# HMIS Committee Minutes
# Thursday June 3, 2021
# 10:00am

I. **Welcome** (Daliza)

II. **Approve previous minutes** (Daliza)
https://docs.google.com/document/d/16N0da-5NBTor-JI811388xBeC2GIV1jD_2q8M2kbWao/edit?usp=sharing

*Motion to approve the previous minutes were initiated by Erika and seconded by Debra.*

III. **Agenda review / additional items** (Daliza)
- *A. The following items will be briefed upon for the next meeting:*
  1. *HIC Changes*
  2. *PATH Project*
  3. *Data Standard Changes*

IV. **System Updates** (Susan)
- A. Support Tickets
- B. Duplicate merges (thank you)
  https://docs.google.com/spreadsheets/d/1-jrxSzQ_IcrL_DAFyv1-VIzDZ-7y13uEnXlj7oao5iQ/edit#gid=1337744506
- C. Newsletter content
- D. NHSDC
- E. Please request meetings to view dashboard data
- F. Street Outreach mapping form is now live - Please help publicize
- G. Wellsky Updates

***Question:*** *Regarding SO Mapping How are we going to know who is in their area? (Cassandra)*
***Response:*** *Weston Passes Outreach info to LHC and then it is passed to outreach workers(Gordon)*

*No additional questions or comments were raised.*

V. **Vaccine Data Update** (Weston)

A. MOU for data sharing with LDH for vaccine data matching

1. Deidentified rates at the parish level.

***Key points:***

*A. June 7, 2021 1st and 2nd dose event for the vaccines (national guard will be there)*

*B. LHC Negotiated with LDH to do Data Matching for vaccine recipients to get a general overview of how many people have been vaccinated.*

*C. A list of TH and persons that are currently experiencing homeless will be given to LDH and in exchange they will match with their vaccination database and they will tell us anywhere with at least 10 people per parish.*

*D. There will be a meeting next week with LDH , Wellsky to figure out how to get the aggregate data.*

VI. **Federal Reports** (Toni)

A. Point in Time Count (PIT) 1/25/21

1. Due in HDX 5/14/21
2. 2020 data posted here: https://laboscoc.org/data

B. Longitudinal System Analysis (LSA) Submitted: Mindful about data quality for next submission.

C. ESG Caper

1. January 31 and April 30 reports submitted
2. Next reporting period ends 6/30/21, and report due 7/31/21

D. System Performance Measures (SPMs) Submitted 3/1/21

1. Regular review of exits to permanent housing / returns to homelessness

E. Housing Inventory Count (HIC) (Susan)

1. Major HIC changes
2. New projects added
3. Projects removed
4. Under Development
5. VASH
6. Coverage

*There weren't any additional questions or comments.*

## VII. **Coordinated Entry** (Toni)

A. Data review session 5/13/21
B. Next review session 6/24/21
C. Training changes
D. Closing other outdated entries (Daliza)
E. Text message pilot (Susan)
   1. Sent 306 text message surveys to clients with no CE activity in the last 90 days
   2. 41 responses

| | |
|---|---|
| Did not provide data / wrong person | 5 |
| Did not provide data, does not need help | 5 |
| Did not provide data, didn't finish survey | 1 |
| Provided data | 30 |

   3. 10 positive outcomes identified. Result data shared with providers

| **Living Situation at CE Enrollment** | **Unsheltered** | **Permanent Housing** | **Doubled Up** | **Shelter** | **Transitional Housing** | **Hotel** | **No data** |
|---|---|---|---|---|---|---|---|
| **Unsheltered** | 7 | 6 | 1 | 1 | 1 | | 2 |
| **Emergency Shelter** | | | 2 | | | | |
| **Doubled Up** | | 1 | 1 | | | 1 | |
| **Hospital** | 1 | | | | | | |
| **No Data** | 1 | 1 | 4 | | | | |

## VIII. **Training Updates** (Toni)

A. 4 new end users completed training
B. 2 new projects to begin training (3 new end users)

*No comments were made.*

## IX. **Data Quality Planning and Monitoring** (Daliza)

A. CE Exits 559
B. Overlaps
C. SPM tracking up until May 2021

*No questions raised.*

## ~~X. HMIS Project Changes (new and retiring projects)~~

~~A. Oasis TH RRH and RHY BCP~~
~~B. New VA / VASH integration~~
~~C. E225 Basic Center Shelter and Prevention~~
~~D. Healthy Blue~~

## XI. HMIS Policies and Procedures (LABOSCOC) (Susan)

A. Update from workgroups
B. Policy gaps
   1. Monitoring new trainees
   2. Long periods of not logging in to HMIS/ Giving notice when staff leave
   3. Granting data request to outside organizations
   4. Name in exit notes
   5. Validating statistic

*This is still a work in progress, no comments were raised after mentioning this section.*

## XII. 2022 HMIS Data Standards Updates (Susan)

*To be discussed more in detail during the next meeting.*

## XIII. Next Meetings (Daliza)

*July 29, September 2, October 14, December 2*

## XIV. Attendance (Daliza)

| Organization/Individual | Representatives | Present |
|---|---|---|
| Capital Area Alliance for the Homeless | Randy Nichols, Weston Schild, Susan Walker, Daliza Huggins | Daliza Huggins, Toni Jones, Susan Walker & Weston Schild |
| Louisiana Housing Corporation | Gordon Levine, Aundrea Braniff, Carrie Patterson, Clay Boykin & Josh Dean | Carrie Patterson, Josh Dean, Clay Boykin & Gordon Levine |
| START Corp | Laura Martinez, Addie Duval, Amber Cangelosi | Amber Cangelosi, Laura Marinez |
| Consulting Partners | Jane Aslam | Jane Aslam |
| Ameri-Health CARITAS | Gloria Winchester | Gloria Winchester |
| Bunkhouse Shelter- Houma | Bobbie O'Bryan | Bobbie O'Bryan |
| FVPSB | Gail Gowland, Joyce Watson, Cory Turner | Gail Gowland, Joyce Watson, Cory Turner |
| TAC Inc. | Eric Gammond | |
| Empower225 Basic center Program | Director Leslie Simmons, Jeffrey Jones | Jeffrey Jones |

| | | |
|---|---|---|
| VOA | Erika Belvin | Erika Belvin |
| SCLHSA- PATH | Debbie Triggs | Debbie Triggs |
| CPPJ | Belinda Young, Connie Clark | Belinda Young, Connie Clark |
| SVDP | Debra Blacher & Linda Reed | Debra Blacher, Linda Reed |

**XIII. Meeting Adjourn**

*Motion to adjourn was made, all were in favor and the meeting was adjourned.*