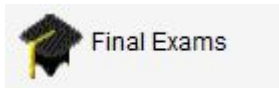


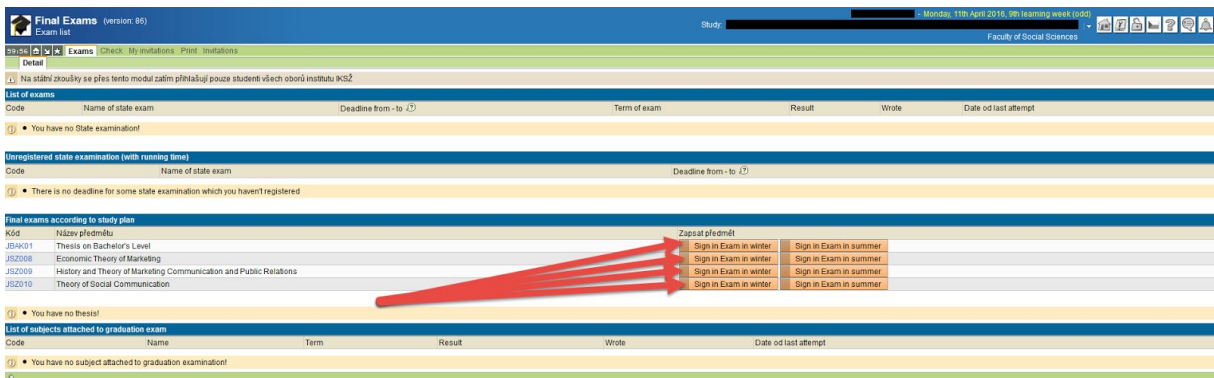
# ONLINE REGISTRATION FOR FINAL EXAMS (Manual for students)

Students of all study programmes taught in English register for their final state examination electronically via SIS. In case you need help with the registration, please contact your designated study officer.

1) First of all, you will want to log into SIS and enter the module “Final exams”.

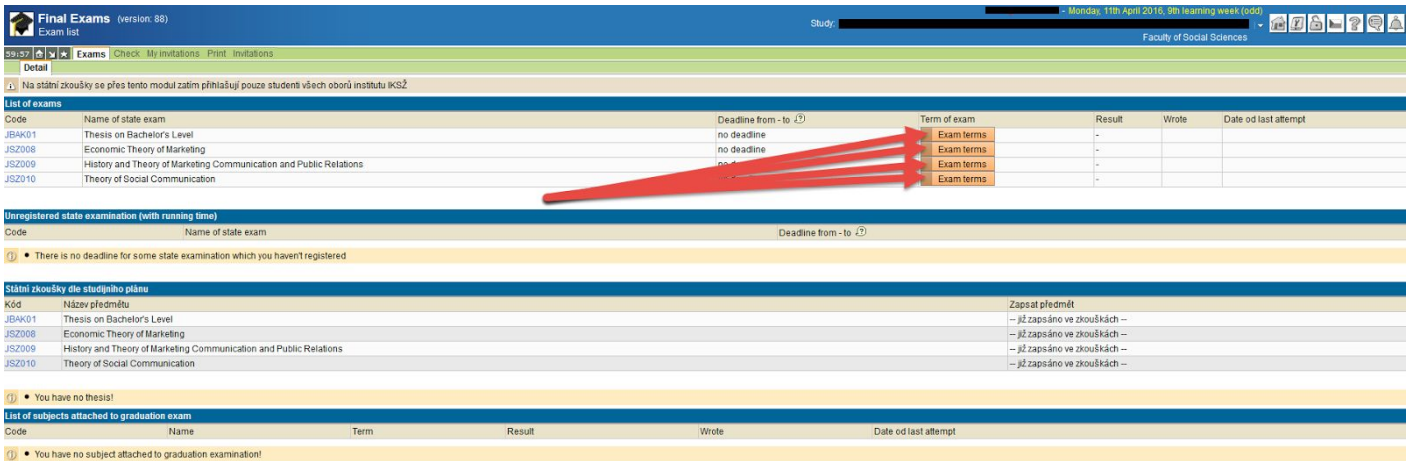


2) Then you need to register for each final exam subject from your study plan. You can do so easily by clicking on the orange buttons in the section “Final exams according to study plan”. In case you have some of the subjects already registered, there’s no need to worry about that. **Warning:** You should register the exams into the correct semester. If you register your exams into future semester, it will possibly cause you some trouble later on, so be sure not to register your exam into summer if you plan to sit the exam in winter semester of the given academic year.



Before continuing, please refresh the web page using F5 key so all data are up to date.

3) New lines should now appear in the upper section called “List of exams”. If the dates for your subjects/exams have already been set, you should see orange buttons in these new lines with text „Exam terms”. Click on these buttons to register for a specific exam term in the current semester. **Warning:** You need to register for a specific exam term/date for **each** of your subjects individually and not just one of them.



Please note that you will be most likely registering for a one or two-week period. The specific date, hour and place of your final exam will be announced about one week before the exam. You will be notified via email.

**Exam dates** (version: 112)  
Registration to 2015/2016 summer

59:57 [Home](#) [My dates](#) **Register** [Final Exams](#)

**Filter:**

Type:

- for selected course from announced examinations
- for all my incomplete courses
- for all my incomplete parts of courses
- all courses

Faculty: Faculty of Social Sciences

Department: neurčeno (23-N)

Course: Thesis on Bachelor's Level - JBAK01

Teacher: ---

Properties:  only future  
 only the free ones

	Capacity	Course
<a href="#">detail</a> <a href="#">+ Register</a> <a href="#">S</a> <a href="#">?</a>	4/999	Thesis on Bachelor's Level (JBAK01) MKPR

Results 1-2 of 2 [1](#)

On the image below, you can see an example of a student who is properly registered to sit his/her final exams.

**Final Exams** (version: 88)  
Exam list

Monday, 11th April 2016, 9th learning week (odd)

39:29 [Home](#) [Exams](#) [Check](#) [My invitations](#) [Print](#) [Invitations](#)

**Detail**

Na státní zkoušky se přes tento modul zatím přihlašují pouze studenti všech oborů institutu IKSŽ

**List of exams**

Code	Name of state exam	Deadline from - to	Term of exam	Result	Wrote	Date of last attempt
JBAK01	Thesis on Bachelor's Level	no deadline	SZZ-JARO 13.06.2016 - 24.06.2016 <a href="#">?</a> <a href="#">Sign out from</a>	-		
JSZ008	Economic Theory of Marketing	no deadline	SZZ-JARO 13.06.2016 - 24.06.2016 <a href="#">?</a> <a href="#">Sign out from</a>	-		
JSZ009	History and Theory of Marketing Communication and Public Relations	no deadline	SZZ-JARO 13.06.2016 - 24.06.2016 <a href="#">?</a> <a href="#">Sign out from</a>	-		
JSZ010	Theory of Social Communication	no deadline	SZZ-JARO 13.06.2016 - 24.06.2016 <a href="#">?</a> <a href="#">Sign out from</a>	-		

**Action:**

Application to state exam: [Print application](#) Term: SZZ-JARO 2015/2016 [Do](#)

**Unregistered state examination (with running time)**

Code Name of state exam Deadline from - to

There is no deadline for some state examination which you haven't registered

**Státní zkoušky dle studijního plánu**

Kód	Název předmětu	Zapsat předmět
JBAK01	Thesis on Bachelor's Level	-- již zapsáno ve zkouškách --
JSZ008	Economic Theory of Marketing	-- již zapsáno ve zkouškách --
JSZ009	History and Theory of Marketing Communication and Public Relations	-- již zapsáno ve zkouškách --
JSZ010	Theory of Social Communication	-- již zapsáno ve zkouškách --

You have no thesis!

**List of subjects attached to graduation exam**

Code	Name	Term	Result	Wrote	Date of last attempt
You have no subject attached to graduation examination!					