MASSACHUSETTS LIBRARY TRUSTEES ASSOCIATION
Minutes, April 22, 2025

CALL TO ORDER/ROLL CALL: 11am

Attendance: Rob Favini, Jessica Hufnagle, Allison Sloan, Karen Traub, Ann Conant, Julia O'Keefe, Krista Goguen, Al Hayden

Motion by Julia O'Keefe to nominate Allison Sloan as President, second by Jessica Hufnagle, unanimously approved

REPORTS

- Minutes March 2025 (online) (Jessica Hufnagle)
- Treasurer's Report (Julia Kane O'Keefe)
- Membership (Ann Conant)
  Board members need to pay membership, many have lapsed

OLD BUSINESS

- Membership lists :
  - Ann has a list of lifetime members (never expires), she also has a current member list that indicates; member/individual, when paid, when expired
  - Jessica and Allison will coordinate on how for existing membership and also to track interested participants

- Communication and Building Awareness:
  - MBLC elists: Trustees; Library Boards; Library Directors; newsletter, calendar
  - Zoom link can be sent to MBLC list instead of publicly posted on website
  - *MLTA: email service (3 free/$7 additional); website (Jessica) - tabled to next meeting*
  - *MLA website; newsletter; calendar - tabled to next meeting*
- MLA Conference program sponsorship:
  - Building Bridges at the State House: Cultivating Strong Relationships with Legislative Staff (Kathy Lussier)
  - Tuesday 5/20 1:25pm MLA Conference, Falmouth, MA
  - Introduce MLTA at start of program (Allison)
  - Documents to include in the MLA Conference tote?

- 2025-2026 Calendar of meetings schedule

NEW BUSINESS

- Does State require annual update to 501(c)3 status? Who files?
    - Julia will look into it
- Update to TD Bank checks (Julia)
- MLTA email: **themltaorg@gmail.com** is now live
- MLTA Logo on all documents–Jessica will send logo
- Post meetings (what calendars?) - *tabled to next meeting*
- Developing “Process” document - *tabled to next meeting*
- Welcome Letter review - *tabled to next meeting*
- Flyer review
- Q&A FAQ document on website
- “Hot Topic of the Month” (newsletter/blog/meetings?)
- 5 Reasons to join MLTA

UPDATES & ANNOUNCEMENTS

- MBLC Announcements
- MLTA Announcements

ADJOURNMENT

Next Meeting: May 27 2025 time: 1pm