



Terrones Driving Academy

Dear Parent/Guardian,

Welcome to the Terrones Driving Academy drivers education program. Our program follows the state guidelines as to classroom and behind the wheel content, both of which your student must successfully pass before becoming eligible for a license. Once you and your student have reviewed the guidelines, please sign and date the bottom of the sheet.

Please read through our guidelines to help you and your student understand our expectations for the class. The online classroom portion is 30 hours of instructions covering 15 chapters of curriculum that include a wide range of topics.

To ensure that your teen has the best possible instruction, the following classroom and driving rules will be followed:

- Students are required to follow all state and local laws as they pertain to driving regulations as well as the use of any prohibited substances.
- All school district codes of conduct will be adhered to according to the district policies and procedures.
- All students must be picked up from the driving portion on time (Unless your child is walking home). Please be courteous to our drivers and have your child picked up within 10 minutes of the ending drive time.
- Your child will have 30 days to complete it during the school year or 30 days to complete it during the summer or 14 days to complete it during winter break or spring break. If your child won't complete the online course within the time allotted, you'll have to pay the full fee again to finish, so this is very important they finish before the time frame is up. If your student fails to follow these rules, the parent will be contacted, and if necessary, Terrones Driving Academy reserves the right to remove the student from the program without a refund.

The driving portion of our program has your son/daughter behind the wheel for 6 hours with a trained Behind the Wheel instructor who will explore a wide range of traffic situations with your student. Once your student is assigned a drive time, it is important that they keep their scheduled time due to instructor and car availability. If your child does not show up to a drive time that is scheduled, you will be assessed a \$45.00 per occurrence fee. We limit only ONE rescheduled drive time for excused absences such as illness, funeral or family emergencies. The Department of Transportation requires all driver education companies to do an electronic certification. Only Terrones Driving Academy and the D.O.T. can see this information. Once your child has completed driver education; the office will submit his/her completion with the D.O.T.



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within 10 business days after completion. The only way we will submit your child's information is if they completed these steps: • Your child has completed 30 hours of classroom time. • Your child has completed 6 hours of driving lessons • State of Iowa's requirements to obtain an intermediate license or minor school license: • Intermediate license: 16 years old and hold learner's permit for a minimum of 1 year. • Minor School license: Hold learner's permit for 6 months, and have child's school sign off on a school permit form.

The Iowa Department of Transportation also requires that each student must drive with a parent/guardian for 20 clock hours (2 of those hours must be night driving). This requirement asks for you to practice those basic fundamentals that are being taught in the driving instruction. Your willingness to assist in this instruction will improve your student's potential success rate.

If you ever have any questions please feel free to reach out to Karl Terrones and I will help provide any clarity for the class.

Parent/Guardian Signature

Date

Student Signature

Date