

HMIS Committee Minutes
Thursday June 3, 2021
10:00am

I. Welcome (Daliza)

II. Approve previous minutes (Daliza)

https://docs.google.com/document/d/16N0da-5NBTor-JI811388xBeC2GIV1jD_2q8M2kbWao/edit?usp=sharing

Motion to approve the previous minutes were initiated by Erika and seconded by Debra.

III. Agenda review / additional items (Daliza)

- A. *The following items will be briefed upon for the next meeting:*
1. *HIC Changes*
 2. *PATH Project*
 3. *Data Standard Changes*

IV. System Updates (Susan)

- A. Support Tickets
- B. Duplicate merges (thank you)
https://docs.google.com/spreadsheets/d/1-jrxSzQ_lcrL_DAFyv1-VIzDZ-7y13uEnXlj7oao5iQ/edit#gid=1337744506
- C. Newsletter content
- D. NHSDC
- E. Please request meetings to view dashboard data
- F. Street Outreach mapping form is now live - Please help publicize
- G. Wellsky Updates

Question: *Regarding SO Mapping How are we going to know who is in their area?*
(Cassandra)

Response: *Weston Passes Outreach info to LHC and then it is passed to outreach workers(Gordon)*

No additional questions or comments were raised.

V. Vaccine Data Update (Weston)

- A. MOU for data sharing with LDH for vaccine data matching
 - 1. Deidentified rates at the parish level.

Key points:

- A. *June 7, 2021 1st and 2nd dose event for the vaccines (national guard will be there)*
- B. *LHC Negotiated with LDH to do Data Matching for vaccine recipients to get a general overview of how many people have been vaccinated.*
- C. *A list of TH and persons that are currently experiencing homeless will be given to LDH and in exchange they will match with their vaccination database and they will tell us anywhere with at least 10 people per parish.*
- D. *There will be a meeting next week with LDH , Wellsky to figure out how to get the aggregate data.*

VI. Federal Reports (Toni)

- A. Point in Time Count (PIT) 1/25/21
 - 1. Due in HDX 5/14/21
 - 2. 2020 data posted here: <https://laboscoc.org/data>
- B. Longitudinal System Analysis (LSA) Submitted: Mindful about data quality for next submission.
- C. ESG Caper
 - 1. January 31 and April 30 reports submitted
 - 2. Next reporting period ends 6/30/21, and report due 7/31/21
- D. System Performance Measures (SPMs) Submitted 3/1/21
 - 1. Regular review of exits to permanent housing / returns to homelessness
- E. Housing Inventory Count (HIC) (Susan)
 - 1. Major HIC changes
 - 2. New projects added
 - 3. Projects removed
 - 4. Under Development
 - 5. VASH
 - 6. Coverage

There weren't any additional questions or comments.

VII. Coordinated Entry (Toni)

- A. Data review session 5/13/21
- B. Next review session 6/24/21
- C. Training changes
- D. Closing other outdated entries (Daliza)
- E. Text message pilot (Susan)
 - 1. Sent 306 text message surveys to clients with no CE activity in the last 90 days
 - 2. 41 responses

Did not provide data / wrong person	5
Did not provide data, does not need help	5
Did not provide data, didn't finish survey	1
Provided data	30

- 3. 10 positive outcomes identified. Result data shared with providers

Living Situation at CE Enrollment	Unsheltered	Permanent Housing	Doubled Up	Shelter	Transitional Housing	Hotel	No data
Unsheltered	7	6	1	1	1		2
Emergency Shelter			2				
Doubled Up		1	1			1	
Hospital	1						
No Data	1	1	4				

VIII. Training Updates (Toni)

- A. 4 new end users completed training
 - B. 2 new projects to begin training (3 new end users)
- No comments were made.*

IX. Data Quality Planning and Monitoring (Daliza)

- A. CE Exits 559
 - B. Overlaps
 - C. SPM tracking up until May 2021
- No questions raised.*

~~X. HMIS Project Changes (new and retiring projects)~~

- A. ~~Oasis TH RRH and RHY BGP~~
- B. ~~New VA / VASH integration~~
- C. ~~E225 Basic Center Shelter and Prevention~~
- D. ~~Healthy Blue~~

XI. HMIS Policies and Procedures (LABOSCOC) (Susan)

- A. Update from workgroups
- B. Policy gaps
 - 1. Monitoring new trainees
 - 2. Long periods of not logging in to HMIS/ Giving notice when staff leave
 - 3. Granting data request to outside organizations
 - 4. Name in exit notes
 - 5. Validating statistic

This is still a work in progress, no comments were raised after mentioning this section.

XII. 2022 HMIS Data Standards Updates (Susan)

To be discussed more in detail during the next meeting.

XIII. Next Meetings (Daliza)

July 29, September 2, October 14, December 2

XIV. Attendance (Daliza)

Organization/Individual	Representatives	Present
Capital Area Alliance for the Homeless	Randy Nichols, Weston Schild, Susan Walker, Daliza Huggins	Daliza Huggins, Toni Jones, Susan Walker & Weston Schild
Louisiana Housing Corporation	Gordon Levine, Aundrea Braniff, Carrie Patterson, Clay Boykin & Josh Dean	Carrie Patterson, Josh Dean, Clay Boykin & Gordon Levine
START Corp	Laura Martinez, Addie Duval, Amber Cangelosi	Amber Cangelosi, Laura Marinez
Consulting Partners	Jane Aslam	Jane Aslam
Ameri-Health CARITAS	Gloria Winchester	Gloria Winchester
Bunkhouse Shelter- Houma	Bobbie O'Bryan	Bobbie O'Bryan
FVPSB	Gail Gowland, Joyce Watson, Cory Turner	Gail Gowland, Joyce Watson, Cory Turner
TAC Inc.	Eric Gammond	
Empower225 Basic center Program	Director Leslie Simmons, Jeffrey Jones	Jeffrey Jones

VOA	Erika Belvin	Erika Belvin
SCLHSA- PATH	Debbie Triggs	Debbie Triggs
CPPJ	Belinda Young, Connie Clark	Belinda Young, Connie Clark
SVDP	Debra Blacher & Linda Reed	Debra Blacher, Linda Reed

XIII. Meeting Adjourn

Motion to adjourn was made, all were in favor and the meeting was adjourned.