

Rossi Music
4901 W 95th St
Oak Lawn, IL 60453
(708) 424-6200
lessons@rossimusicusa.com

Lesson Policies & Expectations

Student Expectations

Students are expected to:

- be on time for their lessons. If a student is late, they will receive a shortened lesson; teachers will generally not be able to teach past the end of the lesson time.
- have their own instruments to play both at lessons and at home. With the exception of piano and drum students, students must bring their own instruments to lessons. Guitar/bass students do not need to bring amplifiers or cables.
- Bring their lesson books and notes to each lesson.
- be respectful to the teachers and staff at Rossi Music.
- practice regularly.

Teachers may discontinue working with students who do not meet these expectations.

Weekly Lesson Policies

\$30 each, paid by the number of lesson slots in the month

Invoices

Invoices will be automatically emailed 3 days before the beginning of each month and are due on the 8th. You will find payment methods listed on the bottom of the invoice. Sometimes due to end-of-the-month changes in teacher schedules and attendance, the invoices are wrong! Please do not hesitate to reply to the invoice email or email us at lessons@rossimusicusa.com if you believe your invoice is incorrect.

Rates

In order to get the weekly lesson rate, you are booking a slot of the teacher's time for a month-long period, which means the entire month must be paid even if the student will not be attending every session.

Student-Missed Lessons & Make-Ups

Unless arranged by the teacher there are no refunds on missed lessons, but we do offer reschedules. If you cannot attend a lesson, please give us 24 hours notice and we will issue you a make-up credit. No call/no shows will not receive make-up credits. We will be lenient with the occasional last minute cancellation; if canceling day-of please reach out to your teacher directly.

Make-up credits can only be used to book a lesson outside of the normal lesson time slot. So long as you continue your monthly lessons, there is no time limit for when make-up credits must be used. If you discontinue lessons, your make-up credits will be forfeited. To schedule a make-up lesson, please email us at lessons@rossimusicusa.com or reach out to your teacher directly.

Extended Absences

If lessons must be missed for more than one week, students have the following options:

1. Pay 100% of lesson fees and schedule make-up lessons upon return (see "Student-Missed Lessons & Make-Ups" for details)
2. Pay 50% of lesson fees to hold the lesson time, no make-up lessons will be given
3. Discontinue lessons and re-enroll upon return (lesson time may no longer be available upon return)

Teacher-Missed Lessons

If your teacher must miss your lesson, they will try to reschedule with you around your preferences. If you cannot come to a suitable reschedule time, you will receive a credit for the lesson (\$30) on your next invoice.

Discontinuing Lessons

To discontinue lessons please let your teacher know and email us at RossiMusicUSA@gmail.com so we can stop future invoices. There are no refunds on unused lessons, however, if you need to take a break, we will hold any paid lessons on your account for one calendar year. Paid lessons can also be transferred to another person. Please email us to arrange.

Drop-In Lessons Policies

\$38 each, paid by the lesson

- Lessons can be booked no more than two weeks in advance.
- Payment is due at the time of creating the appointment.
- Minimum 24 hour notice to reschedule or your lesson payment will be forfeited.

Teacher Name:

Teacher Phone Number: () -

Day and Time of First Lesson:
