



VISION, MISSION & OBJECTIVES

IKE·WIKI – NCAR CHAPTER REFERENCE MANUAL BEST PRACTICES FOR ORGANIZING AND OPERATING I.I. CHAPTERS

VISION

The NCAR Chapter Reference Manual Committee will provide resources for Ikebana International chapters to operate in an efficient and effective manner.

MISSION

The Committee will:

- promote the sharing of proven administrative tools.
- locate, catalog and convey chapter organizing elements and materials.
- make these materials readily available online.
- consider that chapters vary widely in size and appreciate that chapters are run by volunteers.
- promote exchanges among chapters.

OBJECTIVES

The Committee will:

- provide templates of key documents.
- include suggestions for tracking sensitive information.
- provide suggestions for tracking policy and procedure decisions made over time.
- include other materials to assist in day-to-day management.
- encourage participation in chapter leadership and successful leadership transitions.