



Western Slopes Schools' Career Collaborative

April 14, 2023

ZOOM LINK: <https://us06web.zoom.us/j/84373137351>

Board Meeting Notes

Board Members

Present: Carrie Stephenson, Susan Lacy, Leslie Nichols, Randal Palmer, Caryn Gibson

Absent: Steve Matheny, Hank Ebbot

Quorum present (at least 4 out of 7 members)? Yes

Others Present

Leigh Nansel, Empower Schools

Eliza Davis, Empower Schools

Claire Albert, Empower Schools

I. Call to order, welcome, and review of agenda (Carrie)

The time is 1:08, and the meeting is called to order. Quorum is met.

II. Discussion and possible action on Board Conflict of Interest Policy

Our first item is the board conflict of interest policy. This is a standard document used across the rural collaboratives in Colorado.

Susan Lacy makes a motion to approve the conflict of interest policy, Caryn Gibson seconds. The motion passes 5-0.

III. Discussion and possible action on Data Sharing Agreement



Caryn Gibson makes a motion to approve the data sharing agreement, Leslie Nichols seconds. The motion passes 5-0.

IV. Discussion and possible action on February Meeting Minutes

The motion passes 5-0.

V. Updates from the Program Manager, Leigh Nansel

A. Building Futures Fair & Outdoor Industry and Tourism Events

Building futures fair had over 500 students from 3 districts with over 50 vendors. The Outdoor Industry and Tourism event is hosting an event targeting students who are often underrepresented in outdoor activities. Students will participate in a variety of activities, and hear from a panel of industry professionals in a variety of outdoor oriented careers.

B. Branding finalization

The WSSCC website is in its final stages of development. Board meeting agendas, notices, and notes will be published on the website.

C. Pathway Working Groups

Leigh provided an update on the status of shared courses, transportation, and the pathway working groups.

D. Spending and Reimbursement Process

The board decides that for capital purchases, the entity creates reimbursement requests for purchases over \$5,000, reimbursement approved, then purchased directly by the requesting entity and reimbursed with the grant. The WSSCC will use its branding to customize all necessary documentation.

Carrie Stephenson offers to have the Montrose POI create an article to publish, which she will share with the other superintendents.

E. Data System

F. Press Kit

Western University needs to be added to the cover page. Press kit looks good otherwise. Carrie Stephenson offers to have Montrose create an article to publish,



which she will share with the other superintendents.

VI. Discussion and possible action on Steering Committee Goals

Recommendation - WSSCC Steering Committee Goal Setting_Draft 2

Board members all report agreement on the bucket goals. Discussion occurs on the wording of goal three. Leslie Nichols contributes that the goals should be reworded to say - “students may earn credentials or certificates, or matriculate to post-secondary programs that allow them to enter high-need, high-wage careers in the region.” Other board members approve this change.

Goal 1:

Randal Palmer says that the Year 2 and Year 3 percentages are quite high, and access will be dependent on how many seats are available.

Leslie Nichols says that we need to be intentional about how we are defining underserved students

Susan Lacy asks about how the Collaborative is thinking about measuring access. Leigh reports that she is thinking about creating landscape maps to assess out of all the collaborative’s offerings, how many are students in a particular high school able to access.

Goal 2:

No additional comments , the board approves this goal subset.

Goal 3:

Caryn Gibson asks for clarity on the first bullet point around the number of students accessing shared courses, and that the number seems low.

Carrie Stephenson asks if we can list the shared courses offered for Fall 2023.

Eliza Davis suggests that we switch the metric to a percentage to accommodate for adding shared courses.

Leslie Nichols asks for clarity of the first bullet in Spring 2024, change language to 10% of students who attend a region wide event. Goals are approved considering changes.

Goal 4:

Caryn Gibson asks for clarification on “working group has event”, revision should simplify



VII. Discussion on Memorandum of Understanding

All board members are ready to sign the MOU. Hank Abbot and Steve Metheny need to get approval from their boards.

VIII. Scheduling Next Meeting & Summer Retreat

The board would like to opt for the first week of August for in-person meeting.

IX. Meeting Adjournment

Do I have a motion to adjourn? Do I have a second? The meeting is adjourned at X.

Randal Palmer makes a motion to adjourn. Caryn Gibson seconds. The meeting is adjourned at 4:05p.