

215 School Board Elections

I. PURPOSE

The purpose of this policy is to provide governing rules for the execution of the annual election of incumbent/new Directors of Cyber Village Academy (CVA) Board.

II. GENERAL STATEMENT OF POLICY

The policy of the School Board is to conduct the School Board of Directors Election within the parameters of the CVA Bylaws, applicable CVA Policies, and applicable Minnesota State Statutes.

III. DEFINITIONS

A. “Candidate”

A candidate is defined as the parent (natural, step, foster, or legal guardian), teacher, or community member that has expressed interest for a Board Director position and submitted the Board Candidate Application.

B. “Voter”

Voter is defined in CVA Bylaws Article IV, Section 7 and this policy.

C. “School Board Election Committee”

The Election Committee is defined as the members of the Governance Committee with the Chair of the Committee assigned as the Chair of the Election Committee.

IV. VOTER ELIGIBILITY

A. Voter eligibility shall be limited to the following:

1. All Parents (natural, step, foster, or legal guardian) of CVA students enrolled at the time of the start of the election,
2. All paid CVA staff, including teachers providing instruction under a cooperative, and
3. All current School Board Directors.

B. No person shall have more than one (1) vote per election.

V. ELECTION PROCEDURE

- A. The School Board will offer a paper voting system, or online voting system for the staff members and an “online voting system” for Parents (natural, step, foster, legal guardian).

1. Paper Voting System
 - a. Available to only members that are employed by the school district (teachers, paraprofessionals, administration, etc)
2. Online Voting System
 - a. Available to parent(s) (natural, step, foster, legal guardian) of students enrolled at CVA, and those employed by the school district (teachers, paraprofessionals, administration, etc)
- B. Counting of the ballots (paper and electronic) will be completed in the Media Center of the School District at a time determined by the Election Committee. All parties are invited to watch the counting. The date and time of the counting process will be prominently displayed and be in accordance with MN Open Meeting Law (MN Statute 13D).

VI. ELECTION TIMELINE

- A. The School Board must approve the dates of the election at its January meeting. This will include all relevant dates required for notification of the electorate, nomination periods, and window for voting. The Governance Committee will be the primary Committee for the elections.
- B. The School Board must approve the use of a voting method as described in the policy at its February meeting.
- C. After the completion of the election, the Chair of the Election Committee will tabulate the votes and share them with the School Board Chair and Executive Director prior to submission to the School Board for approval. The Election Results must be approved at the next board meeting.

Note: The applicability and enforceability of this policy 215 is limited to, and qualified by, Minnesota or Federal law that, at the time any such circumstance within the scope of the policy arises, may be contrary to some aspect or all of the policy.