

ePortfolio Support | Academic Success Initiatives and Support https://www.odu.edu/asis/eportfolios

Adding a Custom Link Page to the Menu

To add existing pages to a menu, go to the Dashboard for the site and then 'Appearance' \rightarrow 'Menus.'

Themes
Customize
Widgets
Menus
Header
Background

Select 'Custom Links' \rightarrow insert "#" into the 'URL' text box. Then type the desired title of the menu tab into the 'Link Text' box and then click 'Add to Menu.'

rayes		
Posts		*
Custom Li	inks	
URL	#	
Link Text	Demo	
		Add to Menu
Categorie	s	•

I D E A FUSION

Old Dominion University is an equal opportunity, affirmative action institution.



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Once added, drag the pages into the ordering wanted. When finished, click 'Save Menu' to preserve the changes.

		Save Me	nu	
🔊 Dashboard				
Jetpack	Edit Menus Manage Locations			
🔅 Manage My Sites				
- Porte	Edit your menu below, or create a new menu.			
	Pages 🔺	Menu Name Top		Save Menu
	Most Persent View All Search	Menu Structure		
- Comments	Contact	Drag each item into the order you pref	fer. Click the arrow on the right of the item to reveal addition	nal configuration options.
🔊 Appearance 🛛 🖌	Events/ Activities			
Themes	Success Strategies	About	Page 🔻	
Customize	Reflection	Success Strategies	Page 🔻	
Menus	Course 2			
Header	About	Courses	Page 🔻	
🖌 Plugins	Select All Add to Menu	Course 1 sub item	Page 🔻	
🚢 Users				
لاً Tools	Posts v	Course 2 sub item	Page 🔻	
Settings	Custom Links v	Campus Activities	Page 🔻	

