Proposed Minutes of the Regular Board Meeting
December 11, 2023

President VanSickler called the meeting to order at 6:00 p.m.

Members present: Caudill, Davis, Herman, Koutz, Spry-Virgo, Van Sickler, Zinn

Members absent: None

Administrators present: Hubbard

Administrators absent: None

Visitors present: Frank Sebastian, Katie Bissell, Sharon Davis, Ally Barnes, Dianne Wilson

Approval of Agenda:

Motion by Van Sickler to amend the agenda by adding to New Business F. Overnight boys basketball trip during Christmas break for a holiday tournament.
Motion by Caudill, support by Zinn to approve the agenda as amended.
Motion CARRIED 7-0

Recognition of Guests: None

Superintendent Report:

Questions on Department Reports: None. A board member requested to not have it in colored ink. Very hard to read.

Committee Reports: Spry-Virgo reported on the Finance Committee meeting. They met with Kathi Coffin via Zoom. While meeting the finance committee decided that we would put a pause on the renovations of the Wyoming building at this time.

Staffing Update: Hubbard updated the board with Valorie Palmer's resignation. We also received a resignation on Friday from Nicole Amon, the school social worker. Hubbard also let the board know that we have hired a high school physical education teacher.

Legislative Update: They are off on the holiday break.

Shoutouts - Recognition
Cindy Hillary and Delores Curtis - They have gone above and beyond to ensure that this festive season is a memorable one for our staff through a range of engaging activities. This requires an immense amount of effort and planning, which our staff deeply appreciates. Additionally, they organized a spectacular Nutcracker production for our elementary students, which was a massive hit. Such events provide our staff and students with unforgettable experiences.

Kristine Staines - She is one of the most kind-hearted and compassionate teachers I've ever known. Her dedication to her students is truly inspiring! Recently, she has been going above and beyond by driving a homeless student to school every day and making sure they're able to participate in basketball practice. It's amazing to see her selflessness and genuine care for her students.

Val Palmer - Val is one of several behind-the-scenes persons who make the Vestaburg Community School is very special! Her work in Pupil Accounting was to make sure that Vestaburg School received appropriate funding for all the students of the Vestaburg Community. Funding provided services that enrich the Vestaburg Community's children today while preparing future generations with the leadership skills needed to carry on the values and traditions of our community. We are blessed to have had Val Palmer in our community and wish her the very best in all of her future endeavors.

Communications: Letter from Dallas Bell showing the growth of the 50D program.

Consent Agenda

A. Minutes of the Regular meeting held November 13, 2023
B. Treasurer's Report- December
    1. $ 672,840.84 Bills to be Allowed, Check#11476-11620
C. Hire
    1. Julian Paksi - MS/HS Physical Education Teacher

Motion by Koutz, support by Herman to approve the consent agenda as presented.
Motion CARRIED 7-0

New Business

2022-2023 Audit Presentation

Ally from Yeo and Yeo stated that the school was given an Unmodified Opinion on the 2022-2023 School Audit. Ally reported that we generated about 1.9 million in federal revenue for the year. There are two reasons for that. One was ESSER funds that were received. The revenues exceeded the expenditures. This year for the physical year of 2024 Ally believes that the district's fund balance will come in higher than the state average. Ally shared with the board that when it comes to general financing, she believes that making the move to the MAISD will be good for the district. The district will have more resources, support, and timely data. Ally also talked about technology and that they now audit personnel that leave the district and how the district makes sure that those former employees are deleted from all technology.

Approve Amended 2023-2024 General Fund Budget
The Finance committee met today before the board meeting. Hubbard reported we are down about 65 students at the Wyoming Center. That is not totally unexpected. Hubbard stated that they have been focused on the CSI for the program. With that, we will be dipping into our fund balance by $360,000. The district has put in a lot of updates in the last couple of years. The boilers have been updated. We have added the HVAC system to the building. We are going to pause on the Wyoming project. This might be only until the summer. The district will still update the security portion of the update.
Motion by Spry-Virgo, support by Zinn to approve the Amended 2023-2024 General Fund Budget.
Motion CARRIED 7-0

Approve Amended 2023-2024 School Services Budget
Hubbard reported that the food service is over budget right now. We will need to spend about $15,000. Hubbard stated that all of our equipment is fairly new, and we are doing preventative maintenance quarterly. Heman asked if we could offer more food for the kids. Hubbard stated that it is all mandated by the state. Caudill stated that so much food is thrown out.
Motion by Zinn, support by Spry-Virgo to approve the School Services Budget
Motion CARRIED 7-0

First Reading of NEOLA Policies - Vol. 38 No. 1
Van Sickler stated that this is the first reading. If you have any questions, please contact Mr. Hubbard.

NEOLA Policy Special Update - November 2023
The first reading will be approved at the January Board meeting. Again, if you have any questions please contact Mr. Hubbard.

Boys Basketball Overnight Trip
Motion by Koutz, support by Zinn to approve the overnight trip during the holiday break for a holiday 2 day tournament up by Cadillac.
Motion CARRIED 7-0

Other Business: None

Old Business: None

Items for Discussion: Hubbard reported to the board that we lost a young teacher today. The staff has all stepped up to help our staff and kids get through this. The district has counselors from other schools coming in tomorrow to help with the grieving students.

Work in Progress: None

Recognition of Guests: Katie Bissell - 6532 Cutler Road. Katie wanted to thank Mr. Hubbard for his leadership on days like today. Mr. Hubbard is very compassionate for his staff and the students.

Items for next Board Meeting January 8, 2024.

Motion by Koutz, support by Zinn to adjourn at 6:50 p.m.
Motion CARRIED 7-0



Merry Christmas and Happy New Year

Brandon Hubbard, Superintendent

Cindy Hillary, PS - 6th Grade Principal

Kristine Staines - 7th-12th Principal

Ty Warczinsky Dean of Students/ Athletic Director

Delores Curtis/ Dean of Students/ MTSS Coordinator

Kathi Coffin, Business Official

Karen Grover, Administrative Assistant, Central Office

Tracey Reed, Business Office Assistant

Christina Hartman, Administrative Assistant, Central Office

Megan Latham, Business Office Assistant

Gretchen Verhaar, Administrative Assistant, High School/ Middle School

Ashley Arntz, Administrative Assistant, Elementary