

Irvine Chinese Immersion Academy
Board Meeting
Date: Tuesday, August 15, 2023
Time: 3:30 PM
Place: 1 Liberty, Irvine, CA 92620

MEETING MINUTES

CALL TO ORDER

The meeting was called to order at 3:30 p.m. by President Chung

ROLL CALL & PLEDGE OF ALLEGIANCE

Board Member:

Yulan Chung/CEO - Present

James Guo/CFO - Present

Alice Wang/Secretary - Present

Stephen Hsu - Present

APPROVAL OF THE AGENDA

Adopt the agenda, as presented

Motion made by: Board Member Guo

Seconded by: Board member Hsu

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu- Yes

CONSENT AGENDA ITEMS:

None

INFORMATION AND DISCUSSION ITEMS:

First day of School preparation - Aug 24, 2023 - Dr. Benson Kwok/ ICIA Principal

ACTION ITEMS:

Financial Matters

1. Approval of California Department of Education Consolidated Application. Benson Kwok as authorized signer for Irvine Chinese Immersion Academy at Cathay Bank.

Motion made by: Board member Guo

Seconded by: Board member Hsu

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes

Operational Matters

2. Approval of provisional internship permit credential waiver application for the following applicant:

Name: Qjanxing Xu

Assignment: Teacher (Multiple Subject)

Subject/Grade Level: First Grade

School Site: Irvine Chinese Immersion Academy, 1 Liberty, Irvine CA 92620

NOTICE: This applicant will be employed on the basis of a Provisional Internship Permit.

Motion made by: Board member Wang

Seconded by : Board Member Guo

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes

3. Approval of provisional internship permit credential waiver application for the following applicant:

Name: Fanfan Gao

Assignment: Teacher (Multiple Subject)

Subject/Grade Level: Kindergarten

School Site: Irvine Chinese Immersion Academy, 1 Liberty, Irvine CA 92620

NOTICE: This applicant will be employed on the basis of a Provisional Internship Permit.

Motion made by: Board member Guo

Seconded by: Board member Hsu

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes

4. Approval of provisional internship permit credential waiver application for the following applicant:

Name: Chein-I Lien

Assignment: Teacher (Multiple Subject)

Subject/Grade Level: Kindergarten

School Site: Irvine Chinese Immersion Academy, 1 Liberty, Irvine CA 92620

NOTICE: This applicant will be employed on the basis of a Provisional Internship Permit.

Motion made by: Board member Wang

Seconded by: Board member Hsu

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes

5. Approval of services contract with Diligent Corporation for BoardDocs Pro to manage board agendas, minutes and packets.

Motion made by: Board member Guo

Seconded by: Board member Hsu

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes

Board Comments

None

ADJOURNMENT

The meeting was adjourned at 4:00 p.m.

Motion made by: Board member Chung

Seconded by: Board member Guo

Voting:

Yulan Chung - Yes

James Guo - Yes

Alice Wang - Yes

Stephen Hsu - Yes