

Alpha Project

OUT OF TOWN POLICY

The *Alpha Project is a unique 3-week project where each week builds on the one before. It is crucial that we guard the continuity of the schedule and the environment it creates. Therefore, no out of town trips are permitted with the exception of the following:

1. **Emergencies** - (such as death or illness in the family, etc.) The Project Director would need to be contacted and arrangements would be made immediately.
2. **Weddings** - If the Project participant is in the ceremony (Bridesmaid, Groomsmen) or is a close relative of the Groom or Bride. Please notify the Project Director in writing of this event before the Project begins.
3. **Military Duty** - If you have been accepted to Alpha and are required to attend a short-term military training Drill or required short-term activity with your unit.
4. **Graduation** - We have sought to set the dates of the Project so as not to conflict with academic calendars, but we realize that the timing of graduation ceremonies varies from school to school. Please indicate on your application and/or commitment form if your graduation ceremony conflicts with the Project dates.

Occasionally, there are other unique obligations or previous commitments that are taken into consideration. In the event that such a situation exists and you wish to request a temporary leave of absence; you must contact the Project Director in writing before the project begins. These will be handled by staff on a case-by-case basis.

**The same policy applies within the Alpha "E" Project timeframe.*