

School Parent and Family Engagement Policy
Roosevelt Elementary School
2025-2026



In support of strengthening student academic achievement, Roosevelt Elementary receives Title I, Part A funds and must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the district.

Roosevelt Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the targeted assistance or schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school-wide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring:

- *Parents play an integral role in assisting their child's learning,*
- *Parents are encouraged to be actively involved in their child's education at school,*

- *Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child, and*
- *Other activities are carried out, such as those described in Section 1116 of ESSA.*

Required School Parent and Family Engagement Policy Components

The school parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:

- **Jointly Developed**

Roosevelt Elementary will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practically possible.

At Roosevelt Elementary we will involve parents in the family engagement by:

- Parents will be given information about Title I guidelines. They will be given copies of the district's current Parent and Family Engagement Policy and will be offered a chance to become involved in revising that policy as needed.
- We will be supporting students' literacy achievement by hosting a reading event while also supporting parents on ways to help their children in literacy.
- We will be supporting students' math achievement by hosting a math/STEAM event while also supporting parents on ways to help their children in math.
- The school holds Parent-Teacher conferences to help build relationships in order to better guide learners as a team.
- The school hosts an open house for students, families, and teachers to get together.
- All Title I parents have the opportunity to be involved in the writing/revising of the Parent and Family Engagement Policy and the School-Parent Compacts. A great deal of emphasis will be placed on the shared responsibility between parents and schools to develop and work the plan together. Parents will be sent notices concerning the times and dates of the meetings. They may be contacted through telephone calls, website notifications, and Instant Alert messages, in hopes of increasing parent attendance. Efforts will be made to schedule multiple meetings.

- **Annual Title I Meeting**

Roosevelt School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- Roosevelt Elementary holds their Annual Title I Meeting to inform parents of the requirements of Title I and the school's participation in the program, as well as the parents rights to be involved. This meeting will be held in the fall of each school year at a time that encourages all parents to attend.

- **Communications**

Roosevelt School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs,
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
- The Parent and Family Engagement Policy will be distributed to parents digitally on ParentSquare, or by sending a paper copy when requested. The school will communicate to parents through ParentSquare, school website, school newsletters, and various notifications of upcoming school and community events that encourage parent and family participation/engagement.

- **School-Parent Compact**

Roosevelt School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- The School-Parent Compact is developed as a joint agreement between parents and Title I staff. Annually, the compact will be reviewed to ensure that the Title I program will provide high-quality curriculum and instruction to meet the needs of students. Parents will be notified through ParentSquare of any changes.
- **Reservation of Funds (only applicable to districts with Title I allocations of \$500,000 or more)**

If applicable, Roosevelt Elementary will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- The budget is shared through the school board meetings which is accessible via video stream.
 - The budget is accessible through Minot Public School's district website.
 - **Coordination of Services**
- Roosevelt Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:
- Coordinating with the North Central Reading Council (NCRC) to plan annual community literacy events
 - Offering the 21st Community Learning Center (CLC) program
 - Coordinating with CLC to celebrate Nationwide celebration of after school programs at Lights on Afterschool
 - Incorporating Mid-Dakota Education Cooperative (MDEC) classes, workshops, conferences, and events
 - Coordination with CEC
 - Providing information through the NDSU Parent Resource Center
 - Coordinating with the Souris Valley United Way to participate in the Backpack Buddies program

- **Building Capacity of Parents**

Roosevelt Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Provide materials and training to help parents to work with their child to improve their child's achievement, such as literacy training, technology training, social/emotional training, numeracy training, and other materials as appropriate, to foster parent and family engagement;
- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards,
 - The State and local academic assessments including alternate assessments,
 - The requirements of Title I, Part A,
 - How to monitor their child's progress, and
 - How to work with educators to improve the achievement of their child.

The following activities will be available to parents to support partnership among the school and community to improve student academic success:

- School-wide open house at the beginning of the school year
- Kindergarten open house
- Roosevelt school website
- Roosevelt school fall meeting
- Parent surveys
- Newsletters
- Powerschool
- ParentSquare communication platform
- Title I parent brochure is distributed to parents
- Parent/teacher conferences two times per school year
- Resources for meaningful practice in Math, Reading, and Social/Emotional Skills
- Title I parent webpage on the Minot Public School District's website
- Technology subscriptions

- **Building Capacity of School Staff**

Roosevelt Elementary will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- North Dakota Department of Public Instruction (NDDPI) Fall Educator's Conference
- State and national conferences
- North Central Reading Council (NCRC) classes, workshops, conferences, and events
- Mid-Dakota Education Cooperative (MDEC) classes, workshops, conferences, and events
- Minot Public School District professional development opportunities, including classes, power hours, Professional Learning Communities (PLCs), etc.

Building Capacity for Involvement

The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of ESSA. Indicate which of the following discretionary (optional) parent and family engagement policy components the school will implement improve family-school partnerships:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- Maximize parent and family engagement and the participation in their child's education, arrange school meetings at a variety of times or conduct virtual/phone conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement

- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.
- Roosevelt Elementary will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:
 - Providing materials at Math night, Fall Meeting, Reading Block Party, Family Engagement Night, Parent-Teacher Conferences, and other various times as deemed appropriate.
- North Dakota Department of Public Instruction (NDDPI) Fall Educator's Conference
- State and national conferences
- North Central Reading Council (NCRC) classes, workshops, conferences, and events
- Mid-Dakota Education Cooperative (MDEC) classes, workshops, conferences, and events
- Minot Public School District professional development opportunities, including classes, power hours, Professional Learning Communities (PLCs), etc.
- Parents will have the opportunity to serve on the district-wide advisory council for MPS. A variety of meetings will be held to review and revise the district-wide policy and procedures.