

**Request for Practicum Hour Reduction
or Prior Learning Assessment Form
for HINT 297c and HINT 297**

Student Name: _____

Student ID: _____

Academic Major: _____

Date: _____ **Semester/Year Desired:** _____

Request:

<input type="checkbox"/>	Prior Learning Assessment (PLA) Criteria for PLA in HINT 297: <ul style="list-style-type: none">• A minimum of 3 years in an HIM leadership role• Successful completion of PLA assessment
<input type="checkbox"/>	Practicum Hour Reduction (40 hour maximum) Criteria for Practicum Hour Reduction in HINT 297C: <ul style="list-style-type: none">• A minimum of 3 years in an HIM leadership & supervisory role• Review of resume and relevant role descriptions

Explain how your professional background supports your request:

- **Attach a rationale of 500-750 words**

___Approved ___Denied

ADC/DC rationale _____

ADC/DC Signature: _____ Date: _____

Director of EL Signature: _____ Date: _____

Process:

1. Student completes form and sends form and current resume to Director of Experiential Learning

2. Director of Experiential Learning consults with HINT ADC/DC
3. Director of Experiential Learning and Practicum Manager inform student of decision