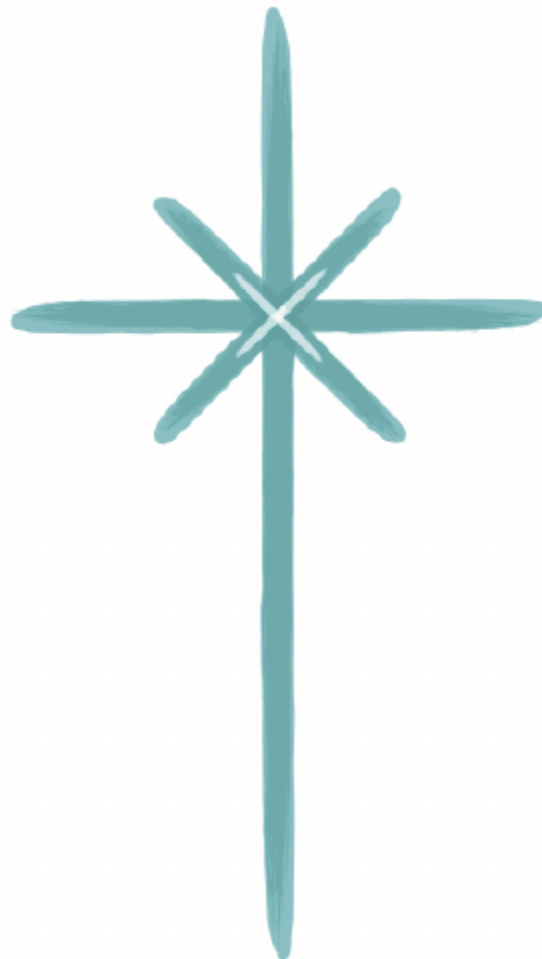


Parish of the Epiphany, Ottawa

Vestry Circular

Committee Reports for Year 2025
Provisional Budget & Nominations for Year 2026

updated February 3, 2026



Please read this circular and bring your questions and comments to our Vestry Meeting on February 15, 2026 at 1 pm on Zoom.

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Vestry 2026 Agenda

February 15, 2026, 1 pm via Zoom

*Come journey with us...
a sacred community called to love God
and our neighbours as ourselves*

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Declaration & Attendance
4. Minutes of Meeting from February, 2025 & November 23, 2025
5. Incumbent's Report
6. Reception of 2025 Financial Reports
7. 2026 Budget
8. Acceptance of 2025 Committee Reports as printed in this circular
9. Appointments and Elections for 2026
10. Communion Lay Administrators
11. Approval of Signing Authorities for 2026
12. Approval of Auditor for 2026
13. Other Business
14. Adjournment

Notice:

In order to be a voting member of this Annual Vestry Meeting, one must agree to the following statement:

"I solemnly declare that: I am a member of this congregation of the Anglican Church of Canada; I am of the full age of sixteen years; I am a regular worshipper with this congregation; I do not intend to vote as a member of any other Vestry in the election of Churchwardens or of Members of Synod during the ensuing year; I am a supporter of this congregation by regular contributions to its maintenance."

Epiphany Anglican Church Ottawa
Minutes of Vestry Meeting – February 23, 2025

1. The Rev. Simone Hurkmans declared the Annual Vestry Meeting in session with an opening prayer, at 12:15. Prayers were added for the following recently departed members of Vestry: Marjorie Green, Norman Sumner, Elsa-May Stortroen, Achamma David, Linde Van Alstine and Joy Tilsley: "Rest eternal grant unto them, O Lord, and let light perpetual shine upon them."
2. Vestry Clerk: Kitty Galt moved, Cara Pelletier seconded the appointment of Cindy Hurst Boyd as Vestry Clerk. Carried

3. The Vestry Declaration was read:

"I solemnly declare that: I am a member of this congregation of the Anglican Church of Canada; I am of the full age of sixteen years; I am a regular worshipper with this congregation; I do not intend to vote as a member of any other Vestry in the election of Churchwardens or of Members of Synod during the ensuing year; and I am a supporter of this congregation by regular contributions to its maintenance." The declaration was agreed to and signed by 41 people present in person.

4. The minutes of the Epiphany Vestry Meeting of February 18, 2024 are found on pages 4 to 7 of the Vestry Circular. Discussion on the Minutes: Please remove Nettie Griffith from the recently departed as she was not a member of Vestry. Emma Gazaleh-Busa moved, Heather Howley seconded the approval of the amended Minutes of the Epiphany Vestry Meeting of February 18, 2024 Vestry Meeting. Carried.
5. The Epiphany Incumbent's Report is found on pages 9 to 11 of the Vestry Circular. The Incumbent shared the following additional comments: Nothing to add except that we continue to grow and maintain the good works done in 2024. We are to "look and see with the eyes of our heart." We are in great shape and will be in excellent shape once we resolve our building issues. Closed with the reading of Ephesians 1;17-19, NRSV a favourite verse of Rev. Simone.
6. The Epiphany Financial Reports for 2024 are found on pages 12 to 23 of the Vestry Circular. Gregg Alexander introduced the report with the following comments: Rev. Simone expressed her personal thanks to Gregg for his dedication and for the research he did in securing our new financial software. Gregg opened by mentioning that our books for 2024 have been reviewed and the report is that "all is in order". He summarized the financial report for 2024 by stating that we passed a deficit budget at our last vestry meeting but ended the year with a healthy surplus of \$37,000. We received a grant for upgrading our sound system and online service - not all the grant money was required and we returned the unused portion of \$4,000. Our accounting program does not include taxes so we ended up transferring about \$400 back into our operations budget. Moved by Gregg Alexander, seconded by John Palimaka, "that the Epiphany 2024 Financial Report be accepted as presented." Carried

7. The Budget for 2025 is found on pages 25 to 28 of the Vestry Circular. Gregg Alexander introduced the Budget for 2025 with the following comments: The budget for 2025 is a "steady as she goes" budget. This is an operations budget for 2025 and does not cover any of the anticipated costs required for the restoration work; this will be addressed in the future. We did increase the training budget to better reflect the importance of having knowledgeable volunteers and staff. We set up an Outreach Fund Budget - this is a better way of accounting for all our outreach money. The Outreach Fund includes the flow through money directed to PWRDF, Community Ministries, Gloucester Emergency Food Cupboard as well as money directed towards the Priest's Discretionary Fund. It was explained that the priest's discretionary expenses are for the purchase of grocery gift cards that assist some members of our parish as well as members from the community at large. With the expected increase in requests for help in this area it was suggested that the need for directed donations be communicated along with our quarterly financial updates as well as within our Wish List. Action: Stewardship Committee to consider how best to communicate the request for funds for each needed purpose in our parish. It was noted that our Outreach Committee will continue to monitor areas of need and share special appeals for help - ie. natural and global disaster relief. A question was asked about where the income and expenses for our weekly Creative Connections drop-ins appear in the budget. Discussion ensued about this program responding to both Fellowship and Outreach needs. The group enjoys fellowship and some work on projects that are collected and donated to our Diocesan Community Ministries. To date most of the expenses have been for the purchase of coffee, tea, milk and cream that are also used during our coffee hour on Sunday morning. The purchase of future supplies for the various projects might fall under outreach. Action: Outreach Committee to determine if Creative Connections is part of their budget. Gregg Alexander moved, Duane Van Alstine seconded, "that the 2025 Budget be accepted as presented". Carried

8. The 2024 Committee Reports are found on pages 28-44 of the Vestry Circular. Comments on these reports included: Rev Simone commended the parish on all the work that we have achieved this past year with our "bare bones" budget. It was noted that although we do in fact have a very lean budget, it might be a good idea to estimate the number of volunteer hours served in our community as is done at Orleans United. Action: Stewardship Committee to consider estimating the number of in-kind hours served by Epiphany volunteers. Rose Dennis moved, Violet Shaw seconded, "that the 2024 Committee Reports as found in the Vestry Circular be accepted as published." Carried

9. The Nominations Committee Report for 2025 is found on pages 44-45 of Vestry Circular. The Incumbent thanked Heather Howley, Kitty Galt, Laurence Sianchuk and Gillian Keane for their assistance on the Nominating Committee. The Incumbent called for changes or further nominations: It was noted that in consultation with Susan Liddle that we temporarily suspend the Comms and Social Media committee. Thanks was extended to Susan for her work chairing this committee and for her extraordinary efforts in updating/redesigning the Epiphany webpage; it is very fresh and welcoming. Susan has agreed to continue to be our webmaster and to continue to do updates on our social media sites. Rev Simone gave gifts of thanks to

our outgoing parish council members: Heather Howley, James Menard and Susan Liddle. Shelley Harvey moved, Cara Pelletier seconded, "that the report of the Nominations Committee 2025 be accepted as published." Carried. A warm welcome was extended to our new Corporation and Parish Council members and thanks was extended to the large majority of Council members who are returning this year.

10. Communion Lay Administrators for 2025: Rev. Simone indicated that Communion Lay Administrators no longer need to be approved by Vestry. However, she noted that a list of the Epiphany's current Communion Lay Administrators can be found on page 46 of the Vestry Circular and that anyone interested in assisting with this ministry speak with Shelley Harvey, Cindy or Rev. Simone.
11. Signing Authorities for Epiphany's Bank Accounts: Shelley Harvey moved, Martin Thieringer seconded, "that the Reverend Simone Hurkmans, Gregg Alexander, Catriona (Kitty) Galt, and Laurence Sianchuk be signing authorities on bank accounts for Epiphany Anglican Church, held in the Alterna Savings financial institution". It was noted that Deputy Wardens are not to be signing officers as was learned at a diocesan training session in 2024. Carried Action: Rev. Simone to prepare a letter to Alterna to update Epiphany's signing authorities.
12. Auditor/Review of the Books for 2025: Gregg Alexander moved, Judith Young seconded, "that Corporation be authorized to appoint an Auditor or appropriate person(s) to Review the Books for 2025". Carried
13. Other Business: None expressed.
14. Adjournment at 13:40: Derek Keane on behalf of Laurie Elmore and Valerie Maier co:moved the adjournment of the 2025 Vestry Meeting. We closed with the Grace.

Epiphany Anglican Church Ottawa
Minutes of Special Vestry Meeting – November 23, 2025
 on Zoom

1. The Rev. Simone Hurkmans declared the Special Vestry Meeting in session with an opening prayer, at 13:05.
2. Vestry Clerk: appointment of Cindy Hurst Boyd as Vestry Clerk.
3. Chairperson: appointment of Laurence Sianchuk as chairperson.
4. The Vestry Declaration was read by Rev Simone:
 "I solemnly declare that: I am a member of this congregation of the Anglican Church of Canada; I am of the full age of sixteen years; I am a regular worshipper with this congregation; I do not intend to vote as a member of any other Vestry in the election of Churchwardens or of Members of Synod during the ensuing year; and I am a supporter of this congregation by regular contributions to its maintenance."

The declaration was agreed to by the 30 persons signed into the Zoom meeting: *Shelley Harvey, Eric Adam, Laurence Sianchuk, Alice and Gregg Alexander, Derek and Gillian Keane, Wendy Green, Jane Robin Bell, Duane Van Alstine, Ken Amesbury, Lina Trépanier, Don Leek, Jos Cleary, James Menard, John Palimaka, Ron Zimmer, Jestina Agbaje, Kitty Galt, Laurie Elmore, Valerie and Charles Maier, Roy and Margaret Moffett, Doug Sherman, Phil Jago, Brian Harvey, Cindy Hurst Boyd, Rev Simone Hurkmans, Frederic Mapouka.*

5. Ron Zimmer as chairperson of the property committee gave background on the project: Epiphany's furnace and air conditioner units celebrated their 25th anniversary on November 1 along with our building. This means that they are very close to their end-of-life. The replacement of our aging HVAC units was originally included in the full renovation package (including the roof and walls) but by removing it and doing all the leg work ourselves we have saved \$12,000.

Your Epiphany Property Committee has been working diligently with several local HVAC companies to come up with the best solution for our needs. Three quotes were obtained to replace the units and install new ductwork that will improve air flow in the areas currently experiencing water ingress due to ice damming. The Committee is recommending proceeding with the quote obtained from Efficiency Mechanical Inc. A big thank you to the committee and in particular Duane for all his work over the past 25 years - keeping the ice dams cleared, putting covers over the units to protect them from falling ice, making the units rodent proof (had raccoons nesting there at one time), opening the compound for the maintenance company twice annually, just to name a few of his many volunteer hours.

6. Ron moved: *"That \$40,000 from Epiphany's Building Fund and \$36,557.50 from the Operations Fund, held in Epiphany's accounts at CS Coop be used for the purchase and installation of new heating and air conditioning units and new ducting supplied by Efficiency Mechanical Inc as described in their November 5, 2025 quote."* seconded by Rev Simone.

7. Discussion on the motion:

Do we need quorum? Rev Simone looked into this with our Diocesan Chancellor and although no response was received she feels confident that we have sufficient participation given that significant notice and documentation has been freely available to the congregation for several weeks and that those present are active community members.

What do expect the new units' life expectancy to be? We are confident that they will last 20 years.

Will they be more efficient than our current units? Today's technology is more efficient than what was available 25 years ago when our current units were installed. These units will be installed with more advanced thermostats that will allow us to program all units for 7 day usage and should be more user friendly, thus improving efficiency. Usage impacts the overall life expectancy and the better thermostats should help with usage. The new duct work will improve the overall comfort of the building particularly in the offices and Sunday School rooms and will also assist with preventing the buildup of ice dams and therefore make the exterior renovations more effective. It was noted that only the units will need replacement in the future and this project also includes the duct work.

How long is the work expected to take? The goal is to have the units installed by year end and the duct work will commence following the installation and at a time when it will be less disruptive to church usage. Once the motion is approved we still require formal approval from the Diocese's Property & Finance Committee before we can enter into a contract to have the work done. They have been asked if possible to fast track their approval.

What is the warranty and who will be doing the annual maintenance? York offers a 1 year manufacturer warranty and a 5 year warranty on the compressors. Efficiency Mechanical Inc. will give us one year of complimentary maintenance.

Will the new units have the same footprint? The new building code requires units to be 1 foot off the ground so the units will be raised but the footprint will be the same if not a bit smaller. We do not have to rebuild the enclosures.

Gregg noted that the name of our banking institution in the motion needs to be amended to "Altern Savings".

8. Laurence read out the corrected motion:

"That \$40,000 from Epiphany's Building Fund and \$36,557.50 from the Operations Fund, held in Epiphany's accounts at Alterna Savings, be used for the purchase and installation of new heating and air conditioning units and new ducting supplied by Efficiency Mechanical Inc as described in their November 5, 2025 quote." Vote taken by a show of hands. Motion carried unanimously.

9. Rev Simone thanked everyone: so appreciative of the work that has been done by the Property Committee and HVAC sub-committee. She is feeling hopeful about this progress moving towards the restoration of our beloved building so that we can turn more of our focus on outreach going forward. The meeting adjourned with The Grace at 13:40.

Statistical Report

by Cindy Hurst-Boyd, Parish Administrator

	2025	2024	2023	2022	2021
Members on Roll	412	398*	391	351	n/a
Members in Full Communion	n/a	n/a	254	275	n/a
Identifiable Givers	130	131	118	106	114
Average Sunday Attendance during Covid-19	n/a	n/a	n/a	15	39
Avg Sunday Attendance 8:30 am (Jan 12-Jun 1)	10	12	12	10	9
Avg Sunday Attendance 8:00 am (Sep 14-Dec 21)	7	n/a	n/a	n/a	n/a
Avg Sunday Attendance 10:30 am (Jan 12-Jun 1)	94	90	82	54	n/a
Avg Sunday Attendance 9:30 am (Sep 14-Dec 28)	88	n/a	n/a	n/a	n/a
Average Attendance (8:30 am + 10:30 am)	104	102	94	64	48
Average Sunday Summer Attendance 9:30 am	78	88	68	43	n/a
Avg (non-summer) Sunday Attendance 9:30 am	60	57	56	n/a	n/a
Baptisms	5	3	6	3	0
Confirmations	0	3	7	0	0
Received into the Anglican Communion	0	0	0	0	0
Marriages + Renewal of Vows	0	1	0	0	0
Funerals/Memorials	5	8	10	9	1

Baptisms	February 23	Miraella Iruoghene Mordi
	March 2	Lineda-Rose Nesrallah
	April 20	Yaheima Joelle Nikud Dennis-Jean-Baptiste
	September 14	Julienne Grace Ildephonse
	September 14	Kashindi Grace Ildephonse
Burials/Memorials	April 26	Madeleine Boileau
	August 6	Patricia Alexander Donald
	August 7	Joann Gladys Nicholson
	August 9	Leonard Alexander Quesnel
	September 27	Kingsley Dennis

Notes

Our 8:30 am services were offered in-person only while our 10:30 am services were offered in-person and live-streamed on Facebook and YouTube. In September we moved to 8:00 am and 9:30 am to accommodate St Elias Orthodox Church who had their service at 11:30 am. Of note we had to move one Sunday's in person services to online due to bad chemical smell in church and another one due to severe weather.

Special Service Attendance

Ash Wednesday	54
Maundy Thursday	48
Good Friday	67
Easter Sunrise	28
Easter Sunday	140
Christmas Pageant	91
Christmas Eve	87
Christmas Morning	33
Evening Prayer	21
Laurier Manor (monthly average)	12

Incumbent's Report

by the Rev. Simone Hurkmans

Jesus sat down, called the twelve, and said to them,
 "Whoever wants to be first must be last of all and servant of all." *Mark 9:35, NRSV*

Dear Epiphany,

Each year when I sit down to write my Vestry report, I choose a Bible verse. This year, this short verse from the Gospel of Mark felt right. As I look back at what we've accomplished at Epiphany over the last year, the 25th anniversary of our beautiful building, I realize that most of it has indeed been about service - a fact we should all be proud of!

Over the last couple of years, we've experienced higher attendance and lots of positive signs of growth and energy in our parish. With trust, we committed to building a strong foundation through focussing on the following five priorities discerned in an intentional time of prayer:

1. Repairing our current building so that it can continue to serve our congregation (particularly our children and youth) and our neighbours;
2. Increasing our income through increased use of our current space;
3. Increasing our givings through rejuvenated stewardship efforts;
4. Growing our membership, and;
5. Continuing to serve those most vulnerable in our community.

In the past year we've made significant progress in each of these areas:

1. Our Property Committee has spent countless hours working with BTC Group, an engineering firm specializing in building envelope technology. They have successfully led the replacement of our 26-year-old heating and cooling units, and we're nearing receiving final estimates on the remainder of the roof, walls and interior repair work needed to get our beautiful building to its healthiest state.
2. We've significantly increased our rental income again this year with our new trial rental agreement with St. Elias Antiochian Orthodox Church. Our rental relationships with the Oto-Wa Taiko drummers and with Richcraft Homes continue to bring significant income to our operations. Our demand for daily parking has also increased again over the last year with a waitlist now in place.
3. Our givings have remained strong over the last year due to the faithfulness of our members. We have held off on a traditional financial stewardship campaign due to the building restoration project. We have researched and secured sources of funding for this project and are awaiting the estimates for our next phase.
4. Our Sunday attendance has continued to be healthy over the last year, and we've provided so many opportunities to worship, sing, study, give, and serve. The Committee reports that follow are chock-a-block full of the initiatives that we undertook over the past year.

5. We've continued to serve those most vulnerable in our community in many ways. We offered a Difference for Youth program in collaboration with St. Margaret's parish in Vanier, we supported the Angels' Foundation with food and grocery gift cards, we hosted a fundraising Tea Party for the Interchurch Refugee Group, we created a new Sensory Space in our choir room for those who might feel overwhelmed during worship, and so many more.

Epiphany continues to be a vibrant and thriving community! There have been so many high points, too many to name all of them here so be sure to read this report all the way to the end - the Committee Reports are truly inspiring. Our Thursday evening study group continues to attract many to its fellowship and Bible study. A huge thank you is owed to Sylvie Pelletier and Dianne Woods, its co-leaders.

Thank you as always to Epiphany's capable and caring staff team: Cindy, Rachelle, Gennaro, Daniel and Melvyn are a joy to work with. Our volunteer appreciation events show just how many dozen Epiphanites are involved in day-to-day ministry so I won't attempt to name any here! I do owe much gratitude to our Corporation and Treasurer who serve with grace, wisdom and compassion: thank you Kitty, Laurence, Denise and Gregg.

I look forward to 2026 and what God has in store for us this year. My hope is that we navigate the large building challenge that is ahead of us with patience (!), remembering that a healthy building will allow us to continue to offer meaningful worship and be the true community hub we are!

Yours in Christ,

Simone+

Wardens' Report

by Laurence Sianchuk, Denise Siele and Kitty Galt

Moving forward and celebrating the past. Our building is 25 years old, a cause for celebration but also for replacement and repair. Fortunately we are in a position to move forward. Our entire HVAC system is being remodelled and replaced. It will be more effective and efficient. Plans for the new roof are imminent. Final figures should be in very soon. All this would not be possible without the dedication and commitment of the Property committee and others who have worked tirelessly all year to get us where we are today. Thank you. Our remote door opener works. We have hot water where we didn't before and a personal donation has given us hot water for the font - much appreciated by those who used to carry jugs of hot water to heat the font for baptisms.

Richcraft has started building. We have a new access to our parking lot and increased rental of our parking spots. We continue to be good neighbours during this time of transition.

Our Epiphany Bakers have been hard at work. A tea to support IRG refugees, a very successful Christmas Bazaar with lots of goodies for sale and a special event celebrating our 25 years on November 1 with Epiphany Desserts!

The Angels foundation held a Christmas Party for newcomers supported in part by Epiphany. It was a joyful event and even the man in the red suit made an appearance!

Tai Ko drummers, Global Child Services and Canadian Blood Services continue with us as renters. We have added a new and exciting tenant St Elias while they look for a permanent spot to expand in the East end. Our service times have changed to 8am and 9.30 am (year round) to accommodate this. We are reviewing this regularly and so far it is working well. It is wonderful to be able to share our beautiful space with others.

Our 25 year Anniversary Party was a huge success. Many many people worked hard to pull this off. Thank you. An opportunity to look back, to the present and to the future with a skilled MC sporting a Blue Jays cap and members of our wider community in attendance. We have much to look forward to, much to be thankful for and much to celebrate.

We are grateful for all our amazing volunteers who willingly give of themselves to create this warm and inviting place we call our Church Home. Thank you.

Respectfully submitted by your Wardens,
Laurence Sianchuk, Denise Siele and Kitty Galt

Financial Statement for 2025

by Gregg Alexander, Treasurer

The Balance Sheet

The Balance Sheet as of 12/31/2025 report describes our financial position as of December 31, 2025. In the ASSETS section this table shows our bank account, GIC, and other financial assets. The accounts receivable section identifies money owing to Epiphany (i.e HST rebate money owed to Epiphany). Line 14100 displays the book value of our land and building. The LIABILITIES and FUNDS section shows what we owe, i.e. our visa credit card. It also lists the funds we manage and how much is left in each fund at year end.

ASSETS		
10000	Chequing Account at Alterna Savings	128,421.24
10010	Alterna Savings Share	15.00
11000	Petty Cash	700.00
12000	Accounts Receivable	
12100	A/R from non-arm's length parties	0.00
	TOTAL Accounts Receivable	0.00
12600	Federal Sales Tax Recoverable	279.66
12700	Provincial Sales Tax Recoverable	733.71
12800	Sales Tax Rebates Due	1,776.15
13000	GIC at Alterna	42,307.70
14100	Land and Buildings Book Value	1,019,000.00
15100	McElroy CTF at the Diocese	12,363.38
15200	Rectory CTF at the Diocese	115,203.97
TOTAL ASSETS		1,320,800.81
LIABILITIES and FUNDS		
20000	Visa Credit Card	158.65
21030	Bill payments	0.00
30000	Unrestricted Funds	
30100	General Operations Fund	93,595.45
30200	Petty Cash Fund	700.00
	TOTAL Unrestricted Funds	94,295.45
30500	Funds Invested in Capital Assets	1,019,000.00
31000	Permanently Restricted Funds	
31100	Building Fund	66,231.28
31200	Outreach Fund	1,814.71
31300	Jane Derick Sunday School Fund	3,660.37
31400	Refugee Sponsorship Fund	8,073.00
31600	McElroy Trust Fund	12,363.38
31610	Rectory Trust Fund	115,203.97
31700	Merch Project Fund	0.00
	TOTAL Permanently Restricted Funds	207,346.71
TOTAL LIABILITIES and FUNDS		1,320,800.81

The General Operations Fund

Our 30100 General Operations Fund report is where the costs of running the church are shown. This fund grew by \$41,839 this year because revenue exceeded expenses; however, we transferred \$16,097.50 out of this fund as follows:

- \$12,000 to the building fund to build it up as planned
- \$4,000 to the outreach fund to provide a budget for general outreach and the priests discretionary account as planned and,
- \$97.50 to the Merch Project Fund to cover a loss which was not planned.

This reduced the growth to \$25,741 after transfers. This matches the growth that was predicted in the 2025 budget approved at last year's vestry.

- Offerings (receipt-ed and open) were below budget (by \$7,000); fundraising was below budget (by \$2,258).
- Other incomes more than made up this loss.
- Photocopying expenses were over budget. Epiphany prints bulletins every week and prints many colour pages which are expensive. This is an area to control.
- Snow removal costs were high because we had a large overage penalty charge last spring due to heavy snowfall. This is beyond our control.
- We didn't spend much on programs.
- The music budget was not fully spent despite the fact we used it to purchase audio visual equipment which had not been planned. The music account has been renamed the Music & A/V account to recognize that audio visual equipment can be acquired with this account.
- The miscellaneous account spending is high -- it contains gifts to recognize achievements and the retainer for undertaking a financial review engagement with Tim Moss.

Budget Comparison

30100 General Operations Fund

Printed: January 21, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

Account	Actual	Budget	Difference
REVENUE			
40000 Tax-Receipted Gifts			
40100 General Fund Income Receipted			
40101 General Offerings	184,822.00	200,000.00	(15,178.00)
40110 Directed Donations	4,860.00	2,000.00	2,860.00
40120 Memorials	240.00	0.00	240.00
40130 For Flowers	2,359.03	2,000.00	359.03
40140 Special Offerings	3,656.30	0.00	3,656.30
TOTAL General Fund Income Receipted	195,937.33	204,000.00	(8,062.67)
TOTAL Tax-Receipted Gifts	195,937.33	204,000.00	(8,062.67)
42000 Non-Receipted Gifts			
42200 Open Offerings	3,974.85	3,000.00	974.85
TOTAL Non-Receipted Gifts	3,974.85	3,000.00	974.85
47000 Rental Income			
47010 Hall Rental	36,022.60	25,000.00	11,022.60
47020 Parking Rental	49,089.10	40,000.00	9,089.10
TOTAL Rental Income	85,111.70	65,000.00	20,111.70
48000 Other Revenue			
48100 Interest Income	1,380.30	1,600.00	(219.70)
48200 Investment Income			
48210 Dividends from McElroy Fund to Ops	1,273.68	625.00	648.68
48220 Dividend from Rectory Fund to Ops	5,403.96	5,404.00	(0.04)
TOTAL Investment Income	6,677.64	6,029.00	648.64
48300 Fundraising Revenue			
48310 Fund Raising Egg Painting	220.00	1,500.00	(1,280.00)
48320 Fund Raising Yard Sale	1,070.05	1,500.00	(429.95)
48330 Fund Raising Merch	0.00	1,500.00	(1,500.00)
48340 Fund Raising Christmas Bazaar	2,451.35	1,500.00	951.35
TOTAL Fundraising Revenue	3,741.40	6,000.00	(2,258.60)
48400 Fellowship Revenue Freewill Offerings	1,085.00	1,500.00	(415.00)
48800 Sales	661.00	1,000.00	(339.00)
48000 Other Revenue			
48900 Other Income	1,060.35	0.00	1,060.35
TOTAL Other Revenue	14,605.69	16,129.00	(1,523.31)
TOTAL REVENUE	299,629.57	288,129.00	11,500.57

Account		Actual	Budget	Difference
EXPENSE				
51000	Office Supplies and Expenses			
51010	Telephone and Internet	2,438.88	2,400.00	(38.88)
51020	Software subscriptions	1,544.76	1,350.00	(194.76)
51030	Photocopier expense	3,030.60	2,300.00	(730.60)
51040	Other Office Expenses	1,665.31	2,235.00	569.69
	TOTAL Office Supplies and Expenses	8,679.55	8,285.00	(394.55)
51500	Occupancy Costs			
51510	Repairs and Maintenance			
51511	Cleaning Services (and lawn care)	3,987.74	3,000.00	(987.74)
51512	Snow removal contract	15,758.00	11,926.00	(3,832.00)
51513	Alarm System contract	1,257.67	1,400.00	142.33
51514	HVAC Contract	864.78	650.00	(214.78)
51519	Other Maintenance Expenses	4,614.16	8,000.00	3,385.84
	TOTAL Repairs and Maintenance	26,482.35	24,976.00	(1,506.35)
51520	Utilities			
51521	Hydro	3,030.93	3,100.00	69.07
51522	Water	3,547.40	4,000.00	452.60
51523	Natural Gas	3,634.05	4,500.00	865.95
	TOTAL Utilities	10,212.38	11,600.00	1,387.62
	TOTAL Occupancy Costs	36,694.73	36,576.00	(118.73)
52000	Professional and Consulting Fees			
52300	Education and Training	750.97	1,000.00	249.03
52500	Bank Charges	346.15	500.00	153.85
52000	Professional and Consulting Fees			
52600	Licenses, Memberships (CCLI RCCO)	631.00	650.00	19.00
	TOTAL Professional and Consulting Fees	1,728.12	2,150.00	421.88
53000	Diocesan Apportionment			
53010	Fair Share	33,048.96	33,049.00	0.04
53020	Insurance	8,770.92	8,771.00	0.08
	TOTAL Diocesan Apportionment	41,819.88	41,820.00	0.12
53300	Priestly Services			
53310	ECOPS plus substitutes			
53311	ECOPS	86,067.96	86,068.00	0.04
53312	Priest substitute	995.00	2,000.00	1,005.00
	TOTAL ECOPS plus substitutes	87,062.96	88,068.00	1,005.04
53320	Housing for Priest	29,499.96	29,500.00	0.04
	TOTAL Priestly Services	116,562.92	117,568.00	1,005.08
54000	Programs			
54010	Sunday School	0.00	500.00	500.00
54020	Adult Education	0.00	300.00	300.00
54030	Youth Program	52.41	150.00	97.59
54040	Fundraising Expenses	309.74	150.00	(159.74)
54050	Fellowship Expenses	758.37	1,500.00	741.63
54060	Library	138.50	100.00	(38.50)
	TOTAL Programs	1,259.02	2,700.00	1,440.98
56100	Salary expenses			
56110	Office Administrator	13,853.04	13,853.00	(0.04)
56120	Organist and substitute			
56121	Organist	14,555.04	14,555.00	(0.04)
56122	Organist Substitute	125.00	500.00	375.00
	TOTAL Organist and substitute	14,680.04	15,055.00	374.96
56130	Choir Director	10,198.92	10,199.00	0.08

Account	Actual	Budget	Difference
EXPENSE			
56100 Salary expenses			
56140 Children and Youth Coordinator	6,637.96	6,400.00	(237.96)
TOTAL Salary expenses	45,369.96	45,507.00	137.04
56200 Worship Program			
56210 Altar Guild	931.89	1,200.00	268.11
56220 Purchase Flowers	1,149.65	2,000.00	850.35
56230 Music & A / V	992.41	1,000.00	7.59
56250 Other Worship Expenses	270.51	1,000.00	729.49
TOTAL Worship Program	3,344.46	5,200.00	1,855.54
56300 Other Expenses			
56310 Purchase items for sale	311.82	1,000.00	688.18
56320 Synod	323.49	350.00	26.51
56330 Other Miscellaneous expenses	1,696.14	300.00	(1,396.14)
TOTAL Other Expenses	2,331.45	1,650.00	(681.45)
TOTAL EXPENSE	257,790.09	261,456.00	3,665.91
NET INCOME	41,839.48	26,673.00	15,166.48

The Outreach Fund

The 31200 Outreach Fund report shows parishioner's gifts directed to specific charities; these charities are shown with Extra parochial in the title. All these donations have been passed on to the respective charity. In addition, the fundraising income from the IRG (Interchurch Refugee Group) tea held in June was passed on to the IRG.

Directed donations to the general outreach account, which is overseen by the outreach committee, and to the priest's discretionary account, which is overseen by the priest, are included in this fund. Revenue to support general outreach and priests discretionary spending comes from a combination of pre-approved budget transferred from the operations fund and directed donations from parishioners.

The general outreach committee was allocated a budget of \$3,500 at vestry; an additional \$660 was directed there by parishioners to support a special effort to support the Angels group. The committee spent \$4,110.82 leaving a surplus of \$49.18 to carry over.

The Priest was allocated a budget of \$500; an additional \$3395 was directed there by parishioners. The priest spent \$3866.25 leaving a surplus of \$28.75 to add to the previous year surplus of \$1736.82.

Encouraging directed offerings potentially reduces general offerings to the operations fund. The surplus will allow a reduced expectation of directed offerings to outreach.

Budget Comparison**31200 Outreach Fund**

Printed: January 21, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

Account		Actual	Budget	Difference
REVENUE				
40000	Tax-Receipted Gifts			
40300	Offerings in support of General Outreach	660.00	0.00	660.00
40305	Offerings towards Priest Discretionary	3,395.00	4,000.00	(605.00)
40310	Extraparochial donations to PWRDF	3,100.00	0.00	3,100.00
40320	Extraparochial Community Ministries	3,025.00	0.00	3,025.00
40330	Extraparochial Gloucester Food Bank	414.00	0.00	414.00
40332	Extraparochial IRG	245.00	0.00	245.00
	TOTAL Tax-Receipted Gifts	10,839.00	4,000.00	6,839.00
41100	IRG Fundraising	1,630.00	0.00	1,630.00
TOTAL REVENUE		12,469.00	4,000.00	8,469.00
EXPENSE				
55000	Charitable Contributions			
55010	General Outreach	4,110.82	3,500.00	(610.82)
55020	Priest's discretionary expenses	3,866.25	4,500.00	633.75
55100	Pass to PWRDF	3,100.00	0.00	(3,100.00)
55110	Pass to Community Ministries	3,025.00	0.00	(3,025.00)
55120	Pass to Gloucester Food Bank	414.00	0.00	(414.00)
55122	Pass to IRG	1,875.00	0.00	(1,875.00)
	TOTAL Charitable Contributions	16,391.07	8,000.00	(8,391.07)
TOTAL EXPENSE		16,391.07	8,000.00	(8,391.07)
NET INCOME		(3,922.07)	(4,000.00)	77.93

The Building Fund

The 31100 Building Fund report highlights growth with gifts and fundraising income as well as \$12,000 transferred from the Operations Fund. In 2025 Epiphany spent:

- \$5,847 to replace the electric water heater, installed in 2024, with a tankless gas water heater,
- \$2,059 to repair operators on two automatic doors and
- \$16,469 towards our consulting/engineering contract with BTC for restoring the roof and walls. (more payments to BTC will come due in 2026)

We will need to find significant additional revenue to build up this fund to pay for the restoration work that is likely to come in 2026. Fundraising through:

- accepting the Anglican Foundation loan of \$100,000 at 5% which has been offered to us;
- parishioner pledges: however, this kind of fundraising will likely stretch over several years;
- a commercial loan. This will require approval from our bank and from the Diocese who would become co-signatories of the loan. The work to get these approvals has not begun;
- grants from organizations such as the Trillium Foundation and perhaps others. This would be ideal, since, unlike loans, we don't have to pay grants back. There is no guarantee however that we will be able to obtain any grants.

Serious fundraising efforts have not yet begun because we still do not know how much will be needed.

Income Statement**31100 Building Fund**

Printed: January 13, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 31100) Or (Fundnumber = 31300) Or (Func

REVENUE

40000	Tax-Receipted Gifts	
40200	Building Fund Income Receipted	4,675.00
	TOTAL Tax-Receipted Gifts	4,675.00
42000	Non-Receipted Gifts	
42300	Building Fund non receipted income	1,013.35
	TOTAL Non-Receipted Gifts	1,013.35
48000	Other Revenue	
48300	Fundraising Revenue	
48315	Fund Raising for building restoration	2,087.00
	TOTAL Fundraising Revenue	2,087.00
	TOTAL Other Revenue	2,087.00
TOTAL REVENUE		7,775.35

EXPENSE

57000	Building Fund Expense	
57020	Water Heater replacement	5,846.62
57021	Consulting	16,469.29
57030	Other Building Expenses	2,058.90
57040	Fundraising expense for building restore	1,669.02
	TOTAL Building Fund Expense	26,043.83
TOTAL EXPENSE		26,043.83
NET INCOME		(18,268.48)

Starting Balance for Building Fund:	72,499.76
Net Income for period:	(18,268.48)
Direct transfers into or out of the fund:	12,000.00
Ending Balance for Building Fund:	66,231.28

The Jane Derick Sunday School Fund

The 31300 Jane Derick Sunday School Fund report shows it had little activity in 2025. There is still \$3,660 in this fund with no obvious plans to spend it. We are carrying these funds forward year after year. The funds are restricted to the support of our Sunday school program.

Income Statement

31300 Jane Derick Sunday School Fund

Printed: January 13, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 31100) Or (Fundnumber = 31300) Or (Fund

EXPENSE

57300	Sunday School Fund Purchases	57.19
TOTAL EXPENSE		57.19
NET INCOME		(57.19)

Starting Balance for Jane Derick Sunday School Fund:	3,717.56
Net Income for period:	(57.19)
Direct transfers into or out of the fund:	0.00
Ending Balance for Jane Derick Sunday School Fund:	3,660.37

The Refugee Fund

The 31400 Refugee Fund report highlights funds to be used to support the settlement of Betiel. It is taking a very long time for her to arrive in Canada; Epiphany is therefore required to increase the amount in this fund to match ever increasing requirements of the federal government for sponsoring refugees. A donation from the sponsoring parishioner added \$210. Further increases will be required in 2026.

Income Statement

31400 Refugee Sponsorship Fund

Printed: January 13, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 31100) Or (Fundnumber = 31300) Or (Fund

REVENUE

40000	Tax-Receipted Gifts	
40400	Refugee Sponsorship Income	210.00
	TOTAL Tax-Receipted Gifts	210.00
TOTAL REVENUE		210.00
NET INCOME		210.00

Starting Balance for Refugee Sponsorship Fund:	7,863.00
Net Income for period:	210.00
Direct transfers into or out of the fund:	0.00
Ending Balance for Refugee Sponsorship Fund:	8,073.00

The Merch Project Fund

The 31700 Merch Project Fund was used to record revenues and expenses for two projects in 2025:

- Lenten altars and
- anniversary dinner merchandise to support the building restoration.

Both projects lost money. The Lenten altar project was topped up with \$145 from the worship account in the operations fund to cover its loss. The anniversary merch project loss of \$97.50 was covered with transferred funds from the operations fund. It appears that merch projects are not a successful way to raise money at Epiphany or run cost recovery projects.

Income Statement

31700 Merch Project Fund

Printed: January 13, 2026

For the period 01/01/2025 to 12/31/2025

Filtered on (Fundnumber = 31100) Or (Fundnumber = 31300) Or (Fund

REVENUE

40000	Tax-Receipted Gifts	
40700	Merch Donations	600.00
	TOTAL Tax-Receipted Gifts	600.00
42500	Merch Sales	1,913.00
TOTAL REVENUE		2,513.00

EXPENSE

57450	Purchase Merch	2,610.50
TOTAL EXPENSE		2,610.50

NET INCOME

(97.50)

Starting Balance for Merch Project Fund:	0.00
Net Income for period:	(97.50)
Direct transfers into or out of the fund:	97.50
Ending Balance for Merch Project Fund:	0.00

Offerings Report

by Cindy Hurst Boyd, Envelope Secretary

There are various methods of financially contributing to support the work of our church: Automatic Monthly Giving (PAR), e-transfers (epiphanyanglican@gmail.com), weekly envelopes or Canada Helps. You may join any method at any time.

The PAR (Pre-authorized Remittance) is very easy to join: you simply ask one of the sidespeople for a form or email the office (office@epiphanyanglican.ca); fill it out and return to the office along with a void cheque and on or around the 20th of each month your contribution is withdrawn and deposited into the church account; no more remembering to bring your envelope to church or do "catch up" for your vacation times. You may adjust or stop your monthly donation by submitting a written request to the envelope secretary.

E-transfers are an easy way to support the work of Epiphany and there is currently no administration cost. You make your contribution online; it is deposited directly into the church's bank account and you get either an email or text message confirming your transaction. Send e-transfers to epiphanyanglican@gmail.com.

If you wish to begin using weekly church envelopes, extra boxes of envelopes are available from the sidespeople. To begin, simply fill out the accompanying paper and place it in your first envelope. Each box of envelopes contains blue monthly envelopes which are directed to Alongside Hope; weekly white envelopes where you can indicate general offering or directed offering (directed could be for memorial flowers, or one of our outreach areas like the Gloucester Emergency Food Cupboard); special seasonal yellow envelopes for extra donations at Easter, Thanksgiving and Christmas and one envelope to donate towards the cost of offering these envelopes (note that you must ensure your envelope number is recorded in the spot provided).

Canada Helps is an on-line donation and the link can be found on our web page. Canada Helps issue tax receipts for donations made through them and I issue tax receipts for all other methods of identifiable donations in support of the work of our church. Please ensure that the office has your correct Canada Post mailing address. Note that Canada Helps keep a portion of your givings as an administrative fee.

The following is a breakdown of all donations received in 2025: There were 130 donors contributing to the work of Epiphany Anglican Church through the use of PAR, E-transfers, Weekly Church Envelopes & Canada Helps. We also issued tax receipts for donations from 20 guests.

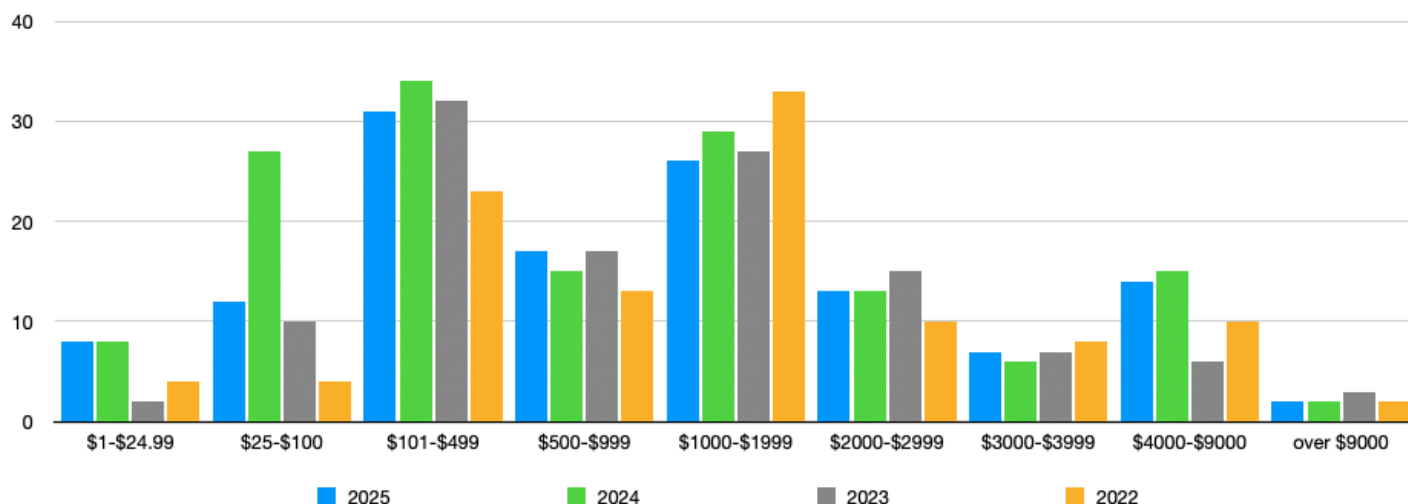


Table 1

	2025	2024	2023	2022
\$1-\$24.99	8	8	2	4
\$25-\$100	12	27	10	4
\$101-\$499	31	34	32	23
\$500-\$999	17	15	17	13
\$1000-\$1999	26	29	27	33
\$2000-\$2999	13	13	15	10
\$3000-\$3999	7	6	7	8
\$4000-\$9000	14	15	6	10
over \$9000	2	2	3	2

Provisional Budget for 2026 General Operations and Outreach

by Gregg Alexander, Treasurer

The reports titled comparison budgets with last year actual for the general operations fund and the outreach fund display our 2025 actual, 2025 budget and the proposed budget for 2026. This budget does not cover the restoration work which is upcoming (with the exception of the engineering work already done and the HVAC replacement). A special vestry will be called to approve a budget which will include the impact of the remaining restoration work.

The General Operations Fund

This fund shows the revenue and expenditures for running the church. This provisional budget is forecasting a decrease in revenue compared to 2025 and an increase in expenses compared to 2025 for 2026. It shows a surplus of \$27,736 because total revenues are expected to surpass total expenses in 2026. Unfortunately, the "comparison budgets with last year actual" report does not show the effects of fund transfers into and out of funds because transfers are neither revenues nor expenses. The following table shows the impact of transfers planned:

2026 Starting Balance General Operations Fund:	\$93,595.45
Net Income "surplus" in the General Operations Fund:	\$27,736
Transfers to the Outreach Fund to provide its budget:	(\$3,950.29)
Transfer to Building Fund to support its growth:	(\$12,000)
Transfer to Building Fund to help pay for the HVAC upgrade:	(\$36,000)
2026 Ending Balance for the General Operations Fund:	\$ 69,381.16

The General Operations Fund is predicted to lose \$24,214 in 2026.

Comparison budgets with last year actual

30100 General Operations Fund

Printed: January 21, 2026

Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

2025 Actuals

2025 Budget

2026 Budget

REVENUE

40000 Tax-Receipted Gifts

40100 General Fund Income Receipted

40101	General Offerings	184,822.00	200,000.00	190,000.00
40110	Directed Donations	4,860.00	2,000.00	4,000.00
40120	Memorials	240.00	0.00	0.00
40130	For Flowers	2,359.03	2,000.00	2,000.00
40140	Special Offerings	3,656.30	0.00	3,500.00
	TOTAL General Fund Income Receipted	<u>195,937.33</u>	<u>204,000.00</u>	<u>199,500.00</u>
	TOTAL Tax-Receipted Gifts	195,937.33	204,000.00	199,500.00

42000 Non-Receipted Gifts

42200	Open Offerings	<u>3,974.85</u>	<u>3,000.00</u>	<u>3,000.00</u>
	TOTAL Non-Receipted Gifts	3,974.85	3,000.00	3,000.00

47000 Rental Income

47010	Hall Rental	36,022.60	25,000.00	35,000.00
47020	Parking Rental	<u>49,089.10</u>	<u>40,000.00</u>	<u>45,000.00</u>
	TOTAL Rental Income	85,111.70	65,000.00	80,000.00

48000 Other Revenue

48100	Interest Income	1,380.30	1,600.00	1,400.00
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48200 Investment Income

48210	Dividends from McElroy Fund to Ops	1,273.68	625.00	625.00
48220	Dividend from Rectory Fund to Ops	<u>5,403.96</u>	<u>5,404.00</u>	<u>5,404.00</u>
	TOTAL Investment Income	6,677.64	6,029.00	6,029.00

48300 Fundraising Revenue

48310	Fund Raising Egg Painting	220.00	1,500.00	175.00
48320	Fund Raising Yard Sale	1,070.05	1,500.00	1,000.00
48330	Fund Raising Merch	0.00	1,500.00	0.00
48340	Fund Raising Christmas Bazaar	<u>2,451.35</u>	<u>1,500.00</u>	<u>2,500.00</u>
	TOTAL Fundraising Revenue	3,741.40	6,000.00	3,675.00
48400	Fellowship Revenue Freewill Offerings	1,085.00	1,500.00	1,000.00
48800	Sales	661.00	1,000.00	650.00

48000 Other Revenue

48900	Other Income	<u>1,060.35</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL Other Revenue	14,605.69	16,129.00	12,754.00

TOTAL REVENUE

299,629.57	288,129.00	295,254.00
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Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

2025 Actuals

2025 Budget

2026 Budget

EXPENSE**51000 Office Supplies and Expenses**

51010	Telephone and Internet	2,438.88	2,400.00	2,400.00
51020	Software subscriptions	1,544.76	1,350.00	2,000.00
51030	Photocopier expense	3,030.60	2,300.00	3,500.00
51040	Other Office Expenses	1,665.31	2,235.00	2,000.00
	TOTAL Office Supplies and Expenses	8,679.55	8,285.00	9,900.00

51500 Occupancy Costs**51510 Repairs and Maintenance**

51511	Cleaning Services (and lawn care)	3,987.74	3,000.00	5,000.00
51512	Snow removal contract	15,758.00	11,926.00	12,284.00
51513	Alarm System contract	1,257.67	1,400.00	1,400.00
51514	HVAC Contract	864.78	650.00	0.00
51519	Other Maintenance Expenses	4,614.16	8,000.00	8,000.00
	TOTAL Repairs and Maintenance	26,482.35	24,976.00	26,684.00

51520 Utilities

51521	Hydro	3,030.93	3,100.00	3,200.00
51522	Water	3,547.40	4,000.00	4,000.00
51523	Natural Gas	3,634.05	4,500.00	4,100.00
	TOTAL Utilities	10,212.38	11,600.00	11,300.00
	TOTAL Occupancy Costs	36,694.73	36,576.00	37,984.00

52000 Professional and Consulting Fees

52300	Education and Training	750.97	1,000.00	1,000.00
52500	Bank Charges	346.15	500.00	500.00
52600	Licenses, Memberships (CCLI RCCO)	631.00	650.00	650.00
	TOTAL Professional and Consulting Fees	1,728.12	2,150.00	2,150.00

53000 Diocesan Apportionment

53010	Fair Share	33,048.96	33,049.00	34,942.00
53020	Insurance	8,770.92	8,771.00	9,034.00
	TOTAL Diocesan Apportionment	41,819.88	41,820.00	43,976.00

53300 Priestly Services**53310 ECOPS plus substitutes**

53311	ECOPS	86,067.96	86,068.00	85,207.00
53312	Priest substitute	995.00	2,000.00	2,000.00
	TOTAL ECOPS plus substitutes	87,062.96	88,068.00	87,207.00
53320	Housing for Priest	29,499.96	29,500.00	29,500.00
	TOTAL Priestly Services	116,562.92	117,568.00	116,707.00

54000 Programs

54010	Sunday School	0.00	500.00	500.00
54020	Adult Education	0.00	300.00	300.00
54030	Youth Program	52.41	150.00	150.00
54040	Fundraising Expenses	309.74	150.00	300.00
54050	Fellowship Expenses	758.37	1,500.00	1,250.00
54060	Library	138.50	100.00	100.00
	TOTAL Programs	1,259.02	2,700.00	2,600.00

56100 Salary expenses

56110	Office Administrator	13,853.04	13,853.00	14,091.00
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Printed: January 21, 2026

Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

2025 Actuals

2025 Budget

2026 Budget

EXPENSE

56120	Organist and substitute			
56121	Organist	14,555.04	14,555.00	14,901.00
56122	Organist Substitute	125.00	500.00	500.00
	TOTAL Organist and substitute	14,680.04	15,055.00	15,401.00
56130	Choir Director	10,198.92	10,199.00	10,374.00
56140	Children and Youth Coordinator	6,637.96	6,400.00	7,035.00
	TOTAL Salary expenses	45,369.96	45,507.00	46,901.00
56200	Worship Program			
56210	Altar Guild	931.89	1,200.00	1,200.00
56220	Purchase Flowers	1,149.65	2,000.00	2,000.00
56230	Music & A / V	992.41	1,000.00	1,500.00
56200	Worship Program			
56250	Other Worship Expenses	270.51	1,000.00	250.00
	TOTAL Worship Program	3,344.46	5,200.00	4,950.00
56300	Other Expenses			
56310	Purchase items for sale	311.82	1,000.00	500.00
56320	Synod	323.49	350.00	350.00
56330	Other Miscellaneous expenses	1,696.14	300.00	1,500.00
	TOTAL Other Expenses	2,331.45	1,650.00	2,350.00
TOTAL EXPENSE		257,790.09	261,456.00	267,518.00
NET INCOME		41,839.48	26,673.00	27,736.00

The Outreach Fund

Only some parts of this fund have a budget, namely the general outreach managed by the outreach committee and the priest's discretionary fund managed by the priest. The remaining elements are not budgeted, and all these donations are passed on to the registered charities specified. For these parts, the budget shows \$0 which is to be interpreted as a blank budget not a zero budget.

This fund has a starting balance of \$1,814.71* due to moneys lapsing from previous years. The priest has requested an allotment of \$2,500 for discretionary spending used for grocery gift cards given to parishioners and community members having difficulty making financial ends meet. This demand is down from previous years. She has requested that \$500 of that allotment come from general offerings (i.e. from the General Operating Fund). The rest will come from using up lapsed funds of \$1,765 and from directed donations. The need for directed donations is reduced from \$4,000 in 2025 to \$235 in 2026.

The outreach committee has requested a budget of \$3,500. This will be accommodated by allocating its lapsed funds of \$49.71 plus transfers from the General Operations Fund. There is no need for directed donations for general outreach at this time. The comparison budgets with last year actual for the outreach fund does not show the effects of fund transfers. The following table shows the impact of transfers planned:

2026 Stating balance for the Outreach Fund: \$1814.71*
 Net Earnings (deficit) for the Outreach Fund: (\$5765)
 Direct transfers to the Outreach Fund \$3950.29**
 2026 Ending balance for the Outreach Fund: \$ 0

The Outreach Fund will use up the surplus and end the year with a zero balance.

*\$49.71 lapsed from the General Outreach account plus \$1,765 lapsed from the Discretionary account.

**\$500 for the Discretionary account and \$3450.29 for the General Outreach account coming from the General Operations Fund.

Comparison budgets with last year actual

31200 Outreach Fund

Printed: January 21, 2026

Filtered on (Fundnumber = 30100) Or (Fundnumber = 31200)

2025 Actuals

2025 Budget

2026 Budget

REVENUE

40000	Tax-Receipted Gifts			
40300	Offerings in support of General Outreach	660.00	0.00	0.00
40305	Offerings towards Priest Discretionary	3,395.00	4,000.00	235.00
40310	Extraparochial donations to PWRDF	3,100.00	0.00	0.00
40320	Extraparochial Community Ministries	3,025.00	0.00	0.00
40330	Extraparochial Gloucester Food Bank	414.00	0.00	0.00
40332	Extraparochial IRG	245.00	0.00	0.00
	TOTAL Tax-Receipted Gifts	10,839.00	4,000.00	235.00
41100	IRG Fundraising	1,630.00	0.00	0.00
TOTAL REVENUE		12,469.00	4,000.00	235.00

EXPENSE

55000	Charitable Contributions			
55010	General Outreach	4,110.82	3,500.00	3,500.00
55020	Priest's discretionary expenses	3,866.25	4,500.00	2,500.00
55100	Pass to PWRDF	3,100.00	0.00	0.00
55110	Pass to Community Ministries	3,025.00	0.00	0.00
55120	Pass to Gloucester Food Bank	414.00	0.00	0.00
55122	Pass to IRG	1,875.00	0.00	0.00
	TOTAL Charitable Contributions	16,391.07	8,000.00	6,000.00
TOTAL EXPENSE		16,391.07	8,000.00	6,000.00
NET INCOME		(3,922.07)	(4,000.00)	(5,765.00)

Committee Reports

Children & Youth 2025

by Rachelle Dubé-Hayes

Sunday School

January & February: The Church Building: We learned that the church is the people, but that the church building has its own quirks. We found out (1) what churches have in common on the outside (2) which rooms we find in a church building (3) what furniture is only found in churches (3) what symbols can be found in churches and where they are at Epiphany (4) how we set the table (5) what a "living stone" is.

March: Stewardship & Outreach: We kicked off Lent with planting seeds for our garden and helping to sort & count donations for the Gloucester Emergency Food Cupboard.

April & May: More Miracles: We explored the Miracles of Jesus: Water into Wine, The Miraculous Catch, Jesus Feeds 5000, Jairus' Daughter, Jesus Walked on Water, The Raising of Lazarus, Jesus Heals a Blind Man, and Peter & Jesus on the Beach (another great catch & Peter also walked on water).

June - August: In the summer, Sunday School is ad-hoc since many people are away on vacation. Activity sheets based on the reading of the day were available. Children helped with the garden.

September - November: We continued learning the stories about Jesus with the help of the beloved animated series "The Story Keepers". We also learned about Noah & his Ark.

December - Advent: We talked about Advent and prepared for Christmas by making decorations, speaking about what makes Christmas special in our families and practicing for the pageant.

Youth

The last 3 sessions of *Difference for Youth* course were held before Easter in partnership with St. Margaret's Anglican Church, Vanier.

The spring was quiet.

As children grow up and become youth members, they find new ways to participate in the life of the church. Our "new crop" of youth are looking at becoming more involved with the nursery.

Stewardship & Outreach

Children & youth have lended a hand in our garden. By the fall, we were able to bring herbs to the Gloucester Emergency Food Cupboard. Our vegetable garden seems to have helped feed some wildlife displaced by the new construction. We hope to erect a barrier faster this coming year. The

children still hope to see the flowers they plant used in the church. The children are always willing to help others. Our giving project in Lent helped to bring a large number of chopping bags, food & sundried to the Gloucester Emergency Food Cupboard.

Helping with Worship

The children & youth help out at intergenerational services. They choose a role they are comfortable with: either reader, singer, acolyte, greeter or sidesperson.

Events

Pasta & games: youth helped to prepare the meal & did the dishes before joining the games.

Good Friday Event: Once again, the children and youth are invited to learn about the Passion and Easter through stories, crafts and activities.

Easter: The children will actively participate in the service. The annual Easter Egg hunt will take place.

Picnic: Children participated in games & races at the picnic.

Pageant: On Christmas Eve, the children who were in town, helped to tell the story of Christ's birth. The youth had requested a modern twist.

A look to the future: Lessons about the service & how to help with worship will need to be revisited. We hope to have a server training for all who are 10 and over. The *Difference* course is now being offered for children and we are looking at being trained.

Fellowship

by Cara Pelletier, Chair

The year was generously speckled with fun activities that were all quite successful.

1. In April a small but devoted group marathoned Season 5 of *The Chosen* in the theatre, providing a deeply moving Easter event.
2. The June potluck and games day saw everyone having a great time.
3. In July we held another rummage sale. There were used goods donated by EAC and vendors selling their own goods. It was very well attended and lots of people found treasures.
4. In August a group attended a baseball game together and had so much fun!
5. In September we had our annual barbecue, which was excellent, and we had prepared enough food this time!
6. The 2025 Christmas Bazaar was another big hit, with the bake sale pulling in lots of funds. Santa made an appearance, we hosted 13 vendors, including four local authors! City Councillor Tim Tierney even came! The choir regaled us all with carols, and thanks to the

vendors we raffled off 9 prizes to grateful and delighted attendees, and even Mrs. Fortier was a winner. The whole event brought in more than \$,200!

7. The Committee gained a new member and an ad hoc member. Everyone is welcome to join us.

2026 will bring more barbecues, potlucks, walks, and sales and we're gathering activity ideas for even more fellowship. 2025 was a great year, and this next one will be just as good.

Creative Connections (A Sub-Group of Fellowship and Community Outreach)

by Lina Trépanier

In 2025 we recorded an average of 16 (16.01) persons over 52 weeks. The lowest attendance has been 9 and the highest, 22 people on any given week. Activities vary from playing cards (euchre or crib), chess, knitting, working on a puzzle or other artisanal projects.

This year Epiphany parish members knitted and crocheted 37 pairs of mitts, 63 scarves, 17 pairs of kid's mitts and 4 hats. All items were taken to Belong Ottawa for people at Centre 454, at The Well and at St. Lukes Table. Many thanks to Nancy Martin and Kelly Bishop who initially started this initiative of making winter garments for the needy.

Consider dropping by Tuesday morning between 10 and noon and join us for a cup of coffee or tea and some lively conversation.

Finance

By Gregg Alexander, Chair

The committee met once in November to consider the proposal to spend \$76,000 to replace our three HVAC units. Members present were Gregg Alexander, Cindy Boyd, Hon Lam, and Laurence Sianchuk. The committee understood that this upgrade is very much needed and that money is available to do the work. We recommended the church use \$40,000 available from the Building Fund and transfer the remaining amount from the Operations Fund which at the time had a surplus of around \$80,000. This allocation of funds was recommended instead of using our rectory fund to pay for the remaining amount of the expected cost. Our recommendation was accepted. The trust funds are making 4% interest whereas the bank account makes 0.3%. It is better to spend from the low interest paying account.

Income - Vacant in 2025

Membership

By Judith Young, Chair

The year's activities focussed on two themes: making newer Epiphany members feel more attracted to the Church; and helping those new to Canada access services and support.

The survey on favourite hymns continued to see what resonates the most with Epiphany attendees.

Worked with newcomers committee to provide information and support on a variety of ad hoc issues. Supported accessing free tax clinics.

Worked with the outreach committee and led the project to create 25 Christmas food bags with African specialties for members of the Angels foundation.

Did a survey to learn what parish council members feel should be the focus of attracting new members to Epiphany. This includes the exciting possibility of whether Epiphany could take advantage of the trend of younger adult adults turning to the church to find meaning.

Outreach

by Alice Alexander, Chair

The outreach committee had an approved budget of thirty-five hundred dollars to spend on outreach projects, our local established charities such as the food bank as well as our Anglican Community Ministries, Along Side Hope (PWRDF) and refugees (IRG). Additional donations of \$660.00 were received as a response to the Christmas Food Bag appeal in support of the Angel Christmas Celebration for newcomers to Canada.

Epiphany Church is one of 5 Ottawa churches that make up the "Interchurch Refugee Group" that sponsors and settles Convention Refugees in Ottawa. The other member churches of the IRG are Rothwell United Church, Orleans United Church, Community Pentecostal Church and Navan United Church. The Anglican Dioceses works on behalf of the IRCC as a SAH (shared agreement holder) in supporting local groups who want to sponsor and settle refugees in the Ottawa area.

This past year 2025, the outreach group approved donations of \$1,500.00 to the Gloucester Emergency Food Cupboard.

Alongside Hope was given \$1,000.00 in support of Valerie and Charles 50 km bicycle ride along the Ottawa River bike path to raise money for the "Wild Ride Project: Cycling for Hope". The donation contributed to the purchasing of "Yellow Solar Suitcases" that were given to remote nursing stations in Mozambique and Madagascar to provide light and power during nighttime childbirths. The donations were matched one to one so there was twice the impact of our donation. The result of the

drive completed the need to provide the remaining remote nursing stations in these two countries with the yellow solar suitcases.

In further support of the work of the IRG the outreach group approved the spending to purchase first aid supplies and a first aid kit which the outreach group bought and were given to the family of three from Venezuela when they were settled into their first home in Canada by the IRG team. They moved into an apartment in the Bacon Hill area in November. The cost for the first aid supplies was \$199.95.

A donation of \$500.00 was given to Cornerstone Housing for Women in response to an appeal from them in the fall.

There were two events that the outreach group planned and organized in support of the Interchurch Refugee Group and newcomers to Canada.

The first one was the Fundraiser for the IRG which was to raise money in support of sponsorship and settlement of the next family that the IRG would be bringing to Canada. A spring Tea Party was planned for June 14th. Although the outreach committee took the lead in this project without the support and help of others from our congregation and the other 4 churches it would not have happened as it did. A great deal of gratitude goes out to those who gave their time and their talents, without you the party would not have been so well enjoyed by so many.

The accounting for the event is not complete as not all the expenses that were incurred were claimed. A total of \$208.87 was claimed. This expense was absorbed out of the budgeted \$3,500.00 for the outreach group. What came through our church as ticket purchases and donations for the event came to \$1,875.00. But that does not include donations that were sent directly to other churches in support of this event or donations directly given to the IRG for this event or perhaps donations that were given to Epiphany around the time of the tea and directed for the IRG but neglected to identify if their donation was in response to the fundraiser Tea for IRG. My records show that there was a total of \$2,245.00 received by the IRG as a direct result of the June 14th tea. This was recorded from emails received by me of additional funds sent onto the IRG and of cheques that were written to other churches in support of the Tea fundraiser that would eventually be forwarded to the IRG.

The second project that the outreach group took on in 2025 was providing additional funds to provide special food items to newcomers to Canada at the Angels Foundation's Christmas Party and Dinner for newcomers to Canada. Judith Young and son Sam joined the outreach group to take a leading role with the planning and execution of the plan to purchase the food, pack the food bags, deliver them and hand them out to families who attended the party. The event took place on Saturday, December 13. Twenty-five bags were given out at the event. A special appeal for the parish to support this event with a donation was made. The children of the parish decorated the bags, and Kitty gave out scarfs with a demonstration on the different ways a scarf can be worn in the

winter. Larry Ciccerelli played Santa. Rev. Simone, Andrea Ciccerelli, Alice Alexander and Sam were also there.

The claimed expenses for the food bags amounted to \$702.00 and \$660.00 was received in donations. The general outreach fund paid the difference.

Summary: The outreach committee was entrusted with a total of \$4,160.00 (budget \$3,500.00 +\$660.00 in additional directed donations). Total donations given out by the outreach group and expenses claimed for events came to \$4,110.82. There is a surplus of \$41.18.

With appreciation for all who helped in this ministry.

Many thanks to the committee members: Wasseem, Charles and Valerie, Eric, Kitty, Rev. Simone, Andrea and Larry

Alongside Hope/The Primate's World Relief and Development Fund

By Eric Adam, Parish Representative

This year we landed on a new name for our organization, inspired by the Gospel message of loving our neighbour.

Alongside Hope embraces a picture of walking side by side, listening and holding strong to hope for a world where people can live in safety and peace. "Please know that your solidarity sustains us," writes Suhaila Tarazi, director of Al Ahli Hospital in Gaza, operated by the Episcopal Diocese of Jerusalem. The hospital has continued to offer medical services, with support from Alongside Hope and other Anglican aid organizations, despite facing horrific circumstances. "It affirms the sacredness of our mission: to serve life, even as it is threatened. To protect human dignity, even under siege. And to stand for healing, no matter how broken the world may be."

Finally, we would like to take the opportunity to thank all our donors, be they individuals, parishes, foundations and those who have donated gifts of securities, life insurance and those naming Alongside Hope within their bequests. You make all the difference in our work. We are grateful for each of you walking side by side with us, caring for Creation and honouring the dignity of all.

Pastoral Care

by Margaret Moffett, Chair

The Pastoral Care Team now has eight members. Our last meeting was held on December 8th 2025 with seven members in attendance.

Roy and Alice completed a Pastoral Care Program held in the fall and several members are signed up for a one day Zoom program which addresses coping with grief. This course, called "Disoriented Grief," takes place in April. Rev. Simone is the main person involved in the ministry of pastoral care. She helps people to cope with illness, personal problems, anxiety, everyday worries and so on. She also visits peoples' homes, hospitals, retirement residences as well as making numerous phone calls and sending messages to those in need. Simone gives communion and prays with people in hospitals or their homes.

The rest of the team each have a list of individuals whom they telephone or visit to make sure that they are coping well. Most of the people on our lists have been contacted several times and are aware that they can reach out to us if they need support. Christmas cards from the Epiphany congregation were mailed out to people on our lists to let them know they are in our prayers and thoughts. The team is running smoothly. Many thanks to Simone and the members of the team for being there for all in need and for all those who are no longer able to attend services in person.

Property

by Ron Zimmer, Chair

The Parish of the Epiphany Property and Building Committee was very active in the past year. The Committee was comprised of Ron Zimmer, Duane Van Alstine, Philip Jago, Jos Cleary, Ken Amesbury, Charles Maier, Reverend Simone Hurkmans, John Mercer, Onyeka Orah, Mike Roy, and Laurence Sianchuk. Thanks also needs to be extended to Cindy Hurst-Boyd and many other volunteers, who assisted the Committee this past year.

The Committee was involved with many tasks and initiatives and the following list highlights the major activities:

1. The Committee continued the work to deal with the building envelope, ventilation system, extension of the roof, and replacing the main sign. The engineering firm BTC Group worked with the Committee to provide the repair criteria and specs for the roof and walls. Their work continues with the expectation that the repairs would be completed in 2026. There was agreement to have the Committee take over from BTC Group, the work on the HVAC upgrades and reduced the cost to the BTC Group by \$12,000. The work is progressing with an expected completion date of Jan. 31, 2026.

2. Efforts were made to pursue special grants to help cover the costs of the renovations and a Fund Raising Cttee was established to develop a strategy to pay for all renovations.
3. It was agreed that the main church sign should be replaced and a Sub-Cttee was established to examine several options. The Full Cttee has now made a recommendation for a new sign and this has been provided to the Corporation and Council, Finance Committee.
4. A tankless water heater was installed to reduce energy costs.
5. Richcraft continued construction on their property and worked closely with the Parish of the Epiphany, to ensure that Parish of the Epiphany disruptions were minimized. They also rented additional parking spaces, which has contributed to our budget revenue.
6. Due to the City Fire Department, using the fire hydrant on our property, we learned that repairs were needed and that an annual maintenance check is required. Therefore, the bill for the repairs was covered by the City Fire Dept. and an annual maintenance contract is now in place. The hydrant was repainted, as required, to show that it is privately owned.
7. A "Property and Building Maintenance/ Operational Manual" was created to ensure that key aspects are recorded for future reference. This manual is being regularly updated.
8. Melvyn Douglas, under contract, continues to handle the building cleaning and grass mowing. Special thanks go to Alice and Gregg Alexander for their continued great work on the flower and shrub beds.
9. There was a collective effort, by many parishioners, to assist with the spring and fall cleanup, bathroom maintenance, lighting, electrical, security, plant care, holiday decorating, snow removal, and yard maintenance.

There were many other tasks undertaken by the Committee, volunteers, and others, which is truly appreciated. We thank the entire congregation for their continued support. Please contact the Wardens or me, if anyone wishes to join this Committee.

Stewardship

By Roy Moffett, Chair

The activities of the Stewardship committee during the year were mainly centered on giving support to the committees examining fundraising for repairs to the church building and for the celebration of Epiphany's 25th anniversary in its current location in which Stewardship Committee members played a significant role.

Fundraising proposals not related to the repairs to the church were set aside pending the outcome of a decision whether or not the church should hire a professional fundraiser which remained unresolved at the end of the year covered by this report - we are awaiting cost estimates for the roof and walls portion of the work in order to proceed with this.

The one initiative which progressed was with the local Boston Pizza restaurant whereby a percentage of sales for meals, food only, by customers who identified themselves as Epiphany, was given to the church.

In addition, recognising that stewardship covers not solely financial matters, a newsletter was distributed to the congregation which offered ideas to reduce the amount of food waste being sent to landfill, thereby reducing the emission of toxic gases into the atmosphere.

Synod

by Derek Keane & Kitty Galt, Synod representatives

The 145th Diocesan Synod was held October 23, 24 and 25 with Rev Simone. Kitty and myself representing Epiphany.

At the Thursday evening Eucharist, Rev. Dr Christopher Brittain gave the homily where he quoted Archbishop Shane Parker's charge opening the 2024 Synod. "We must always remember that God is already at work in the world, and our task is to participate in God's work by listening in a new way to the Holy Spirit. The service included installations of three Canons and two Regional Deans.

Synod received an update on the Episcopal Election which is to be held February 28, 2026. For Epiphany, Rev Simone, Kitty and myself will attend.

Synod received greetings and thanks from the Very Rev Richard Sewell, Dean of St. George's College in Jerusalem.

Update on the 2024-2026 Triennial Cycle: Less reliance on parish revenues to fund the operating budget of our diocese. Diocesan staff will provide increased assistance and support to parish leaders. Our bishop provided guidance to parishes facing major changes and will promote and enable innovation and collaboration. Parish leaders will receive more training and learning opportunities. We will have a Learning Commons and a program for Parish Advancement. We will learn how to practice contextual mission as we engage with the world and establish new worshipping communities.

A motion was presented and passed by Kathryn Fournier calling on our diocese to renew its commitment to ongoing education to ensure its members learn about our church's role in colonization, the history and legacy of residential schools, and why apologies to former residential school students, their families, and communities were necessary.

Synod confirmed elections to the Diocesan Council and the Advisory Panel on Termination of Clerical Appointments and approved several Canon and Bylaw amendments. Details can be found in the 145th Diocesan Synod – Summary.

Our own Rev Simone co-presented a presentation on the Thriving Parish Self-Assessment Tool, a questionnaire to help decide what areas of parish life to prioritize.

The Contextual Mission subcommittee reminded us of the goals envisioned at Synod 2024 that: By 2028, every parish in our diocese will be engaged in a new or renewed contextual mission initiative. By the 135th anniversary of our diocese, in 2032, we will have created 35 new worshipping communities.

Synod received the 2024 audited financial statements showing that diocesan assets increased to \$155 million from \$139 million in 2023. Parish Proportional Share decreased from about 20% to 12%. Synod received a brief overview of our five community ministries.

A representative of the Anglican Foundation of Canada brought news of the foundation's new online application, new legacy giving resources and category C grants up to \$50K.

A motion urging Synod to adopt the U.N. Declaration of the Decade for People of African Descent in the Light of the Gospel and to commend it for use in the life and witness of our Diocese was passed. As proclaimed by the U.N. General Assembly, the theme for the International Decade is "People of African descent: recognition, justice and development."

Worship

by Shelley Harvey, Chair

Our worship committee meets once monthly, with the exception of June, and July. We plan for the month ahead and church seasons as we go. 2025 began as most years do with our much-loved Epiphany pot-luck parish celebration. February 16th saw 2 baptisms, vestry Sunday and an evening event celebrating Black history month. That was a very busy Sunday!

March 2 marked Transfiguration Sunday, the last Sunday before Lent. It was celebrated as an intergenerational service with an informative teaching eucharist, Rachelle (children & youth) had provided. It answered many questions about "why we do what we do" during our eucharist service. Our worship band joined in with our choir and organist Daniel as Gennaro led our music offerings.

Our Sunday school children and youth began to carry a small wooden cross as they walked from the Sunday school room back into the sanctuary to join in for the Eucharist portion of our service. I believe this has been going well and will encourage some to try out serving during our intergenerational services. I find it moving to see them arrive together at the entrance door to the sacristy holding the cross before them.

March 4, Shrove Tuesday, we gathered for pancakes and later burned old palm crosses and palm fronds on the portico for use in our Ash Wednesday services. On Ash Wednesday, from Noon until

1pm in the narthex, a very touching, short liturgy was used with implication of ashes for those unable to attend the evening service. The evening, Ash Wednesday Eucharist and implication of ashes set the tone to begin the Lenten season together. On March 21, Rev. Simone began the 3 remaining Difference course sessions (for youth) along with St. Margaret's Vanier. Also during Lent, Simone brought us into a discipline of daily prayer and reflection using home altars. The weekly themes and prayers she provided were a very meaningful addition to our personal Lenten journeys.

On Palm Sunday we had a joyful procession which began outside with palm fronds and singing. We wound our way around our sanctuary remembering the original entrance that Jesus made into Jerusalem Hosanna ! Holy week was marked with the usual solemnity.

Maundy Thursday, featured the washing of feet by Rev. Simone. After the eucharist was celebrated, our altar guild members quietly and respectfully stripped our altar and worship space. The smell of vinegar, the empty aumbry, the darkness after turning off lights, shrouding our cross, extinguishing of our eternal flame brought a palatable feeling of the night Jesus was betrayed. On Good Friday, the liturgy, the music, and homily, the veneration of the cross. A very moving and solemn remembrance of the death of Jesus. There were tears.

Easter morning sunrise service, hallelujah He risen ! A joyful service was well attended, the new fire lit as we recounted Jesus rising from the dead! Afterwards the youth served a lovely breakfast they had prepared. Thank you, Rachelle for coordinating this and hats off to our youth ! Our 10:30 choral eucharist was truly a grand celebration of Easter, it was followed by the much- anticipated, annual, Easter egg hunt, again coordinated by Rachelle and our youth.

Before we knew it, it was Pentecost Sunday. Our choir and worship band provided music as we remembered the descent of the Holy spirit upon Mary, the apostles and others gathered in that place. In our reading we enjoyed readings, spoken in other tongues by members of our congregation. We celebrated our year end to Sunday school and choir with a potluck of salads and desserts in place of the usual bbq at the end of June.

June 15 began the summer service schedule of one service only at 9:30am. This carried on the rest of the year as the negotiations with St. Elias came to fruition. A summer of worship met a warm fall, welcome back, blessing backpacks and prayers for the coming school and work year.

Thanksgiving, and a time of change as we began the new schedule for our two services. After consultation with the early quiet service parishioners, the former 8:30 now begins at 8:00 am. Our former 10:30 service remains in the summer timeslot of 9:30.

The busyness of Advent, a time of waiting and anticipation, also brought about preparations for journeying the Christmas season ahead towards Bethlehem. Each week, during Advent, Rev. Simone set out beautiful placemats in colour or to colour. Each week featured beautiful pictures and words to complement each of the week's themes, Hope, Joy, Peace and Love. They could be used for personal meditation, a time to ponder our relationship with God and his world around us. We were

brought into a special liturgy of peace, quiet and a gentle healing service on a Thursday evening after the study group's simple meal was shared. Likewise, on another Thursday an offering on the topic of social justice, consisted of the viewing of a short documentary, called "The Quilters" and was followed up by conversation with a special guest via Zoom.

Christmas eve, our worship band supported the music for this family service with a children's pageant at 4pm. Our evening service, beginning with a carol sing at 6:30 pm. We saw very slightly smaller numbers of attendees this year than others. We feel this was due to ongoing seasonal flu and other illnesses. Those in attendance really enjoyed the offerings through the pageant, liturgy, homily, and music. Christmas day offered a quiet service.

We trained 2 new communion assistants, Deborah Bennett and Valerie Maier. Wassem Fayad trained as a new crucifer and Emily Menard shadowed with Shelley Harvey to reintroduce her back into this service. A few others showed interest in training, but have not as of yet followed through.

Rev. Simone and Cindy cleaned out the choir room. This was to accommodate a request for a quiet space during our services. Our Sensory room is a cozy spot which can be used to attend services according to one's comfort level as needed. It is available to anyone. Check it out!

Rev. Simone and Shelley cleaned out the Sacristy sorting through unused vessels, (decommissioned or donated) paper work, unused priestly robes, Gowns were rewashed and some discarded. It's a much more organized user-friendly space now.

Much work goes on in our little sacristy in preparation for our worship services and events. As always, we warmly offer the invitation to ~ Come journey with us 🌳

Shelley Harvey, Rev. Simone Hurkmans, Cindy Hurst Boyd, Gennaro Busa, Jos Cleary Rachelle Dubé-Hayes

Music and A/V (a subcommittee of Worship)

by Gennaro Busa, Music Director

Music Ministry

Musical offerings at our services have remained fairly consistent with previous years. Our choir of 25 regular members leads music at the 9:30 (formerly 10:30) services. The Worship Band of 4 regular members played at six services over 2025, with members joining in on hymns on other Sundays. No big changes are planned for the year ahead. In September we said goodbye to long-time choir member and loving husband of Rose, Kingsley Dennis. The choir sang at his beautiful celebration of life.

At our 25th Anniversary dinner on November 1st, the choir sang songs throughout the evening. A video recording of the children & choir singing God is Good was played. Three "generations" of

organists/directors attended and performed with the choir: Theresa Clarke, Chunson Park, Daniel Furtado, and Gennaro Busa.

In Sunday services, we decided to shift from more formal and prepared preludes/postludes to something more improvised and transitional based on the hymns of the service. We have introduced an instrumental musical reflection to the service to take place either following the homily or following the communion hymn. This creates a break in the service to sit calmly and reflect while enjoying the music.

Our pianist/organist Daniel Furtado continues to do amazing work in his private piano teaching: This past fall, he was inducted into the Steinway & Sons Music Teacher Hall of Fame in New York. This honour is awarded only once every two years to a select group of educators across North America.

Audio/Video Equipment and Streaming

We continue to have a consistent crew of four members who alternate operating the A/V table each week and for special services/events. We will put out a call for new tech volunteers in the church and community early this year. Our 9:30 (formerly 10:30) services are streamed to YouTube and Facebook with minimal disruptions.

This summer/fall, we needed to replace some older equipment that had broken or suffered significant wear and tear: microphone stands, a dual microphone receiver, and two wireless lapel microphones, totalling \$1036.41. There has been no set budget for A/V - most equipment was purchased from the United Way grant funds in 2023. In the 2026 budget, we have proposed to rename the line item covering Music expenses to "Music & A/V" and to increase the budget from \$1,000 to \$1,500. While tech equipment shouldn't need frequent replacement, it can be costly when it does.

Nominations

by the Rev. Simone Hurkmans, Chair

Your Nominations Committee for 2025 was made up of Kitty Galt, Laurence Sianchuk, Denise Siele, and Rev. Simone Hurkmans, and was directed by Parish Council to:

- Conduct check-ins with each member of Parish Council and ask about their intent to return for 2026.
- Identify roles that need to be filled and suggest appropriate candidates for these roles.
- Reach out to the candidates to determine their availability and willingness to serve in these roles.

Terms

A reminder that in 2024 Corporation established a 3-year term for wardens, where they rotate through the three roles: year 1 - Deputy, year 2 - People's, year 3 - Rector's. This creates stability in our Corporation and allows new members to grow into the role. Synod representatives' serve a 2-year term as set by Diocesan regulations. New in 2026, given the added leadership and administrative tasks associated with the building restoration project, Corporation decided to add a second Deputy Warden to Corporation to share the load. There will therefore be a Deputy People's Warden (voted) and a Deputy Rector's Warden (appointed). Corporation will reassess the need for a fourth warden prior to next year's annual Vestry meeting.

Nominations decided in 2024 not to set terms for remaining Parish Council positions. The current approach works well, and Nominations will continue to ask members of Parish Council, prior to Vestry, about their intent to return next year.

Only for 2026, the Stewardship Committee has been temporarily suspended so that resources can be directed towards building fundraising work as led by the Building Fundraising Committee.

Nominations

The table below shows the list of individuals who are ready and willing to serve as your 2026 Parish Council, for approval by our annual Vestry.

A special thanks to Alice Alexander, Derek Keane, Roy Moffett, Cara Pelletier and Judith Young who are stepping down from Parish Council. Much gratitude is owed to all the individuals listed below for their dedication and commitment to this community!

Elected Roles	Candidate	Status
People's Warden	Laurence Sianchuk*	New (was Kitty Galt) *also Synod rep & Chair
Deputy People's Warden	Duncan Hayes	New position given building restoration project
Outreach	Charles Maier	New (was Alice Alexander)
Membership	Steve Heiter	New (was Judith Young)
Pastoral Care	Margaret Moffett	Continuing
Fellowship	Larry Ciccarelli	New (was Cara Pelletier)
Comms & Social Media	N/A	Committee Temporarily Suspended
Property	Ron Zimmer	Continuing
Stewardship	N/A	Committee Temporarily Suspended due to Building Fundraising Work
Worship	Shelley Harvey	Continuing
Synod	Sylvie Pelletier	New (was Derek Keane)
Synod Alternate	Eric Adam	New (was Doug Sherman)
Income	Uzo Onochie-Roy	New (was Martin Thieringer)
Youth Rep	Fred Sherman III	Continuing
Member-at-Large	Martin Thieringer	Continuing (began as Income Chair in 2025)
Secretary & Member-at-Large	Cindy Hurst-Boyd	Continuing (staff)
Sidespersons Convenor	Jos Cleary	Continuing
Appointed Roles	Candidate	Status
Rector's Warden	Kitty Galt	New (was Deputy Warden)
Deputy Rector's Warden	Denise Siele	Continuing
Treasurer (& Finance)	Gregg Alexander	Continuing
Children & Youth	Rachelle Dube-Hayes	Continuing (staff)
Music	Gennaro Busa	Continuing (staff)

Communion Lay Administrators

by Cindy Hurst Boyd, Parish Administrator

Thank you to all those who continue to serve as Communion Lay Administrators. Please speak to Cindy or Rev. Simone if you'd like to join this team.

In 2025 Deborah Bennett, Kitty Galt and Valerie Maier joined Ken Amesbury, Rose Dennis, Caroline Gibbs, Shelley Harvey, Heather Howley, Cindy Hurst Boyd, Roxanne Latulippe, Srilekha Mukherjee, Laurence Sianchuk, Lina Trépanier, Judith Young, Ron Zimmer.