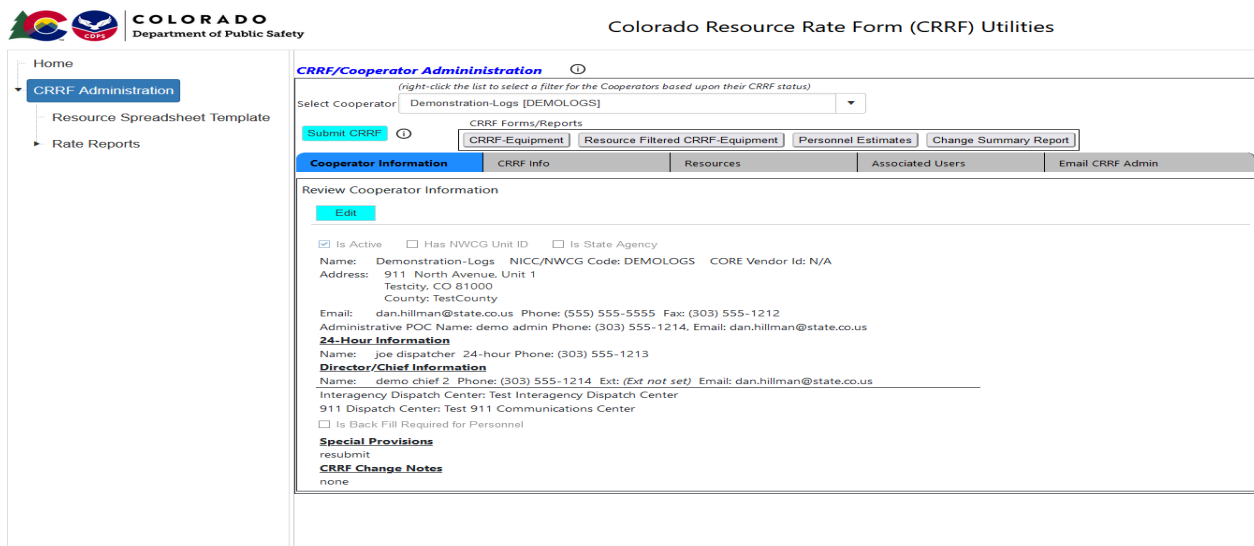
Note: Only account holders with CRRF Administrator positions will have access to CRRF WebEOC and the functions within.

- 1) Click on the “**Open CRRF Utility Site**” box. (Tip: Shown in the picture below on the “CRRF Library and Utility Board”. Located at the top right side of the page in blue lettering in the yellow highlighted circle.)



The screenshot shows the 'Colorado Resource Rate Form (CRRF) Library & Utility' page. At the top right, there is a button labeled 'Open CRRF Utility Site' which is circled in yellow. The page displays a table of CRRF records with columns for Cooperator Name, Unit Id, County, City, Equipment, Personnel, 911 Dispatch, Dispatch Center, and Last Update. Two records are visible: Palisade Fire Department and Garfield County Emergency Management.

- 2) A new web page will open and you are now in the CRRF Utilities page better known as CRRF WebEOC. (Tip: Shown in the picture below)



The screenshot shows the 'Colorado Resource Rate Form (CRRF) Utilities' page. The main content area is titled 'CRRF/Cooperator Administration'. It includes a dropdown menu for 'Select Cooperator' (currently showing 'Demonstration-Logs [DEMOLOGS]') and a 'Submit CRRF' button. Below this are several tabs: 'CRRF-Forms/Reports', 'CRRF-Equipment', 'Resource Filtered CRRF-Equipment', 'Personnel Estimates', and 'Change Summary Report'. The 'CRRF-Equipment' tab is active, showing a 'Review Cooperator Information' section with an 'Edit' button. The information displayed includes: 'Is Active' (checked), 'Has NWCG ID' (unchecked), 'Is State Agency' (unchecked), Name: 'Demonstration-Logs', Address: '911 North Avenue, Unit 1', County: 'TestCounty', Email: 'dan.hillman@state.co.us', and various phone and fax numbers. There are also sections for '24-Hour Information' and 'Special Provisions'.

Published June 30, 2023