

APPLICATION FORM

(to be filled by student)

Note: Fill all fields correctly.

1. PERSONAL INFORMATION

Full Name:				 Affix your photo here with 4x6 cm
Place of Birth/Date of Birth:	/			
Country of Birth:				
Nationality:				
Gender:	Male / Female			
Permanent Address: (in Domain Country)				
Address for correspondence (if different):				
Telephone No (include IDD code):		Handphone/ WhatsApp No:		
Valid Email Address:				
Address in Indonesia:				

PASSPORT / NATIONAL IDENTITY INFORMATION (For International Students only)

Number:		On (Date):	
Issue at:		Valid until:	
Country of Residence:			

EMERGENCY CONTACT PERSON (For International Students only)

Name:			
Address:			
Telephone No (include IDD code):		Handphone/ WhatsApp No:	
Valid Email Address:			
Relationship:			

2. ACADEMIC BACKGROUND (If any)

Home Institution:	
Student ID No:	
Level of Study:	☐ Diploma ☐ Undergraduate ☐ Postgraduate ☐ Post-Doctoral
Name of Program:	
Current semester:	1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐
Year:	1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐
Area of Specialization: (Applicable for research application)	

PROFICIENCY IN ENGLISH LANGUAGE (not applicable for Summer Course or CSR program)	
Evidence of language proficiency (not applicable for native English speakers) or for Summer Program	☐ TOEFL score: ☐ IELTS score: ☐ Other equivalent English tests: *Please attach a letter from home institution indicating good English proficiency, if none of the above applies.

3. PROPOSED STAY PERIOD AT UNIVERSITAS SUMATERA UTARA, INDONESIA

Duration:	From: Day Month Year Until: Day Month Year
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4. TYPES OF PROGRAMS APPLIED

☐ Exchange	☐ Internship	☐ Research Internship	☐ Other: (e.g. Summer Course Program)
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5. PROPOSED COURSES OF STUDY AT UNIVERSITAS SUMATERA UTARA, INDONESIA (if applicable)

Please consult your International Affairs Office for the list of courses/subjects offered by USU	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

9.	
10.	

6. STUDENT DECLARATION

I declare that all the information provided by me in this application form is true and attached herewith are the documents required in support of the information provided. I acknowledge that the Universitas Sumatera Utara reserves the right to vary or reverse any decision regarding admission or enrolment made based on incorrect information.

Signature:	Date:
Name in Full:	

7. APPLICATION CHECKLIST

Please ensure that you have the following documents:

General Requirements:

- Application Form (in PDF Format max. 300kb)
- CV (in PDF Format max. 300kb)
- Scanned Copy of ID Page Passport (in JPEG format 100kb - 300kb)
- Latest Close-up Digital Colored Photo (Facing front, Red Background, file size between 100 kb - 300 kb in JPEG format)
- Letter of Declaration (in PDF Format max. 300kb)
- Personal Bank Statement With Minimum Amount USD 2000 or Equivalent the Last 3 Months Period (including name, date of period, and balance account)
- Letter of Acceptance from the Educational Institution in Indonesia (explains the length of time the student will be enrolled in the educational institution)