



Rotary Clubs of Wolverhampton

Application Form for Community Fund CF22

All applications, whether made on behalf of an organisation or an individual, must be submitted by a person over the age of 18.

Applications can only be considered if there has been no other grant awarded to the organisation directly, by the James Beattie Charitable Trust, since December 25th 2021.

Section A

**To be completed in relation to all applications
made on behalf of an Organisation.**

Organisation Name.
Status of organisation (e.g. charity, community interest company, voluntary group)
Reference number, if a registered Charity or. Community interest Company Management Agreement if not registered
Person from the organisation making the application.
Position.
Address of organisation.
Telephone
Email
Description of what the organisation does, where it operates, who benefits from its work, what size is its annual revenue budget. (No more than 500 words. Please ensure you cover all the points)

Is the organisation adequately resourced and financially sustainable?

Please attach your latest accounts if possible, or some appropriate financial information on your organisation, in support of your statements.

Section B

**To be completed in relation to all applications
made on behalf of an Individual.**

Name of individual benefiting.
Person making the application and relationship to person benefitting.
Address
Telephone Number
E-mail
Who will manage the grant monies and how will they be accounted for?

Section C

To be completed in relation to ALL applications.

Description of what the grant will be used for
<i>(No more than 500 words) Please cover the following points</i>
<i>a) who will benefit</i>
<i>b) how will they benefit</i>
<i>c) numbers benefitting and for how long</i>
<i>d) what the funds will be used to purchase</i>
Amount of Grant Requested.
£
Detail any other funding being used or applied for.
When will the grant monies be used?
<i>(It is expected that the grant will normally be used within 12 months of the award.)</i>

Section D

**To be completed in relation to ALL applications
for grants relating to an activity, or the purchase of equipment:**

Confirm that appropriate Health and Safety matters have been considered and that any risks have been eliminated or are manageable.

Is Public Liability insurance cover in operation?
Is a Safeguarding Policy in place?
If working with vulnerable adults or children, do those involved have DBS disclosures?

Terms and Conditions of Grant.

1 Additional information may be requested in support of shortlisted applications.

2 There is no appeal process if a submission is not successful, but reasons will be provided on why an application has not been successful.

3 Successful applicants will:

- a) in conjunction with the Club, participate in arrangements to publicise or acknowledge the grant,
- b) attend a Presentation event if requested and also, if requested, give a short presentation to a Club meeting on how the grant will be used,
- c) undertake that grants are used only for the purpose approved, as set out in the application,
- d) return any grant monies not used after 12 months from date of notification of award of grant.
- e) report and account for the use of the grant.

I understand and agree to the above Terms and Conditions.

..... **Date**

Person submitting the application as set out in Section A or B.

Please note that not all applications will be successful and selection for awards will be based on the potential to achieve the greatest impact, or meet a

significant need of individuals not presently being met, or to enable an individual to achieve a personal target that stretches them.