

"The people most affected are the people who matter most."

## **Step 1: Audience Sorting Grid**

List up to 4 potential audience groups and rate how severely they'd be impacted if they missed the message.

Segment	How do they benefit	What happens if they	Level of
	from receiving the	miss the message?	Impact
	message?		(1-5)

## **Step 2: ID the Highest-Impact Segment**

☐ The segment experiences the greatest negative consequence (confusion, failure, loss delay) if they don't get the message.
☐ The most vulnerable, at-risk, or dependent on the information to succeed?
☐ Most able to act on what you're asking them to do?
The audience that checks all three is your core target. Build your message
for them.

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