



STATE OF HAWAII DEPARTMENT OF EDUCATION

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HONOLULU, HAWAII 96804

KATHRYN S. MATAYOSHI SUPERINTENDENT

OFFICE OF CURRICULUM, INSTRUCTION AND STUDENT SUPPORT

July 16, 2012

To: From:

Subject:

Area Superintendents, High School Principals, and Athletic Directors

Joyce Y Bellino, Assistant Superintendent

Guidelines Relating to Off-Campus Athletic Activities

This memorandum is written to convey the guidelines for off-campus practices and/or activities by the high schools' athletic teams. Off-campus activities involving athletic teams will be limited to Department of Education (DOE) campuses and facilities. Athletic teams are not allowed to conduct practices and/or activities on city and non-DOE state property without following the proper protocols and/or obtaining permits. These practices and/or activities include but are not limited to running on city and state roads, streets, and highways, impromptu practices and/or activities at a park or beach, and running or hiking on a mountain trail. If an athletic team uses a non-DOE facility for practices and/or activities, the proper permitting protocols as well as approval from the athletic director and/or principal is required.

Should you have questions, please contact Mr. Raymond Fujino, Interim DOE Athletics Administrative Officer, at (808) 421-4394.

Thank you for your usual cooperation in implementing these

guidelines. JYB:RF:lsr

- c: Superintendent
 - Assistant Superintendents
 - Superintendent's Branch
 - Directors District Athletics
 - Specialists
 - Charter School Administrative Office