

# Student Cut Time FAQs

## How do I log in?

Check your email for a welcome invite. Follow the links. If you created an account online, a director will need to approve you. Once that has happened, you will get a welcome email.

If you already have an account, you will have created a username (can also be your email address) and a password. If you have forgotten your password, email a Director to get it reset.

## What is my Student ID?

Please use your HCPS Student Number

## How do I view my outstanding balances/fundraising balance?

Under “Financial Obligations and Payments,” if you have a balance, you should click “View All” and it will be displayed.

## What if my school-owned instrument needs to be repaired?

Log into cut time and scroll to the bottom of the screen. In green, click “Inventory Assigned.” If you go all the way to the right, there is a green box - “Repair Needed.” Put a brief description of what needs to happen, and click Submit. This is ONLY for school-owned instruments. You should then leave the instrument outside the band office to get repaired.

## How do I connect to my parent or sibling’s account?

At the bottom of your page, you can click “Add Relationship.” Enter the correct information.

If the person is already in the system, it will verify that relationship. If the person is NOT in the system, it will create an account for them.

It will then be submitted, and an administrator will approve the relationship.

You will get an email from [noreply@cuttime.net](mailto:noreply@cuttime.net) when it is approved.

## Why isn’t anything on the calendar?

As of now, Cut Time can’t display an outside calendar. Please refer to the link below for the comprehensive Fine Arts Calendar:

[https://calendar.google.com/calendar/embed?src=2nb0qromumginu2cn1n1bfqhs0%40group.calendar.google.com&ctz=America%2FNew\\_York](https://calendar.google.com/calendar/embed?src=2nb0qromumginu2cn1n1bfqhs0%40group.calendar.google.com&ctz=America%2FNew_York)

OR

Sync the HHS Band Calendar to your gmail - follow the link above and click the + in the bottom right of the screen.

## Where do I find a conflict form/important papers?

Under “Files/Docs” at the top of your screen on a computer

If on a mobile device, click the square with three lines at the top and find “Files/Docs”