



### YOUTH ORGANIZATION REGISTRATION PROGRAM

ORGANIZATION PROFILE				
<b>Name of Organization</b>				
<b>Organization's Address</b>				
Building	No	Street	Municipality/City	Province
<b>Major Classification</b>		<b>Sub-Classification</b>		<b>Advocacies</b>
<input type="checkbox"/> Youth Organization <input type="checkbox"/> Youth-Serving Organization		<input type="checkbox"/> Community-based <input type="checkbox"/> School-based <input type="checkbox"/> Faith-based <input type="checkbox"/> Consortium/Federation		<input type="checkbox"/> Education <input type="checkbox"/> Environment <input type="checkbox"/> Health <input type="checkbox"/> Peace Building & Security <input type="checkbox"/> Governance <input type="checkbox"/> Active Citizenship <input type="checkbox"/> Global Mobility <input type="checkbox"/> Social Inclusion & Equity <input type="checkbox"/> Economic Empowerment <input type="checkbox"/> Agriculture
<b>Organizational Level</b>				
<input type="checkbox"/> National Organization <input type="checkbox"/> Inter-Regional Organization <input type="checkbox"/> Regional Organization <input type="checkbox"/> Provincial Organization <input type="checkbox"/> City/Municipal Organization				
<b>Organizational Contact Number/s</b>			<b>Official Organizational Email Address</b>	
Telephone:				
Cellphone:				
<b>Current Number of Registered Members</b>			<b>Date of Establishment of Organization</b>	
DEFINITIONS				
<p><b>Major Classification.</b> – Organizations registering under this program shall be classified primarily into:</p> <p>(a) <b>YOUTH ORGANIZATION</b> – shall refer to an organization with members in good standing entirely composed of the youth, whose ages range from fifteen (15) to thirty (30) years old with a core advocacy that serves the youth.</p> <p>(b) <b>YOUTH SERVING ORGANIZATION</b> – shall refer to registered organization with members in good standing<sup>1</sup> whose principal programs, projects and activities are youth-related and youth-oriented, and whose composition are not limited to the youth. The organization should be duly recognized or accredited either by proper national or local government registering entities.</p> <p><b>Organizational Level.</b> – Registering organizations shall be classified according to their scope of membership and operations, as follows:</p> <p>(a) <b>NATIONAL ORGANIZATION</b> – a youth organization or youth-serving organization with members coming from the three (3) island groups, and whose major programs are national in nature and scope.</p>				





Office of the President of the Philippines  
**NATIONAL YOUTH COMMISSION**  
*The Voice and Advocate of the Youth*

- (b) **INTER-REGIONAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) regions but not from the three (3) island groups, and whose major programs are either regional or national in nature and scope.
- (c) **REGIONAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) provinces within a region and whose major programs are regional in nature and scope.
- (d) **PROVINCIAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) cities and/or municipalities of a province and whose major programs are provincial in nature and scope.
- (e) **CITY/MUNICIPAL ORGANIZATION** – a youth organization or youth-serving organization with members coming from at least two (2) barangays of a city or a municipality and whose major programs are municipal in nature and scope.

**Sub-Classification.** – Registering organizations shall be further classified according to the majority of its membership, as follows:

- (a) **COMMUNITY-BASED ORGANIZATION** – refers to a youth organization or youth-serving organization whose programs, projects and membership are based only in a certain locality or community.
- (b) **FAITH-BASED ORGANIZATION** – refers to a youth organization or youth-serving organization whose membership belongs to a certain religion or sect or religious belief.
- (c) **SCHOOL-BASED ORGANIZATION** – refers to a youth organization or youth-serving organization whose membership are students belonging to schools, universities or colleges legally recognized by the state.
- (d) **CONSORTIUM/ FEDERATION** – a youth organization or youth-serving organization whose members are at least two (2) youth organizations and youth-serving organizations which agreed to consolidate their efforts to pursue a common interest.

**BRIEF DESCRIPTION & OBJECTIVES** (maximum of 300 words only)

*(This area is intentionally left blank for the organization to provide a brief description and objectives.)*

**LEADERSHIP & MEMBERSHIP INFORMATION**

<b>Name of Head of Organization</b>	<b>Name of Adviser</b>
Family                      Given                      Middle	Family                      Given                      Middle
<b>Contact Number / Mobile Number</b>	<b>Contact Number / Mobile Number</b>
<b>Email Address</b>	<b>Email Address</b>

**ATTACHMENTS / REQUIREMENTS**

This Official Registration Form shall be accompanied by the following: (Please check tip box if complied)

- DIRECTORY OF OFFICERS AND ADVISERS**
- LIST OF MEMBERS IN GOOD STANDING**
- COPY OF CONSTITUTION AND BY-LAWS (should indicate the age and scope of membership)**
- ENDORSEMENT OR CERTIFICATION FROM AUTHORIZED PERSONNEL**





**ENDORSEMENT/CERTIFICATION FROM APPROPRIATE AUTHORITY**

**For Community-Based Organizations (submit one of the following)**

- If organization has a physical office, Certification of Existence of Office from the barangay where the office is located.
- If organization does not have a physical office, Barangay Certification of Residence of the President
- Resolution of endorsement coming from the Sangguniang Kabataan

**For School-Based Organizations**

- Certificate of Registration or Recognition from a competent school authority supervising student affair

**For Faith-based organizations**

- Certificate of Registration or Recognition from any head/pastor of congregation or parish priest

**For chapters of multi-level organizations**

- Certificate of Registration or Recognition from the president governing at the highest organizational level

**For Consortium organizations**

- Certification of Member Organizations issued by the secretariat/board.

**For organizations registered in the Local Youth Development Offices**

- Certificate of Registration and Verification

**SUBMISSION OF REQUIREMENTS**

The documentary requirements of registering youth organizations and youth-serving organizations may be submitted to the appropriate office:

- (a) Those municipal or city organizations shall apply for registration at their respective Municipal or City Youth Development Office, the designated personnel, in the absence of an LYDO, or its equivalent;
- (b) Those provincial organizations shall apply for registration at their respective Provincial Youth Development Office, the designated personnel, in the absence of an LYDO, or its equivalent;
- (c) Those regional and national organizations, and consortiums and federations shall apply for registration to the National Youth Commission.

In the absence of a Local Youth Development Office or its equivalent in a certain local government unit, the organization may apply for special registration and verification with the National Youth Commission through the YORP Website <https://yorpnyc.org.ph/>. The president of the organization shall put into writing, addressing to the NYC Commission Proper through the YORP Secretariat, their request for special registration and verification:

- **The YORP Secretariat**  
 c/o Social Marketing Division  
 National Youth Commission  
 3<sup>rd</sup> Floor West Insula Building, No. 135 West Avenue cor. EDSA, Quezon City  
 Contact number: (02) 8426-8733 | E-mail address: [yorp@nyc.gov.ph](mailto:yorp@nyc.gov.ph)
- **NYC Area Offices**  
 (Addresses of area offices are up in our website at [www.nyc.gov.ph](http://www.nyc.gov.ph))

**HOW DID YOU KNOW ABOUT YORP?**

- Newspaper / Radio / Television       NYC Website       NYC Communication





Office of the President of the Philippines  
**NATIONAL YOUTH COMMISSION**  
*The Voice and Advocate of the Youth*

- Referred by: NYC Official / Personnel, please identify \_\_\_\_\_
- Others, please identify \_\_\_\_\_

**UNDERTAKING**

We hereby signify our desire to seek registration with the National Youth Commission (NYC) pursuant to Republic Act No. 8044 and Republic Act No. 10742. For this reason, we hereby undertake to swear that:

- (1) The information contained herein and the attachments are true and correct;
- (2) We consent that the information supplied in this Application for Registration be posted online or printed as part of the official list of registered and verified youth organizations and youth serving organizations to be published by the National Youth Commission;
- (3) We have read and understood in full the Policy Guidelines in the Registration of Youth Organizations and Youth-Serving Organizations (2017 Youth Organization Registration Program Guidelines), and agree to abide by its provisions;
- (4) Should the organization commit any violation of the Philippine Constitution or laws of the land or rules and regulations of duly constituted authorities and/or violation to any policy, resolution, or rules and regulations of the National Youth Commission, our registration may be suspended or revoked.
- (5) We have read the NYC Data Privacy Consent Form, posted on NYC website, and understood its contents, and consent to the processing of our personal and juridical data and/or information, as the eligible representative/s of the organization/company. We understand that our consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

We, the undersigned, expressly authorize the National Youth Commission or its representatives to use, share and process personal information that we have provided, shared or declared in this form/document for any lawful purpose.

\_\_\_\_\_  
**President / Head of Organization**  
**(Printed name and Signature)**

\_\_\_\_\_  
**Adviser**  
**(Printed name and Signature)**

Date of filing: \_\_\_\_\_

