FIRST NAME LAST NAME

JOB TITLE

Contact: email | phone number | linkedin URL | portfolio URL

EXPERIENCE

Job Title, Month Year - Present

Company name

If it's a startup or not so well-known company, briefly describe what it does in one sentence.

- Start with verb in past tense, accomplishment, and impact in % or magnitude (double, half, etc.)
- Keep bullet points between 3-4 relevant to your job title
- Ex: Translated 98% of the user interface to French resulting in 25% more downloads in the French userbase.

Job Title, Month Year - Present

Company name - *Contractor*

One sentence description of role or team

- Use the X-Y-Z formula for the sentences or Z-Y-X formula as you see fit
- Accomplished [X] as measured by [Y], by doing [Z]
- Did [Z] measured by [Y] resulting in [X].
- Ex: Improved quality and time of product feature discovery 37.5% (8 to 5weeks) by coaching the team on the empowered method of product discovery.

Job Title, Month Year – Month Year

Company name

One sentence description of role or team

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Job Title, Month Year – Month Year

Company name

- Use the X-Y-Z formula for the sentences or Z-Y-X formula as you see fit
- Accomplished [X] as measured by [Y], by doing [Z]
- You can use any section to show growth like how you were promoted

Job Title, Month Year – Month Year

Company name

One sentence description of role or team

- Use the X-Y-Z formula for the sentences or Z-Y-X formula as you see fit
- Accomplished [X] as measured by [Y], by doing [Z]
- Did [Z] measured by [Y] resulting in [X].
- Ex: Improved quality and time of product feature discovery 37.5% (8 to 5weeks) by coaching the team on the empowered method of product discovery.

EDUCATION & CERTIFICATION

- Q1. 2022 – **Any Certification** | **Product Certification** – Issuing org – *In Progress*
- Q2. 2021 – **Any Certification** | **Product Certification** – Issuing org
- Q2. 2020 – **Any Certification** | **Product Certification** – Issuing org
- Q2. 2020 - **Masters of Science, Food & Survival engineering** - *WZX College*
- Q3. 2017 - **Bachelor of Heaven & Earth** – *XYZ University*

SKILLS

Software, technical skills, and language skills (Avoid soft skills e.g., avoid adding things such as "PS5 champion", "teamplayer", etc.)

PROJECTS

Founder & App Designer – Any cool things you've built. Try to be a founder of something it looks good a PM resume
Product name – 2020 – Present

Founder & App Designer – Any cool things you've built. Try to be a founder of something it looks good a PM resume
Product name – 2020 – Present

PROFESSIONAL DEVELOPMENT

Notable Event Name (workshop) – Description of the key learnings, anything built, resulting impacts and any cool details.