Peninsula Bridge Club Committee - Confidential

Agenda - Committee Meeting - Thu 15 Apr 2021 4.45-6.45pm

Location: Clubhouse

Chair:	David Farmer
Present:	Rob Scott, Max Paterson, Simon Hunter, Trish Berry, Jan Grant, Susan Eason, Helen Griplas
Visitors:	Sarah Young (premises related items)
Apologies:	
Conflicts of Interest:	nil

Number of members: 533 financial members as at 7/4.
Members who have not played in last 6-7 weeks: 193 (182 prev mtg) members not played in a club Pianola session.
Player Statistics: 2129 player sessions in Mar (1876 Feb) - see statistics and chart**.** Includes lessons but does not include our SALT teams events (currently about 100 per month) - compared with about 2,500 in typical clubhouse pre-COVID month.
COVID-19 Statistics: NSW Health reports 0 **locally acquired cases** (0 last meeting) among Northern Beaches Council residents in the four weeks to 8pm 10 Apr.

Item	Notes/Comment	Motions/Actions
Agenda	• Apologies • Conflicts of interest • Acceptance of agenda • Timing of items	
Confirmation of minutes and resolutions	• Previous meeting minutes • **Electronic Resolution - Suspend Padman Trophy -** electronic resolution & results. • **Electronic Resolution - Insurance renewal** - electronic resolution & results.	*Confirmed as true and correct* **Moved DF Seconded SH Passed**
Action Items	Individual committee members to follow up on action items for which they are responsible.	Noted
Correspondence		

Correspondence	● Letter expressing unhappiness at the change of time of the Tues am session and response. ● Email exchange regarding Wed session. ● Email to a pair who dropped out of the Championship Open Pairs event.	Noted.
Regular areas		
Clubhouse sessions	● We discussed how our clubhouse sessions are going compared to our aspirations, in particular the busy afternoon sessions. ● Should we move the Wed afternoon Green session? Is it important to have a discrete blue session? What action can we take if any to increase the attendance of our more competitive players? ● Rewrite of the Director Guide is almost finalised. ● Rewrite of the Troubleshooting Guide for directors is nearly finished but needs a detailed technical review.	● Noted the disappointing attendance at the new Tuesday afternoon session and its cancellation. ● Agreed that the busy afternoon sessions could have either 2 playing directors or 1 non-playing director ($60 honorarium). See Directors section below. ● Our aim is to have playing spread over more, smaller sessions and be less concentrated on M/W/F afternoons, but for now we will leave the existing sessions unchanged. ● ACTION: DF is to promote the Thu afternoon session as an alternative.
	● **Kitchen** - We discussed reintroducing fresh milk for tea.	Decided not to change current practice.
	● **Red Point quota allocation** - Currently have 16 unallocated red point sessions available to be used to promote particular sessions or to help with transition to short term premises	DF, Cassandra Mitchell (MP)and Vivien Eldridge (TSC) to coordinate.
	Practice Play sessions ● Verbal report on discussion with PP directors - DF, SE ● Practice Play session survey outstanding	Noted. DF to develop a survey of PP people.
Directors	● Chief Director John Rogers is organising a directors meeting. ● He sees a need to respond to more complex afternoon clubhouse sessions by allowing either 2 playing directors or a non-playing director or better still flexibility to choose	Propose we: ● Allow sessions identified as normally 14+Tables to be optionally rostered with either 2 playing directors or 1 non-playing director at the Chief Director’s

	between these two to suit directors' skills and preference	discretion to suit the relevant director's skills and preferences **Moved DF Seconded SH Passed** To be introduced from 1 May. DF needs to adjust the session report spreadsheet to accommodate this.
President	● **Club chocolates** - need plan to use optimally before best before date ● **Name badges** - to help with club identity/brand before premises disruption and as a form of thanks, propose we give name badges to our volunteers (those to whom we offer honoraria) and offer to arrange them for other members at one PPV cost ● **Committee renewal** - time to think ahead given likely disruptions in period up to Nov AGM? ● **Admin group vacancy** - use to have 3 in this tech admin group, but now only 2 (Susan Coleman left), need another tech savvy ctee member	Agreed to: ● TB to propose a plan re use of club chocolates. Likely to give some out at the charity event. ● Offer name badges to our volunteers (those to whom we offer honoraria) and Committee members who would like them, paid for by the club. ACTION: TB ● Offer name badges to our members at a cost of 1 PPV. ● Add MP to the Gsuite Admin group. ACTION: SH
Finance 6.15	● March accounts. See Treasurer's Report and other March documents ● Committee agreed to renew our insurance accepting the AIG quote.	Propose we: ● Accept the March accounts **Moved MP Seconded DF Passed**
Membership 6.20	**Membership report** ● Nil report	
	New members for committee approval: ● Frances McGowan ● Colin Wardle ● Denise Kassel ● Carol Beltran ● Libby Dobson	It was agreed to approve new members as listed. **Moved SH Seconded DF Passed**
	Membership Officer position SE has volunteered to take over this position from Cassandra Mitchell and this is in transition. Cassandra will continue as Masterpoints Secretary.	Thank you to Susan who is now performing the role under CM's guidance.
Tournament SC	● TSC Proposal for paying for State Mixed Pairs qualifier entries. ● Cancellation/suspension of Peninsula Teams	● The Committee prefers its original proposal of subsidising each pair by $60. ACTION: DF to discuss with TSC ● Noted.

<table>
<tr><td>Member support WG</td><td>Nil report
Should we send an email to people who didn’t play in March asking them for feedback/concerns or indicating interest in understanding why?</td><td>We agreed to do this.

ACTION: SH.</td></tr>
<tr><td>Bridge Education</td><td>106 student-lessons in Mar, including 3 beginner groups starting</td><td>Noted.</td></tr>
<tr><td>Premises WG</td><td>See PremWG report
Vuko Place status & risk
Proposed PremWG delegation addition
Warr Val Comm Centre design status
Communications to members
Highlights:
Council hopes to get approval at the July meeting, the last before the lock out leading up to elections.
Demolition likely to start around Sep/Oct.
News next week on new toilets in Vuko Pl. Our builder has a window for the next 8 weeks to do work. Strata approval is needed.
We didn’t get an allocation under the Safer Communities grant scheme.</td><td>Propose we:
Note the Vuko Place status & risk
Add this clause to the Prem WG delegation:
“The Premises Working Group will oversee the provision of additional toilets at Vuko Place and relocation to Vuko Place as follows:
Major work of additional toilets (to cost $45,000 approximately) to be overseen by Bill Fitzsimons
Relocation expenditure (approximately $10,000) to be overseen by Rob Scott
To include moving costs, new technology, new furniture, and other essential expenses
The Committee delegates authorisation of these expenses and related decisions to the overseers, provided they are
Within the above estimates (or as extended by the Committee),
Approved by the nominated overseer,
Also approved by at least one other of Sarah Young, Rob Scott or David Farmer if an expenditure is greater than 10% of the relevant estimate,
Agreed to, when time permits, by</td></tr>
</table>

		○ any relevant responsible area of the club, and ○ Itemised in a close to real time sheet that is visible to Premises WG and Committee." Moved RS Seconded DF Passed ACTION: add the words to the club's Operating Procedures. ● Noted the current design discussions regarding the new Community Centre. ● DF, RS and Sarah Young to refine the wording and send a message to members to update them/answer questions at sessions.. ● The Committee thanks Bob Whiddon for his contribution to the PWG.
	Player transport arrangements ● Need to prepare for transport arrangements for Vuko Place including car-pooling and possible use of community transport or similar ● Need time to promote these ideas among members ● Need a coordinator	Vuko Pl will have 13 car spaces underneath + 4 for disabled on L1. DF will approach suggested potential people to seek an initial coordinator and others willing to work on this.
Committee Logistics		
Meeting dates	● Jan Grant meeting conflict - can we switch to fourth Thursdays? ● Next meeting Thursday 27 May 4.45-6.45pm at clubhouse (and subsequent 4th Thursdays).	We agreed to change the date.
Late Items		
	● Complaint that many players are not following 'Covid safe' procedures. In particular, east/west players pressing the OK button on the bridgemates. ● Should we review our cleaning and Zoom expenses in light of the current Covid situation? ● Charity day entry will be by a charitable cash donation. PPVs will not be accepted as the club is not	DF will remind members about covid procedures in his weekly email. RS is talking to the cleaner. Noted.

	technically itself allowed to make donations.	

Signed as a true and correct copy

……………………………………………………………………………………
David Farmer (President) Peninsula Bridge Club

Date……………………………………………….